

**Notice of Board Meeting  
Regular Meeting  
Stilwell Utility Department  
925 West Hickory, Stilwell Oklahoma  
Tuesday, January 14, 2020  
6:00 P.M.**

---

**I. Call Meeting to Order**

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: December 10, 2019
- c. Approval of Special Meeting Minutes: December 27, 2019
- d. Approval of Payment of Purchase Order Invoices-\$1,169,042.42
- e. Financial Reports

**III. Regular Agenda**

1. Discussion with possible action to approve or not approve Memorandum of Understanding from Grand River Dam Authority to install primary metering for Red Bird in an amount not to exceed \$12,128.00.
2. Discussion with possible action to approve or not approve pay application #12 from HCCCO, LLC in the amount of \$458,859.02 for wastewater treatment plant construction using U. S. EDA grant funds.
3. Update on negotiations regarding Starr Springs Lease Agreement, discussion and consideration of issues relating thereto. Possible Executive Session pursuant to 25 O. S. Section 307 B.4.
4. Discussion, consideration, approval or non-approval of Robert St. Pierre proposed agreement to provide financial and other services to Stilwell Area Development Authority/Stilwell Utilities, and termination of existing contract with Robert St. Pierre.
5. Discussion with possible action to approve or not approve Armstrong Bank as our new credit card processor.
6. Discussion regarding joint website with the City of Stilwell.
7. Discussion, consideration, approval or non-approval of proposed nepotism policy which, if adopted, would control hiring, employment and employee issues in the future.
8. Status report by Larry Eagleton
9. Status report by Shelldon Miggetto

10. Audit Committee Report.

11. Policy Committee Report.

12. Budget Committee Report.

**IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

**V. Adjournment**

Posted: 4:00 P.M. January 10, 2020  
925 West Hickory-Utility Office  
503 West Division-City Office  
SUD Board Secretary, Vice-Secretary or Chief Executive Officer



*Bill Garrett*

---

**Notice of Board Meeting  
Regular Meeting  
Stilwell Area Development Authority  
925 West Hickory, Stilwell Oklahoma  
Tuesday, January 14, 2020  
6:00 P.M.**

---

**I. Call Meeting to Order**

The Agenda for this meeting of the Stilwell Area Development Authority is identical to the Agenda for Stilwell Utility Department. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: December 10, 2019
- c. Approval of Special Meeting Minutes: December 27, 2019
- d. Approval of Payment of Purchase Order Invoices-\$1,169,042.42
- e. Financial Reports

**III. Regular Agenda**

1. Discussion with possible action to approve or not approve Memorandum of Understanding from Grand River Dam Authority to install primary metering for Red Bird in an amount not to exceed \$12,128.00.
2. Discussion with possible action to approve or not approve pay application #12 from HCCCO, LLC in the amount of \$458,859.02 for wastewater treatment plant construction using U. S. EDA grant funds.
3. Update on negotiations regarding Starr Springs Lease Agreement, discussion and consideration of issues relating thereto. Possible Executive Session pursuant to 25 O. S. Section 307 B.4.
4. Discussion, consideration, approval or non-approval of Robert St. Pierre proposed agreement to provide financial and other services to Stilwell Area Development Authority/Stilwell Utilities, and termination of existing contract with Robert St. Pierre.
5. Discussion with possible action to approve or not approve Armstrong Bank as our new credit card processor.
6. Discussion regarding joint website with the City of Stilwell.
7. Discussion, consideration, approval or non-approval of proposed nepotism policy which, if adopted, would control hiring, employment and employee issues in the future.
8. Status report by Larry Eagleton
9. Status report by Shelldon Miggetto

10. Audit Committee Report.

11. Policy Committee Report.

12. Budget Committee Report.

**IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

**V. Adjournment**



Posted: 4:00 P.M. January 10, 2020  
925 West Hickory-Utility Office  
503 West Division-City Office  
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

*Bill Savett*

---