

**MINUTES OF BOARD OF TRUSTEES MEETING  
JULY 24, 2017  
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Regular Meeting of July 10, 2017 was called to order at 7:05pm, by Chairman Barker.

Trustee McClure moved to adjourn the Regular Meeting of July 10, 2017, seconded by Trustee Sulzberger. All yea. Motion carried.

The Regular Meeting of July 24, 2017 was called to order. Those Present: Trustees Daryl G Hook, Roxanna McClure, Norma Sulzberger, Greg Thompson and Chairman Marina Barker, Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman Barker asked everyone to stand for the Pledge of Allegiance.

Trustee McClure moved to table the Minutes of the Regular Meeting of July 10, 2017, seconded by Trustee Hook. All yea. Motion carried.

Trustee McClure moved to approve the Payment of Bills for the period of July 7, 2017 thru July 21, 2017, seconded by Trustee Sulzberger. Chairman Barker abstained from check #32339 for Barker Heating and Cooling. All yea. Motion carried.

**OLD BUSINESS:**

Trustee Thompson advised that the Board would need to get a new mower in the next budget. The pricing obtained by Chairman Stoufer was a good price and we will need to do our research. The current mower was still in the shop but could be a good backup mower or be sold at that time.

Trustee Sulzberger stated she got the annual report from Northland Neighborhoods (NNI) and it contained a lot of good information. She shared her appreciation for being a part of the organization.

Trustee McClure shared the water department finally picked up the metal plate in the street off of Park and Randolph. She noted the tennis courts were not in good shape and not sure what could be done for this at this time. McClure did point out that the Barvick Home, at 422 NE Dickenson Lane, was no longer a danger as it was removed.

McClure also reviewed the request for proposal document Clerk Chapman had provided. Clerk Chapman acknowledged she used the Community Building Cleaning Bids as a sample. The Board agreed to go ahead and use the format and to update the description by removing the garbage disposal and including cleaning toilets and urinals and filling the paper and soap dispensers. The Board was in consensus and agreed to change the future contracts and include in the RFP that the building is available from 8AM to Midnight, with the exception of New Years. This will give the cleaning companies additional time to compensate the cleaning crew's schedule.

Trustee Thompson asked that the windows in the community building be freshly cleaned by public works. Clerk Chapman agreed and would put in the request.

It was noted to be sure to contact MoDOT and make sure that when they mow to keep the clippings out of the streets and sewers. Additionally, the question was raised to contact MoDOT regarding an area under Poe Street that needed to be mowed.

Clerk Chapman shared many updates, which included the following: Feldman's was still working on the lawn mower and hope to have an answer the next day. She reached out to seven businesses regarding the parking lots. The electrical issues are being addressed as two companies the Village has worked with are working on getting bids for approval. Municode was working with Clerk Chapman to

obtain the files to get a proposal for codification. Municode was getting a server connection setup to get them the files. The fire door for City Hall is available from Home Depot and she was working on getting it in house. The Back the Badge sign from last year has been hung within City Hall above the stairwell. The auditors are working on dates to meet this next week to start the audit for the 2016-2017 year. Second notifications went out to the businesses for their annual license renewal, if they do not respond by August 1, they will be issued citations.

Chief Miles reviewed with the Board where he was at with the sewer estimates for the fire station bathrooms. He was still awaiting bids from U.S. Engineering, Quality Plumbing, Razer Rooter and he had one from Roto-Rooter. Each of the estimators was looking at the issue differently from inside to out. Miles hoped to have information at the next meeting.

Miles updated the board on repairs to Medic 622. He stated the recent issues were not valve covers but the rocker box. He had contacted Hoagland, Christian Brothers, Midway Ford, and Central Power. Hoagland and Christian Brothers could not do anything about it. It was recommended due to the age to monitor the leak as it is working and not having a large issue at this time.

Chief Miles noted there had been a small leak in the dining room back corner of the fire station during the recent rain. This was not the same area as previous. He had contacted MadSky to come out and take a look.

Chief Coonce stated he spoke with Brett Neal from Ford regarding assistance with reimbursement for lab fees from the homicide investigation on their property. He still does not have an answer from them yet.

Coonce informed the Board he should have a police dispatch contract for review at the next board meeting.

