



MELVINDALE HOUSING COMMISSION

Special Board Meeting July 18, 2024

A meeting of the Melvindale Housing Commission Board was held on Thursday, July 18, 2024 at 10:00 a.m. in the library of Coogan Terrace (3501 Oakwood Blvd., Melvindale, MI 48122).

Chair C. Sue Herman called the meeting to order at 10:49 a.m.

ROLL CALL: C. Cotto, H. Cotto, Janette Decaire, Annette Taylor and C. Sue Herman were present.

Also present: Staff— Cynthia C. Telfer, Executive Director

I. Approval of Agenda

C. Cotto motioned to approve the July 18, 2024 agenda with a modification to add a discussion about board meeting times under new business; *Decaire* seconded. Motion to approve agenda with amendment passed unanimously

II. New Business –

a. Resolution – 2024-008 To Adopt HCV Administrative Plan

Taylor motioned to approve; *Decaire* seconded. An overview of changes as noted in the director's memo was discussed. Chair Herman indicated she had reviewed the Admin Plan, which was predominantly regulatory, but had no concerns with discretionary policy statements. Motion passed unanimously.

b. Resolution – 2024-009 To Adopt Updated Utility Allowance (HCV)

Taylor motioned to approve; *C. Cotto* seconded. Telfer noted a review of Utility Allowances is required yearly and must be adjusted with rates increase ten percent or more. DTE increased nearly twelve percent so all allowances were adjusted using current rates and national consumption data. Motion passed unanimously.

c. Resolution – 2024-010 To Amend Board Meeting Time

Board members discussed changing the meeting time from 3:00 p.m. to 10:00 a.m. on Thursdays.

A consensus was reached and a motion presented: *Decaire* motioned to stipulate the September 19, 2024 meeting will continue to be held on Thursday at 3:00 p.m.

as published, with the public hearing to be held at 4:00 p.m.. However, subsequent meetings beginning in October (17, 2024) will be held the third Thursday of the month at 10:00 a.m. in the Library of Coogan Terrace”.

Taylor seconded. Motion passed unanimously.

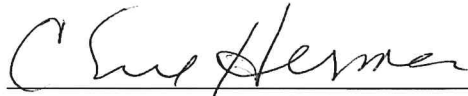
III. Public Commentary –

No public comments.

VI. Announcements by Commissioner’s

- C. Cotto – Thank you for all the cards and well wishes. I appreciate your warm, caring thoughts.
- Decaire – thank you Annette for making a delicious breakfast for this board meeting.
- Herman – ditto, it was over the top.

Taylor motioned to adjourn at 11:30 a.m.. *C. Cotto* seconded. Motion passed unanimously.



C. Sue Herman, Board Chair



Cynthia C. Telfer, Executive Director