

Valley Stream Union Free School District Twenty-Four
Minutes of the Board of Education
Work Session and
Reorganization Meeting
July 6, 2017

The Work Session meeting took place at the William L. Buck School and was called to order by President Pellicane at 6:00 PM.

Members Present: Paul DePace, Armando Hernandez, Anthony Iadevaio, Donna LaRocco, John Maier, Lisa Pellicane and Kimberly Wheeler.

Members Absent with Prior Notice: None

Others Present: Superintendent Dr. Edward Fale, Attorney Richard Zuckerman, and Director of Finance and Operations, Jack Mitchell.

Motion was made by Trustee Wheeler, seconded by Vice President Maier, to enter into Executive Session at 6:05 PM for the purpose of discussing personnel matters of particular employees, and to seek legal advice from the Board's attorney. Motion unanimously carried.

Motion by Trustee DePace, seconded by Trustee Wheeler to exit Executive Session to enter into the Reorganization meeting at 8:23 PM. Motion unanimously carried.

Annual Reorganization Meeting as Required by Law

1. The Reorganization Meeting was called to order by the District Clerk at 8:24 PM.

Members Present: Paul DePace, Armando Hernandez, Anthony Iadevaio, Donna LaRocco, John Maier, Lisa Pellicane and Kimberly Wheeler.

Members Absent with Prior Notice: None

Others Present: Superintendent Dr. Edward Fale, Attorney Richard Zuckerman, and Director of Finance and Operations, Jack Mitchell.

2. District Clerk asked all to stand for the Pledge of Allegiance.

3. The District Clerk administered the Oath of Office to the newly re-elected Trustees, Paul DePace, Armando Hernandez and Lisa Pellicane.

4. The District Clerk then administered the Oath of Office to the Superintendent, Dr. Edward Fale.

5. The District Clerk then called for nominations for the Office of President for 2017-2018. Motion Trustee LaRocco, seconded by Trustee Hernandez to nominate John Maier to be President.

6. Motion: that John Maier be President of the Board of Education of this District for the year 2017-2018 fiscal year. Motion unanimously carried.

The District Clerk then administered the Oath of Office to the newly elected Board President, John Maier.

Newly Elected President
John Maier
Assumed the chairmanship

7. President Maier called for nominations for the Office of Vice President for 2017-2018. Motion Trustee DePace, seconded by Trustee Hernandez to nominate Tony Iadevaio as Vice President.

8. Motion: Trustee DePace, seconded by Trustee Hernandez, that Anthony Iadevaio be elected as Vice President of the Board of Education for the school year 2017-2018. Motion unanimously carried.

The District Clerk then administered the Oath of Office to the newly elected Vice President, Anthony (Tony) Iadevaio.

9. Motion: Vice President Iadevaio, seconded by Trustee LaRocco, that Madeline (Lana) Plinto be appointed as District Clerk for the 2017-2018 school year. The annual compensation for this position will be \$7500.00. Motion unanimously carried.

The Attorney Richard Zuckerman, then administered the Oath of Office to the elected District Clerk, Madeline (Lana) Plinto.

10. Motion: Trustee Wheeler, seconded by Trustee LaRocco, the Board of Education of Valley Stream Union Free School District Twenty-four appoints three members of the Valley Stream Union Free School District Twenty-four Board of Education to the Board of Education of Valley Stream Central High School District to serve as Trustees on the High

School Board of Education for a period of one year commencing on this date and expiring on June 30, 2018 as follows: as John Maier, Lisa Pellicane and Armando Hernandez. Motion unanimously carried.

11. Motion: Trustee LaRocco, seconded by Vice President Iadevaio, that Brian Cleary, *be and is hereby appointed Treasurer of this District* to serve at the pleasure of the Board of Education for the 2017-2018 school year at an annual salary of \$12,500. Motion unanimously carried.

The District Clerk will administer the Oath of Office to the Treasurer within 30 days.

