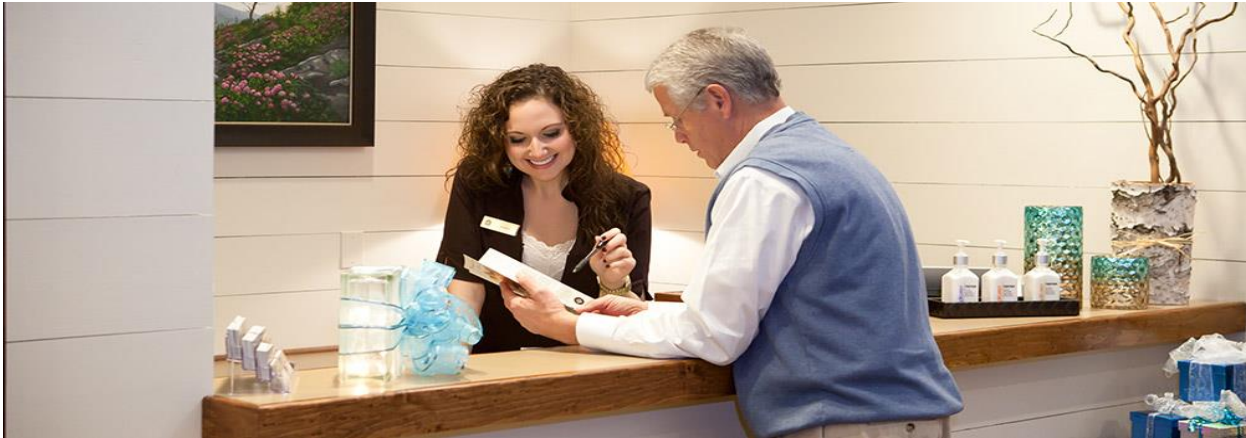




## is seeking a professional, qualified applicant for: **Reservationist/Guest Services**



- Must be computer/technology savvy and be able to multi task.
- 2 years-experience in guest services, hospitality, retailing, spa industry, or equivalent preferred.
- Must have reliable transportation and be able to work in Linville, Corporate office, and Boone.
- Image Skincare and Aveda product knowledge a plus.
- Must have flexible availability and be able to work Day/Evenings Weekends/Holidays Required

Full-Time Seasonal 40+ hours in high season June, July, August  
Part-time 15-20 hours Fall/Winter/Spring

The Spa at Eseeola Lodge is a therapist owned and operated business. We provide an exceptional work experience in a peaceful spa setting. We offer flexible schedules and the ability for professional growth. Our staff of knowledgeable spa attendants and guest service specialists provide support to all service providers ensuring an enjoyable environment for staff and guest alike.

A fast-paced Front of the House position requiring excellent communication skills, elevated customer service, multi-tasking and polite phone etiquette. Duties include but are not limited to answering the Spa's main telephone line and booking Spa Reservations. Other responsibilities include product knowledge, retailing, retail design sets, guest education and sales. Spa operations with all aspects of opening/closing duties and assisting therapists. Responsibility of cleaning/maintaining treatment rooms and guest facilities, spa laundry, stocking, organizing products, inventory, and preparing refreshments for clients.

Our clientele travel extensively and have experienced spa and beauty services all over the world. We are currently looking for an exceptional Guest Services associate/Reservationist to join us as we continue to grow.

To provide our guests with the best service, candidates must be willing to develop knowledge of our product lines and provide quality recommendations to solve customer needs. We have an extensive spa menu. Candidates must develop knowledge of our global spa menu to coordinate multiple treatments and be willing to market/upsell other spa services and promote retail to guests.

If you are extremely professional with a polished appearance and positive attitude, we would like you to consider joining our team of highly trained spa professionals. Visit our website at [www.eseeolaspaspa.com](http://www.eseeolaspaspa.com) to download an employment application. Please submit your completed application and resume to [EseeolaSpaJobs@gmail.com](mailto:EseeolaSpaJobs@gmail.com) or in person to The Spa. For any additional questions, please call Mitzi Bunton, Spa Director at 828-964-1560.