



EXECUTIVE COMMITTEE – AGENDA

WIBBCW HEADQUARTERS | ROOM 349 3RD FLOOR
WARREN COUNTY ADMINISTRATION BUILDING
406 JUSTICE DRIVE, LEBANON, OHIO 45036
(CLICK [HERE](#) FOR DRIVING DIRECTIONS)

Friday, March 1, 2019

8:30-10:00 AM

Members: *Chair Justin Conger, Vice Chair Karen Scherra, Carey Curtis, Monika Royal-Fischer, Commissioner Shannon Jones (by way of proxy Martin Russell), John McMahan, Commissioner David Painter, Commissioner Don, Dixon (by way of proxy David Fehr), Matt Van Sant*

WIBBCW Staff and Contractors: *Stacy Sheffield, Amy Pond, Amy Miller, Callie Amann, Brian Beaudry*

1. Welcome & Introductions: *Dave Trinkley, WIBBCW Board Chair (8:30)*

- Call Meeting to Order
 - Pledge of Allegiance
 - Quorum
 - Agenda Review
 - Consent Agenda

2. Committee Reports/Updates: *Committee Chairs (8:40)*

- **Board Development Committee** - *Matt Van Sant*
- **Education & Training Advisory Committee** – *Monika Royal-Fischer*
- **Emerging Workforce Committee** – *Karen Scherra*
- **Finance Committee (9:05)**– *Carey Curtis*

3. Operations Updates- (9:15)

- **WIBBCW** – *Stacy Sheffield, WIBBCW Exec. Director*

- **Performance**
- **Productivity**

Suggested Motion for Proxy

- **Projects & Tasks (Discussion)**

- **Nat'l Assn. of Workforce Boards (NAWB) [Annual Forum](#)** – March 23-26, 2019
 - *Suggested Motion to approve an additional NAWB Forum attendee, for a total of six.*
- **Review**
 - **Review - OMJ|BCW Southwest Ohio Job Fair**, Thurs. Feb 7th
 - **Inspire Expo / Junior Achievement**, at Duke Energy, Weds. Feb. 13-14
- **Update:**
 - **Youth Services Procurement**

WIBBCW Executive Committee – for January 11th, 2019

- **Manufacturing Wage and Benefit Survey**
- **COG**

4. Events

- **Clermont Career Expo** – March 5th, 2019
- **SuccessBound Regional Meeting (Health)** – March 8, 2019, Liberty Center Sabin Hall, West Chester
- **Nat'l Assn. of Workforce Boards (NAWB) [Annual Forum](#)** – March 23-26, 2019
- **OWA|OWD Retreat** - April 25-26
- **Warren County Chamber Alliance 5th Annual Washington, D.C. Fly-In** - May 13-15, 2019

5. Adjourn

6. Handouts

- *Minutes – Jan. 11th, 2018 Executive Committee Meeting*
- *CY18 Budget – Actual (to be included in next week's packet)*

7. Future Meetings:

- **Emerging Workforce Committee** – March 13, 2019
- **Education & Training Committee** – March 14, 2019
- **Executive Committee Meeting** – April 5, 2019
- **Board Development Committee** – April 13, 2019
- **Budget & Finance Committee** – April 2019
- **Full Board Meeting** – May 3, 2019