12. Motion: Trustee Pellicane, seconded by Trustee LaRocco, that the Board of Education appoint John Maier to serve as the Acting District Treasurer, to serve without compensation whenever the Treasurer is absent from the District or otherwise unable to serve. Motion unanimously carried.

13. Motion: Trustee Hernandez, seconded by Trustee DePace, upon the recommendation of the Superintendent of Schools, the following members are appointed to the District's Audit Committee: Paul DePace, Armando Hernandez, Anthony Iadevaio, Donna LaRocco, John Maier, Lisa Pellicane and Kimberly Wheeler. Motion unanimously carried.

14. Motion: Trustee DePace, seconded by Trustee Hernandez, that the firm of Lamb & Barnosky, LLP, be and is hereby appointed the District's School Attorney for the period July 1, 2017 to June 30, 2018, at an annual retainer of \$35,000 and an hourly rate of \$260.00 per hour for any adversarial relationship including negotiations, disciplinary proceedings and litigation. Motion unanimously carried.

15. Motion: Vice President Iadevaio, seconded by Trustee Wheeler, that the firm of Guercio & Guercio, LLP, be and is hereby appointed as the District's Labor Counsel for the period of July 1, 2017 through June 30, 2018, at an annual retainer of 1/6 of the total between the Valley Stream School Districts. This share shall be \$7,750.00 and an hourly rate of \$260.00 per hour for any labor counsel services. Motion unanimously carried.

16. Motion: Trustee Wheeler, seconded by Trustee LaRocco, that R.S.Abrams & Co., LLP be appointed as the District's Independent Auditor for the school year 2017-2018, at an annual compensation not to exceed \$ 34,000 (\$30,500 plus \$3,500 for a Single Audit if needed). Motion unanimously carried.

Motion to move # 17-26 below, by Trustee LaRocco, seconded by Trustee DePace. Motion unanimously carried.

17. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Cerini & Associates as its Claims Auditor for the 2017-2018 school year at an annual contract salary of \$8,400. Motion unanimously carried.

18. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Cullen & Danowski, LLP to prepare Financials and monitor the District's Fund Balance for the 2017-2018 school year, at a fee of \$8,500. Motion unanimously carried.

19. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints H2M as District Architects for the 2017-2018 school year. Motion unanimously carried.

20. That the President of the Board of Education of Valley Stream School District Twenty-four is authorized to execute all contracts approved by resolution of the Board of Education of the Valley Stream Union Free School District Twenty-Four. Motion unanimously carried.

21. That in the absence of the President, the Vice President of the School Board shall be authorized to execute all contracts approved by the resolution of the Valley Stream Union Free School District Twenty-Four. Motion unanimously carried.

22. That the following Banks and/or Trust Companies be and are hereby designated as the official Depositories for the funds shown during the school year 2017-2018:

Designate Capital One Bank as the principal depository and the paying agent for school funds, and J.P. Morgan Chase, Bank of New York and Flushing Bank, as secondary depositories and secondary paying agents for

school funds, for the fiscal year July 1, 2017 through June 30, 2018.
Motion unanimously carried.

23. That Angela Liatto be appointed as the District's Records Access Officer, to serve without compensation. Motion unanimously carried.

24. To appoint the Director of Finance and Operations, Jack Mitchell, as the District's Attendance Officer to serve without compensation. Motion unanimously carried.

