January 15, 2020

To Whom It May Concern:

The Friends of Greystone Board of Directors annually search for qualified individuals to serve on our board, individuals that can bring new ideas and enthusiasm to the organization. The Friends of Greystone's primary mission as a non-profit organization is to restore, preserve and to raise the public's awareness of the Doheny Greystone Estate located in Beverly Hills and listed on the National Registry of Historic Places.

The initial term serving on the board is two years, Beverly Hills residency is not required and attendance at the monthly board meetings held on the third Wednesday of every month, from 6:00pm – 8:00pm, is mandatory. Additional participation as a board member requires chairing a committee as well as assisting on other committees, volunteering at events, and contributing your expertise in order that the Doheny Greystone Estate continues to thrive as one of Beverly Hills most valuable cultural and historic assets. Board members also engage in efforts to raise funds to restore elements of the Estate.

Should you be interested in serving on the Friends of Greystone Board of Directors please provide a letter via email to friends@greystonemansion.org and include your background, personal interests, why you would like to serve and what contributions you can bring to the organization. A member of the nominating committee will contact you for a personal interview, all selected candidates must be approved by a majority vote of the Board of Directors. The deadline to apply is Saturday, February 29, 2020.

Please email us at friends@greystonemansion.org or telephone us at (310) 286-0119, should you have any questions, and we thank you for your interest in serving on the Friends of Greystone Board of Directors.

Sincerely,

Vicky Swartz, 1st Vice President/Treasurer
Friends of Greystone Board of Directors