



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall
1835 Highway F, Innsbrook, MO 63390
Tuesday, February 08, 2022, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
 - a. Pledge of Allegiance
- 3) ROLL CALL
- 4) ADOPTION OF AGENDA
- 5) PUBLIC COMMENTS/GUEST SPEAKERS/PRESENTATIONS
- 6) APPROVAL OF MINUTES:
 - a. Regular Meeting: January 11, 2022
- 7) CHAIRMAN'S REPORT/APPOINTMENTS
- 8) DEPARTMENT/COMMITTEE REPORTS:
 - a. Financial Reports - January 2022
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
 - i. Commissioner Appointment
- 9) UNFINISHED BUSINESS:
 - a. Village Administration Building
- 10) NEW BUSINESS:
 - a. **RESOLUTION NO. 2022-5 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, DESIGNATING AND AUTHORIZING CERTAIN VILLAGE OFFICIALS THE AUTHORITY TO SIGN FOR FINANCIAL TRANSACTIONS FOR THE VILLAGE OF INNSBROOK**
 - b. Request for Exemption For Special Community Event Noise:
 - i. Innsbrook Resort - IBK Anniversary Party; 05/28/2022; 2:00-5:00pm
 - ii. Innsbrook Resort - July 4th Celebration Fireworks; 07/02/2022; 9:15-10:00pm
 - iii. Innsbrook Resort - 2022 Summer Breeze Concert Series; 5/29, 6/11, 6/18, 6/25, 7/3, 7/9, 7/16, 7/23, 7/30, 8/6, 8/13, 8/20, 8/27, 9/3; 7:30-10:00pm; and 10/8; 5:00-7:00pm
 - iv. Innsbrook Resort - New Years Eve Fireworks; 12/31/2022; 8:00-8:15pm
 - c. Proposition U - Local Use Tax
- 11) BOARD OF TRUSTEE ANNOUNCEMENTS
- 12) OPEN FORUM
- 13) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Village Cemetery
- Broadband Infrastructure
(Next quarterly report Mar. 2022)

MINUTES

The Tuesday, February 08, 2022 regular meeting of the Village of Innsbrook Board of Trustees was held in person as well as Zoom Video Conference, and called to order at 5:03 PM (CST) with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance.

Upon roll call, Trustees Dan Reuter, Jeff Thomsen and Donna West were present in person. Trustee Ted Sator was present via videoconference. Trustee Trish Dunn was absent. Others in attendance in person included Village Administrator/Clerk - Carla Ayala. Due to the COVID-19 Pandemic, all other visitors attended this meeting via videoconference. Those attendees included Village Attorney - Nathan Bruns, Michael Hartman - USDA Area Specialist, Kurt Daniels - Cochran, Bridgette Sanssegraw, Richard McFall, Tracy Sator and Patty's iPhone.

ADOPTION OF AGENDA

Motioned by Trustee Reuter, seconded by Trustee West, to approve the agenda. All Trustees present voted "Yea". Motion passed and approved with a 4 "Yea", 0 "Nay", 0 Abstain vote.

PUBLIC COMMENTS/GUEST SPEAKERS/PRESENTATIONS

Chairman Thomsen read an email received from Richard McFall. The email will be included with these minutes for official record. Chairman Thomsen reminded the public to file complaints about short-term rentals with Innsbrook security as soon as issues come up.

APPROVAL OF MINUTES

Trustee Reuter would like to make a correction to the January meeting minutes by deleting "at a later time" under the second paragraph that states "..Trustee Dan Reuter was present at a later time via Zoom.". Trustee Reuter stated that he was present the entire time, but was having issues connecting to the audio. Motioned by Trustee Sator, seconded by Trustee Reuter to approve the January 11, 2022 regular session meeting minutes, with correction made. All Trustees present voted "Yea", motion passed and approved with a 4 "Yea", 0 "Nay", 0 Abstain vote.

CHAIRMAN'S REPORT/APPOINTMENTS

Chairman Thomsen announced that on February 2, 2022 he closed on the purchase of the two acres of property located at Highway M, on behalf of the Village. At a purchase price of \$45,000, with the addition of closing costs, the total purchase was \$45,788. The property was purchased from C&C Boat Storage, LLC.

DEPARTMENT/COMMITTEE REPORTS

- a. FINANCIAL REPORT - The January 2022 financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee West, seconded by Trustee Reuter to approve the financial report and pay all the bills of the month. All Trustees present voted "Yea". Motion passed and approved with a 4 "Yea", 0 "Nay". 0 Abstain vote.
- b. ADMINISTRATOR'S REPORT - Village Administrator/Clerk, presented a report to the Trustees. Village Hall will be closed on February 21, 2022 in observance of the President's Day Holiday.
- c. PLANNING AND ZONING COMMISSION - The Commission held their last meeting on February 02, 2022. The Commissioners reviewed two Volunteer Profiles for the vacant seat left by Mike Gambill, and voted to recommend to the Board of Trustees the appointment of Cheri Joyce to the Planning and Zoning Commission.
 - i. Commissioner Appointment - Motioned by Trustee Reuter, seconded by Trustee West to approve the appointment of Cheri Joyce to the Planning and Zoning Commission. By roll call vote, Trustee Dunn - Absent, Trustee Reuter - "Yea", Trustee Sator - "Yea", Trustee Thomsen - "Yea", Trustee West - "Yea". Motion passed and approved with a 4 "Yea", 0 "Nay", 0 Abstain vote.

