

**SCHOOL BASED HEALTH CENTER (SBHC)  
ENROLLMENT AND CONSENT FORM  
MINNIE HAMILTON HEALTH SYSTEM  
186 HOSPITAL DRIVE, GRANTSVILLE, WV 26147**

(304) 354-9732 (Calhoun SBHC)  
(304) 354-9244 (After School)

(304) 462-3415 (Gilmer SBHC)  
(304) 462-7322 (After School)

**STUDENT INFORMATION \***

Student Name: \_\_\_\_\_ Student SS #: \_\_\_\_\_  
Address: \_\_\_\_\_ Email Address \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Cell: \_\_\_\_\_ Grade: \_\_\_\_\_ Birth date: \_\_\_\_\_  
Gender: *Female or Male* Race: *White, Black, Hispanic or Other if so list:* \_\_\_\_\_  
School: ( ) CMHS ( ) Arnoldsburg Elementary ( ) Pleasant Hill Elementary  
( ) GCHS/Middle School ( ) Gilmer County Elementary  
( ) Little Kanawha Valley Christian ( ) Normantown Christian School

**PARENT / GUARDIAN INFORMATION**

Father: \_\_\_\_\_ Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_ Email \_\_\_\_\_  
Mother: \_\_\_\_\_ Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_ E-mail \_\_\_\_\_  
Guardian: \_\_\_\_\_ Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_ E-mail \_\_\_\_\_  
Emergency Contact: \_\_\_\_\_ Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_ E-mail \_\_\_\_\_

**CONSENT FOR SBHC (School Based Health Center) SERVICES**

I, the parent/guardian of said student, give consent for my child to receive Medical treatment including immunizations and procedures as deemed necessary, Dental and Behavioral Health services at School Based Health Care facility. I understand this consent form will be good until my child leaves/ graduates school or until I provide the School Based Health Center staff with written directions otherwise. Parent/guardian may opt out of a particular service if they choose.

All healthcare information is confidential. By signing the consent form you are giving the SBHC, school nurse and your child's regular primary care provider permission to communicate and share medical information regarding your child's medical condition on an as needed basis with the understanding this information will continue to be treated in a confidential manner. No student will be denied access to health care services due to inability to pay. As in any health center, there may be a charge depending on the service provided. When available, insurance or Medicaid will be billed. The health center may release information regarding treatment to third party payors for billing purposes. All co-pays and deductibles shall remain the responsibility of the patient guarantor.

Confidentiality between the student, parents and the health center is assured. By law, some information requires the student's signed consent prior to disclosure to anyone, including parents/guardians. The staff will encourage every student to involve his/her parent/guardian in health care decisions. I am the legal guardian of the above named child. I understand if guardianship changes a new consent must be signed by the legal guardian. I also understand that by providing an alternative contact, if I cannot be reached, medical information regarding the above named child will be shared between the medical provider and the alternative contact.

With my consent, Minnie Hamilton Health System and its providers have the ability to view my external prescription history via SureScripts for purpose of my care and treatment. I understand that my medication history from multiple other medical providers, insurance companies, and pharmacy benefit managers may be viewable and that granting this permission will allow my providers to better coordinate my care and to maximize the effectiveness and safety of my treatment plan.

I understand that when I provide my email address or designate an alternate email address for a delegate of my choosing, this will allow access to my electronic protected health information through the secure patient portal.

\_\_\_\_\_  
Signature of Parent / Legal Guardian

\_\_\_\_\_  
Date

PLEASE SEE OTHER SIDE

**ENROLLMENT AND CONSENT FORM  
HEALTH HISTORY INFORMATION**

1. Please provide any Medical and/or Surgical History \_\_\_\_\_  
**Allergies:** None Yes: (List) \_\_\_\_\_  
**Medications:** None Yes: (List) \_\_\_\_\_
2. Primary Care Physician: \_\_\_\_\_ Phone: \_\_\_\_\_
3. If your child has not had a physical exam within the last year please initial here if you would like your child to have a comprehensive physical exam (**well child check**) completed at the SBHC: \_\_\_\_\_
4. Preferred Pharmacy: \_\_\_\_\_
5. How often does your child go to the dentist? At least once a year \_\_\_ Only with toothaches \_\_\_ Never \_\_\_
6. Does your child have a regular dentist? ( ) Yes ( ) No Name: \_\_\_\_\_  
(a) Date of Last Dental exam: \_\_\_\_\_ Dental x-rays? If yes, when and where \_\_\_\_\_  
(b) Orthodontic treatment (braces)? If yes, please list dentist \_\_\_\_\_  
(c) **I would like my child to have (please check a box):** (Calhoun SBH only)
  - Preventative Dental Services ONLY (Exam, X-ray, cleaning, Fluoride Treatment, Sealants)
  - All Dental Services** including preventive and restorative services (Fillings, Extractions, Local anesthetic)
  - No School Based Dental Service**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Payment Method – Please check all that apply and send a copy of the front and back of your insurance card(s):**  
( ) INSURANCE ( ) MEDICAID/CHIP ( ) SLIDING FEE ( ) NONE / PRIVATE PAY

- Primary Health Insurance:**  
Name of Insured Parent / Guardian \_\_\_\_\_  
Birth date of Card Holder \_\_\_\_\_ SSN of Card Holder \_\_\_\_\_  
Address (if different from child) \_\_\_\_\_  
Name of Insurance Company: \_\_\_\_\_ Address: \_\_\_\_\_  
Insurance Phone / Fax Number: \_\_\_\_\_  
Group & ID Number \_\_\_\_\_
- Secondary Health Insurance:**  
Name of Insured Parent / Guardian \_\_\_\_\_  
Birth date of Card Holder \_\_\_\_\_ SSN of Card Holder \_\_\_\_\_  
Name of Insurance Company \_\_\_\_\_ Address: \_\_\_\_\_  
Insurance Phone / Fax Number: \_\_\_\_\_  
Group & ID Number \_\_\_\_\_
- Medicaid: (Please circle one)    Health Plan    Unicare    WvDow    WV Family Health    Aetna**  
Medicaid ID#: \_\_\_\_\_ Member ID# \_\_\_\_\_  
PCP/HMO Provider: \_\_\_\_\_ Provider Phone Number: \_\_\_\_\_
- CHIP:** Name on Card: \_\_\_\_\_ Birth date of card holder: \_\_\_\_\_  
ID or PIN # on card: \_\_\_\_\_ Group #: \_\_\_\_\_
- No health insurance / Request application for sliding fee / CHIP / Medicaid**
- Dental Insurance :** Name of Insurance \_\_\_\_\_ ID # \_\_\_\_\_  
Subscriber's Name: \_\_\_\_\_ Subscriber's DOB: \_\_\_\_\_

# HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996

The Health Insurance Portability and Accountability Act (HIPAA) of 1996 requires all physicians and health care facilities to provide patients with a notice describing how an individual's medical information may be used and disclosed, and how a patient may obtain access to their personal health information.

Please note that there is an attached copy of HIPAA to this consent form, for the parent/guardian of the student receiving medical or mental health counseling services at [SBHC Name]. You must sign below, indicating that you have received a copy of our HIPAA policies, prior to the student receiving services.

I certify that a copy of the Health Insurance Portability and Accountability Act of 1996 was provided with the Calhoun/Gilmer County School Based Health Center (SBHC) consent form, to the parent/guardian of \_\_\_\_\_ on this date.

### Student Name

\_\_\_\_\_

Signature of Parent/Guardian

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of SBHC Health Staff

\_\_\_\_\_

Date