

**VILLAGE OF CLAYCOMO
REQUEST FOR QUALIFICATIONS
TRANSPORTATION PLANNING SERVICES**

The Village of Claycomo, Missouri requests qualifications for transportation planning services to assist in a proposed planning project to be financed with Community Development Block Grant (CDBG) funds.

Project Description

The proposed planning project will address the need within the Village of Claycomo to design transportation improvements to support the large industries within the community. The current transportation network is insufficient to accommodate the traffic flows and freight movement. The Village is seeking a firm to develop transportation plans that will improve safety and access and reduce congestion. The project will develop a transportation improvement plan, that when constructed, will enable the businesses in the community to grow.

Minimum Qualifications

The selected firm should at have experience and expertise in the following areas:

- Transportation planning
- Traffic modeling
- Freight movement

The selected firm must be registered to do business in the State of Missouri and be in good standing. The selected firm should hold professional Planning and Engineering licenses and certificates as appropriate.

Project Scope

The selected firm shall at a minimum perform the following scope of work:

- Meet with local leadership to identify needs and concerns
- Meet with local leadership to understand current and planned development, along with community vision and design preferences
- Meet with major local business interest to determine current and projected needs
- Research and incorporate as appropriate any local, regional, state, or federal corridor transportation plan impacting the target area
- Conduct traffic study for the primary corridor in the community
- Conduct traffic modeling for planned growth and expansion
- Develop future transportation system preliminary conceptual plans for consideration by local leadership
- Host a public forum in the community to present conceptual plans
- Develop transportation improvement plan based on the preferred alternative
- Provide preliminary cost estimates for preferred alternative

Project Deliverables

The selected firm will be responsible for delivering the following outcomes:

- Develop multiple preliminary concept alternatives for Village leadership to consider

- Develop a traffic study and analysis for the primary corridor
- Develop a detailed conceptual plan, cost estimate and financing strategy for the selected preferred alternative
- Develop an implementation plan and time schedule for the design, permitting, and construction of the preferred alternative

Selection Criteria

Information provided to the Village of Claycomo must include at a minimum:

1. The specialized experience and technical competence of the firm with respect to transportation system improvements or related work
2. The capacity and capability of the firm to perform the work in question, including specialized services, within a period of twelve months beginning September 15, 2019
3. The past record of performance of the firm with respect to such factors as quality of work, and ability to meet schedules
4. The firm's proximity to and familiarity with the area in which the project is located
5. References from previous clients of related work with the firm within the past five years
6. Documentation of compliance with E-Verify requirements

The firm will be selected based on the above qualifications.

Once the most qualified firm is selected, a cost for services will be negotiated. The estimated project costs will not exceed \$475,000

Submittal Instructions

Respondents are requested to submit six copies of their statement of qualifications. The above information should be submitted no later than 4:00 p.m. local time, Friday, August 30, 2019, to Village of Claycomo, ATTN: RFQ for Planning Services, Jamie Wright, Village Clerk, 115 NE US Highway 69, Claycomo, MO 64119. For more information, Jamie Wright, Village Clerk at 816-452-5539

The Village of Claycomo is an Equal Opportunity Employer and invites the submission of proposals from minority and women-owned firms.