25. To appoint the District's Committee Special Education (CPSE & CSE) for the school year 2017-2018 as per the regulations of the Commissioner of Education:

- a) *Administrator/Director of Special Education:* Laura Peterson
- b) *School Physician:* Dr. Giuseppe Delloruso
- c) *School Psychologists:* Suzanne Dalal (BAS), Shira Greenblatt (RWC) Kerriann Pieper (WLB), & Kerry Michel (WLB .5).
- d) *Parent Representatives:* Loredana Amoroso, Lourdes Onesto, and Lilyan Laxton.
- e) *Resource Room Classification* (attends only those meetings that involve children from their respective buildings): Christine Iadevaio (WLB); Sophia Oliva (BAS); Amanda Whitney (RWC, Non-Resident Private & Parochial Schools).
- f) *Special Education Classes Classification* (attends only those meetings that involve children assigned to their respective Special Education Classes: Jennifer Albahae, Christine Anson, Susan Blaesi, Kaitlyn Gillespie, Samantha Joltin, Karen Kane, Linda Karlin, Marissa Levenberg, Kelly Martin, Deborah Murray, Stacy Pagliaro, Annmarie Rachoi, Amy Rappaport, Donna Ruggiero.
- g) *Speech Language Therapist Classification* (attends only those meetings that involve children from their assigned case load):
Karen Brass, Speech/Language Pathologist (RWC);
Catherine Herr, Speech/Language Pathologist (WLB),
Maria Herzner Speech/Language Pathologist (BAS);

Michele Knight, Speech/Language Pathologist (RWC Kindergarten; WLB-CID)

New York Therapy, Gina Marie Moravcik (Non-Resident Private & Parochial Schools)

- h) New York State Approved Evaluators – when applicable a representative of Nassau County Dept. of Mental Health, Office of Children with Special Needs, Early Intervention Program, when applicable.
- i) Certified Professional from Nassau County Department of Mental Health, Office of Children with Special Needs, Early Intervention Program – when applicable
- j) Student’s Teacher — when applicable
- k) Impartial Hearing Officers (list as appended to the minutes of this meeting)

Motion unanimously carried.

26. To appoint the District’s Board of Registry for the school year 2017-2018 as follows:

- a) Election District 24-1 -Corona Avenue Firehouse
- b) Election District 24-2 -William L. Buck School
- c) Election District 24-3 - Brooklyn Avenue School
- d) Election District 24-4 - Robert W. Carbonaro School

Motion unanimously carried.

27. Motion: Trustee Pellicane, seconded by Trustee Hernandez, that, the rate of pay for such registry is set as follows:

- a) Chief Election Inspectors: \$185 per day
- b) Assistant Election Inspectors: \$160 per day

Motion unanimously carried.

28. Motion: Trustee Hernandez, seconded by Trustee LaRocco to table the appointment of the chairpersons for the following board committees for the 2017-2018 school year:

- a) Education -
- b) Finance -
- c) Policy -
- d) Buildings & Grounds -
- e) Legislation -

- f) Public Relations -
- g) Personnel -

Motion unanimously carried.

29. Motion: Trustee DePace, seconded by Trustee Wheeler, to table the appointment of the board members to serve on the following negotiating committees for the 2017-2018 school year:

- a) Teachers
- b) Administrators
- c) Secretaries
- d) Custodians
- e) Aides

Motion unanimously carried.

30. Motion: Vice President Iadevaio, seconded by Trustee DePace, to authorize membership for the District Twenty Four Board of Education for 2017-2018 in the following associations:

- a) New York State School Boards Association
- b) Nassau-Suffolk School Boards Association
- c) National School Boards Association
- d) SCOPE

Motion unanimously carried.

31. Motion: Trustee Wheeler, seconded by Trustee LaRocco, to appoint the President of the Board of Education as the official delegate to the New York State School Boards Association's annual meeting. In the event that the President is unable to attend, the Vice President of the Board of Education shall be the official delegate; and in the event *neither* is able to attend, the senior Board member then present shall be the official delegate. Motion unanimously carried.

32. Motion: Trustee LaRocco, seconded by Trustee Wheeler, to authorize Board members, and officers of the Board, to attend the State School Board convention, with expenses paid by the District, as follows:

- New York State School Boards – October 12-14, 2017 – Lake Placid, New York

Motion unanimously carried.

