

**HAHNVILLE VOL FIRE DEPARTMENT  
BUSINESS MEETING (November 4, 2015)**

President Christopher Boros called the meeting to order at 1900 hours. There were \_\_\_ members present.

Motion made by Matt Allshouse to deviate from regular business meeting for guest speaker Terry Authement, 2<sup>nd</sup> by Donna Boros, members voted 6 yes / 0 no, motion does pass.

**Business Minutes:** The minutes from the October 7, 2015 Business Meeting was given to every member, motion made by Dawn Landry to accept minutes as is, 2<sup>nd</sup> by Donna Boros, members voted 6 yes / 0 no, motion does pass.

**Advisory Board Minutes:** There was no meeting for the November 2, 2015 Advisory Board due to lack of participation, motion made by Dawn Landry to accept as is, 2<sup>nd</sup> by Donna Boros, members voted 6 yes / 0 no, motion does pass.

**Treasurer's Report:** The treasurer's report for the month of October 2015 was given to every member, motion made by Donna Boros to accept report, 2<sup>nd</sup> by Kathy Wolbers, members voted 7 yes / 0 no, motion does pass. Proposed budget for 2016 was given to all members, please get with Dawn Landry if any corrections need to be made or have any questions.

**Meetings:** Next Finance Committee meeting will be 11/30/2015 at 1830 hours. Next Advisory Board meeting will be 11/30/2015 at 1900 hours. Next Business meeting will be 12/2/2015 at 1900 hours. Next Association meeting will be 11/19/15 at 1930 hours in NVFD.

**Fire Chiefs Report:** No Report

**Asst Chiefs Report:** No Report

**Station 31 report:** Roof in office and building leaking, need to put more coating on roof. Contractor was contacted. Patched up holes from old gutters. 2 boxes on radio room here, to put reports or receipts in.

**Station 32 report:** Water Heater went out. Commercial grade heater. Fire cabinets are in and in use. Radio room is cleaned up and in use.

**Grants:** State Farm grant was sent in and still working on others.

**Jr. Fireman:** No Report

**Training:** LSU weekend November 21,2015, email was sent out regarding this. Please get with Dawn to register. Extrication class email was sent out. November 16, 2015 training at Luling Living Center. November 18, 2015 LSU training class at Station 31. Please send Matt Allshouse email if you know of anything we can train on for 2016. Will be sending out LSU training list.

**Fire Prevention:** Carver wants safety trailer. Senior Center wants safety trailer.

**Safety:** No Report

**Sergeant of Arms:** No Report

**SOP/SOG:** PrePlanning Bethlehem Baptist Church 14989 River Rd, Hahnville for those who use Active 911, all preplans are being updated on app.

**Building Committee:** Still looking at finances and looking at extending loan with smaller down payment. We can't buy bond out.

**Installation Committee:** Next meeting will be 11/11/15 @ 6pm at Station 31, invitations have been ordered. Firefighter/Jr. Firefighter of the year nomination forms are now available. Complete form if you would like to nominate someone, put it in envelope and put it in box.

**Public Relations Committee:** Next meeting Thursday 11/12/15 @ 6pm at Station 31, open to all members. 2016 planning for events. Had discussed comment cards for after fire calls, going door to door for smoke detectors, and doing a Meet & Greet. Friday 11/13/15, ROTC will be using Station 31 for competition.

## **Old Business:**

- The moving Chief and President offices to station 32 is complete, treasurer now in chief's old office.
- Halloween went well- thank everyone for helping.
- Tools purchased was done, they are in places in bay areas. Total cost was about \$1000, came under budget.
- Fire Prevention at Carver went well- thank everyone for helping.
- Mako Air samples has been sent off.
- John Deere Gator still waiting on parts, cant locate parts on serial number. Motion made by Raynee Tregre to get Gator back and put on auction, 2<sup>nd</sup> by Justin Ward, members voted 3 yes / 5 no, motion fails.
- Hospital Bill on applicant was advised to make sure when waiver is signed by all applicants so it becomes their responsibility as a job requirement.
- Phillip Matherne did moved and did call and made contact, he states when academy is over he will start attending HVFD activities. Will try to send letter to DesAllemands address. Still don't know when he will turn in gear.
- Physicals- will be December 7-11, 2015. Times will be 4:00pm, 6:30pm, and 9:00pm. Schedule is posted on Treasurer's office door. Blood Work is due by 11/23/15. Make sure you are fasting before. A list of all LabCorp's locations is also posted. Make sure you fill out all physical packet before you arrive for your physical.

## **New Business:**

- HVFD received check from Oxy Chem as donation and will be deposited into account.
- Station 32 water heater went out and will get quote to replace.
- Trucks PM and pump test set for December 21-23 by Ferreira.
- Change to uniform policy- Motion made by Matt Allshouse to include junior firemen to uniform policy, 2<sup>nd</sup> by Dawn Landry, members voted 13 yes / 0 no, motion does pass.
- Pre Plans and hydrant maintenance is in progress, please help if you have time. Th Arc is also helping by painting hydrants; all we have to do is prep them for painting.
- 11/5/15 2 1pm EOC is having a class on training to shut down alert/siren system and is asking fire dept to assist. Meet at station 31 for 12:30pm if anyone wants to go.
- Discussion on inactive members, and will be asked to turn in gear: Darren Drumm, Jami Guabert, Cortney Gray, Philip and Jennifer Matherne, Crystal Mothershed, Deann Nicholas, Jeff and Debbie Raia, Dennis Robbins, Jeffery Sassin, Arthur Tregre, Jeffery Tregre, Raynee Tregre, Trae Williams, James and Dale Zeringue, James Zeringue Jr.
- Records retention schedule – working on this so we can get a document that is approved by Secretary of State on what we need to keep and how long. Dawn Landry is working on this. Motion made by Matt Allshouse to move forward and to use LVFD guidelines, 2<sup>nd</sup> by Donna Boros, members voted 8 yes / 0 no, motion does pass.

## **Purchase Requests:**

1. 3 Work ProFile Cabinet at total cost \$479.97. Suggested vendor Office Depot. Motion made by Dawn Landry to authorize this purchase, 2<sup>nd</sup> by Donna Boros, members voted 10 yes / 0 no, motion does pass.
2. 6 LA Rescue First Call-In Bag Jr. at total cost \$419.70. Suggested vendor EMP. Motion made by Donna Boros to authorize this purchase, 2<sup>nd</sup> by Kathy Wolbers, members voted 9 yes / 0 no, motion does pass.
3. 1 Brother HL 2360 Printer at total costs \$139.99. Suggested vendor Best Buy. Motion made by Donna Boros to authorize this purchase, 2<sup>nd</sup> by Kathy Wolbers, members voted 10 yes / 0 no, motion does pass.
4. 1-75gallon ruud natural gas water heater at total costs \$1950.00. Suggested vendor CSC Air & Heating. Motion made by Donna Boros to authorize this purchase, 2<sup>nd</sup> by Dwayne Tregre, members voted 10 yes / 0 no, motion does pass.

## **Open Nominations for elections.**

**Chief:** Jack Landry- Accepted

**President:** Chris Boros- Accepted

**Vice President:** Trevell Gordon- Accepted

**Secretary:** Donna Boros- Accepted, Dawn Landry- Accepted

**Treasurer:** Dawn Landry- Accepted

**Sergeant at Arms:** Joseph Zeringue- Accepted

**Close Nominations for November Business Meeting**

**Meeting Adjourned.**