UNFINISHED BUSINESS:

- a. Village Administration Building - Kurt Daniels and Michael Hartman had a conversation earlier in the day. Michael will reach out to Chad Eggen with Boonslick to get an environmental review completed. Trustee Sator questioned supply costs and if there is any idea when they will come back down. Michael is hopeful it will be in about six to eight months. 20% will be added to the cost to cover fluctuation. Interest rates are on the increase, so the Village will need to lock in as soon as possible. Trustee Reuter questioned how much longer it will be before we can do that. Michael will send to the Village Administrator a Loan Proposal with a few different rates and amounts so the Village can determine what it can afford.

NEW BUSINESS:

- a. **RESOLUTION NO. 2022-5 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, DESIGNATING AND AUTHORIZING CERTAIN VILLAGE OFFICIALS TO SIGN FOR FINANCIAL TRANSACTIONS FOR THE VILLAGE OF INNSBROOK.** Motioned by Trustee Reuter, seconded by Trustee West to hold the reading of Resolution No. 2022-5 by title only. All

Trustees present voted "Yea". Motion passed and approved with a 4 "Yea", 0 "Nay", 0 Abstain vote. Chairman Thomsen read Resolution No. 2022-5 by title only. Chairman offered discussion on Resolution No. 2022-5. There being no discussion, motioned by Trustee Reuter, seconded by Trustee Sator to vote to enact Resolution No. 2022-5 as a Resolution of the Village. By roll call vote, Trustee Dunn - Absent, Trustee Reuter - "Yea", Trustee Sator - "Yea", Trustee Thomsen - "Yea", Trustee West - "Yea". With a 4 "Yea", 0 "Nay", 0 Abstain vote, Resolution No. 2022-5 is enacted as a Resolution of the Village of Innsbrook, Missouri.

b. Request for Exemption For Special Community Event Noise:

- i. Innsbrook Resort; IBK Anniversary Party; 05/28/2022; 2:00-5:00pm - Motioned by Trustee Reuter, seconded by Trustee Sator, to approve the noise permit for the IBK Anniversary Party. By roll call vote, Trustee Dunn - Absent, Trustee Reuter - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 4 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.
- ii. Innsbrook Resort; July 4th Celebration Fireworks; 07/02/2022; 9:15-10:00pm - Motioned by Trustee Reuter, seconded by Trustee West, to approve the noise permit for the July 4th Fireworks Celebration. By roll call vote, Trustee Dunn - Absent, Trustee Reuter - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 4 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.
- iii. Innsbrook Resort; 2022 Summer Breeze Concert Series; 5/29, 6/11, 6/18, 6/25, 7/3, 7/9, 7/16, 7/23, 7/30, 8/6, 8/13, 8/20, 8/27, 9/3; 7:30-10:00pm; and 10/8; 5:00-7:00pm - Chairman Thomsen read the additional conditions to be attached upon approval. Trustee West has reservations to approve, she feels like her suggestion last year to move the start time to an earlier time was completely ignored. Motioned by Trustee Reuter, seconded by Trustee West, to approve the noise permit for the Summer Breeze Concert Series with additional conditions. By roll call vote, Trustee Dunn - Absent, Trustee Reuter - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 4 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.
- iv. Innsbrook Resort; New Years Eve Fireworks; 12/31/2022; 8:00-8:15pm - Motioned by Trustee Reuter, seconded by Trustee West, to approve the noise permit for the New Years Eve Fireworks. By roll call vote, Trustee Dunn - Absent, Trustee Reuter - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 4 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.

- c. Proposition U: Local Use Tax - Chairman Thomsen explained that this is a proposal to charge the same tax rate on out-of-state purchases as local purchases. This is mainly on online sales. The Village will have Proposition U on the April 5th election ballot. The Village received a fact sheet from the Missouri Municipal League (MML). In an effort to educate the voters of Innsbrook, the Village Administrator will send this information out to the residents in March.

BOARD OF TRUSTEES ANNOUNCEMENTS

Trustee Reuter requested an informal sit down meeting with Charlie Boyce and Chip Wobbe to discuss complaints about short-term rentals. Chairman Thomsen will try to set something up prior to the March meeting.

Trustee West suggested an earlier start time for the Summer Breeze Concert Series last year, but that suggestion seemed to be ignored. Would like to speak to Innsbrook Resort about an earlier start time for next year, so the concerts can end at an earlier time.

Trustee Sator stated that he agrees to a meeting with Charlie Boyce and Chip Wobbe, but no formal complaints have been received by Village Hall.

OPEN FORUM

None at this time.

ADJOURNMENT

Motioned by Trustee Sator, seconded by Trustee West, to adjourn the regular meeting. All Trustees present voted "Yea". Motion passed and approved with a 4 "Yea", 0 "Nay", 0 Abstain vote. Meeting adjourned at 6:13 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, February 08, 2022.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 03/08/2022

Donna West
Donna West,
Village Board Clerk

Carla Ayala
Attest: Carla Ayala,
Village Administrator/Clerk

(seal)