Motion to move # 33-39 below, by Trustee Pellicane, seconded by Trustee DePace. Motion unanimously carried.

33. To authorize up to three Board members, and officers of the Board, to attend the National School Board convention, with expenses paid by the District, as follows:

- National School Boards Association - April 7-9, 2018
San Antonio, Texas

Motion unanimously carried.

34. To authorize the Superintendent of Schools to attend the State and National School Board conventions, with expenses paid by the District, as follows:

- New York State School Boards – October 12-14, 2017,
Lake Placid, New York
- National School Board Association – April 7-9, 2018,
San Antonio, Texas

Motion unanimously carried.

35. To authorize the Superintendent of Schools to attend the American Association of School Administrators, and State conferences of the New York State Council of School Superintendents, with expenses paid by the District. Motion unanimously carried.

36. To appoint Mr. Jack Mitchell as Purchasing Agent for the fiscal year 2017-2018. In the absence of Mr. Mitchell, the Board authorizes the Superintendent to assume this responsibility, at no extra compensation. Motion unanimously carried.

37. To appoint Dr. Giuseppe Dellorusso, as the School Physician for the school year 2017-2018 at an annual compensation for this position to be \$ 4,650. Motion unanimously carried.

38. To authorize the establishment of the District's Petty Cash funds for the school year 2017-2018 in the amounts as indicated:

- | | |
|----------------------------|---------------------|
| a) Business Office | \$100 monthly |
| b) Superintendent's Office | \$100 monthly |
| c) Brooklyn Avenue School | \$100 semi-annually |
| d) Board of Education | \$100 monthly |
| e) William L. Buck School | \$100 semi-annually |

- f) Robert W. Carbonaro School \$100 semi-annually
- g) CSE Office \$50 semi-annually

Motion unanimously carried.

39. To appoint the Director of Finance and Operations as the “custodian/supervisor” of the petty cash funds. Motion unanimously carried.
40. Motion: Trustee Hernandez, seconded by Trustee Wheeler, to establish the following dates for the regularly scheduled monthly meetings of the Board of Education. The Board of Education may reschedule meetings, if conflicts arise with due notice: *July 6, August 23, September 27, October 18, November 29, December 13, 2017, January 24, February 28, March 21, April 17, May 23, and June 13, 2018.* Motion unanimously carried.
41. Motion: Trustee DePace, seconded by Trustee Wheeler, to establish the following dates for the regularly scheduled work session meetings of the Board of Education. The Board of Education may reschedule meetings, if conflicts arise with due notice: *July 6, August 23, September 6, 27, October 4, 18, November 1, 29, December 6 (if necessary), 13, 2017, January 10, 24, February 7, 28, March 7, 21, April 11, 17, May 2, 15, 23, June 6 (if necessary) 13, 2018.* Motion unanimously carried.
42. Motion: Trustee Iadevaio, seconded by Trustee LaRocco, to establish the reimbursement rate for mileage at the prevailing rate as established by the IRS. Motion unanimously carried.
- Motion to move # 43-53 below, by Trustee Wheeler, seconded by Trustee LaRocco. Motion unanimously carried.
43. That the Board of Education authorizes the Superintendent to certify payrolls. Motion unanimously carried.
44. That the Board of Education authorizes the Superintendent to make budget transfers according to Board Policy #3160. Motion unanimously carried.
45. That the Board of Education authorizes the District Clerk to be responsible for the opening of all bids. In the absence of the District Clerk

authorize the Director of Finance and Operations or the Superintendent to perform this function. Motion unanimously carried.

46. That the Board of Education authorizes the Director of Finance and Operations to prepare all necessary legal advertisements with reference to the securing of bids. Motion unanimously carried.

47. That the Board of Education authorizes the Treasurer to sign checks for the School District. Motion unanimously carried.

48. That the Board of Education re-adopts Policy #3290, Investment Policies & Guidelines in effect during the 2017-2018 school year, authorizing the District Treasurer, or in his/her absence, the Director of Finance and Operations, to make investments for the District. Motion unanimously carried.