#### **NEW BUSINESS:**

Marj Finley, Resident, asked what the plan was for the flowerbeds at Mildred Keeney Park. The weeds had been cut out but the rose bushes appear to be dead. Clerk Chapman stated they would be looking at this soon. As the area was just cleaned out, they would like to see if the bushes could recover or look at replacement in the spring. It was expressed that the area looked better and Steve Swanson, Public Works, did a good job. It was discussed a disease was infecting the area and the Village will want to look into it while removing the bad wood areas. Additionally, she noted there appeared to be dirt run off from the address of 425 Park Street. It was stated the Village would have someone look at the property.

Linda Callahan, Resident, asked if the new company at 95 S Drake had obtained a business license. Clerk Chapman stated she would be reaching out to them this week as they had just moved in. Callahan also asked if the logo had been reviewed and would be used. Clerk Chapman stated there were factors and she had not been able to look at the logo and the Board had not made a motion to approve and use the logo. Once approved it will require trademarking. It is going to be looked into in the future.

Jeff Carter, Resident, thanked the fire department for supporting the Moment of Truth Church Vacation Bible School and their annual water battle.

Trustee Thompson shared that Jim Matthy's, Superintendent of the Claycomo Road District, contacted him Sunday morning to assist with the clean up after the storm damage on Saturday. William Ward was pulling limbs from the streets on his own time. It was shared that Claycomo Baptist Disaster Relief Crew also had a crew out helping the neighbors. The Road District had contracted with Jason Bush to assist with the storm brush removal. Trustee Thompson encouraged everyone to thank the Road District for their assistance.

Trustee Sulzberger recognized people lost power during the storms. She suggested creating a mass email alert system. Clerk Chapman agreed a system could be put in place but it would be best to determine the best method as there is email, social and messaging systems. Chapman stated she uses Nixle for notifications from Clay County and other areas. Clerk Chapman will look into the methods to recommend.

Trustee McClure reminded everyone the Night Out Against Crime is August 24<sup>th</sup>. She asked which officer was in charge of the event. Chief Coonce stated Sgt. McCombs was working on the vendors that week. She asked they reach out to MoDOT and maybe get the demonstrator car from Troop A Headquarters.

Clerk Chapman asked for the Boards approval to participate in the BuckleUp PhoneDown challenge by MoDOT. Shelie Daniel of MoDOT was reaching out to all the area communities. Chief Coonce and Chief Miles stated these rules are generally followed and would have no issue with participating. The Board in consensus stated to use the police and fire department logos and agreed to participate.

Speed letter from Chief Coonce requesting to hire Jason Lederer, as a part-time patrolman, at an hourly rate of \$13.75, and to serve a standard six month probation was read. Trustee Thompson moved to grant the request, seconded by Trustee McClure. All yea. Motion carried.

Speed letter from Fire Chief Miles requesting \$650.00 from the Equipment Maintenance and Repair Budget #602190, of the 1% Equipment Replacement Fund, to replace the electric portable spreader/cutter casing was read. Trustee Thompson moved to grant the request, seconded by Trustee McClure. All yea. Motion carried.

Application for Sign Permits for two (2) flag signs and a banner sign by Metro PCS at 411 E US 69 Hwy, subject to the Building Inspector's approval was read. Trustee Thompson moved to grant the request, seconded by Trustee Sulzberger. All yea. Motion carried.

Application for Demolition Permit of Single Family Home at 31 E US 69 Hwy, by Houston Excavating, subject to the Building Inspector's approval, was read. Trustee Thompson moved to grant the request, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee Hook moved to go into Executive Session to discuss Legal, Employee Matters, and Contracts, as required by RSMO Sections 610.021 (1), (3), and (12), and that all records be kept sealed and confidential, seconded by Trustee Thompson. Roll Call: Trustees; Hook, yea; McClure, yea; Sulzberger, yea; Thompson, yea; and Chairman Barker, yea. Motion carried. Recessed at 8:54pm.

The meeting was called back to order at 9:43pm.

There being no further business with the board, Trustee McClure moved to recess the meeting subject to the call of the Chairman, seconded by Trustee Sulzberger. All yea. Motion carried. Recessed at 9:44pm.



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Sheri Chapman  
Village Clerk



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Marina Barker, Chairman  
Board of Trustees