49. The Board of Education re-adopts all policies and the Code of Ethics, in effect during the school year 2017-2018 and directs that the Code of Ethics be posted in each building. Motion unanimously carried.

50. That the Board of Education establishes the date for the Annual Meeting and voting on the 2017-2018 School Budget and Election of School Board Trustees for Tuesday, May 15, 2018, Voting Hours: 7:00 a.m. to 9:00 p.m. Motion unanimously carried.

51. That the Board of Education establishes the date for the District's Budget Hearing for May 2, 2018 at 8:15 p.m. at the William L. Buck School. Motion unanimously carried.

52. That the Board of Education authorizes the dates to be recognized for "religious holiday adjustment" for the school year 2017-2018 for the purposes in connection with our annual State aid attendance reports. These will be dates when school is scheduled to be in session. Motion unanimously carried.

53. To adopt the District's Pay books listed below: authorizing salaries for the school year 2017-2018 effective July 1, 2017:

- | | |
|-----------------------------|------------------------------|
| #1 Administrative Salaries* | #5 School Aides |
| #2 Teachers' Salaries | #6 Clubs* |
| #3 Custodian Salaries | #7 Other Civil Service Aides |

#4 Clerical Salaries

#8 School Nurses

#9 Teacher Assistants*

*Pending

Motion unanimously carried.

54. Motion: Trustee LaRocco, seconded by Trustee Wheeler, to adopt the summer custodial help hourly wage scale as follows for 2017:

Step 4 (1st Employed Pre 2011) \$12.25 - \$12.75

Pay Scale Eff. 7/1/2011:

Step #1 - \$10.75

Step #2 - \$11.00

Step #3 - \$11.25

Step #4 - \$11.50

Motion unanimously carried.

Motion to move # 55-70 below, by Trustee Pellicane, seconded by Trustee LaRocco. Motion unanimously carried.

55. That upon the recommendation of the Superintendent of Schools, the salary for per diem substitutes shall be a flat fee of \$125 per day effective September 1, 2017. Motion unanimously carried.

56. That the Board of Education will bond the District Treasurer and Deputy Treasurer in the amount of \$2,000,000. Motion unanimously carried.

57. That the Board of Education will bond the Payroll Clerk in the amount of \$2,000,000. Motion unanimously carried.

58. That the Board of Education will bond the Principal Account Clerk in the amount of \$2,000,000. Motion unanimously carried.

59. That the Board of Education will bond the Sr. Account Clerk in the amount of \$2,000,000. Motion unanimously carried.

60. That the Board of Education will bond the District Courier in the amount of \$2,000,000. Motion unanimously carried.

61. That the Board of Education designates the Valley Stream Herald the Lynbrook Herald and the Newsday as the official newspapers of the District. Motion unanimously carried.
62. That as a “public entity” pursuant to Public Officers Law section 18(1).(a), the Valley Stream Union Free School District Twenty-four hereby expressly agrees pursuant to Public Officers Law section 18(2)(b) to confer the benefits of Public Officers Law section 18 upon the employees of Valley Stream Union Free School District Twenty-four and to be held liable for costs incurred pursuant to its provisions; and it is further RESOLVED, that these benefits are expressly intended to supplement any and all other existing statutory protections. Motion unanimously carried.
63. That Charles Brocher, be appointed as the Asbestos Designee per AHERA regulations and Public Law 99-519. Motion unanimously carried.
64. That Dr. Lisa Conte, be appointed as the DASA Coordinator. Motion unanimously carried.
65. That the Board of Education re-adopts its Mission Statement for the 2017-2018 school year. Motion unanimously carried.
66. That the Board of Education designates Dr. Lisa Conte as the District Compliance Officer to carry out the District’s responsibilities associated with Title IX and pursuant to Policy 4111.1B Sexual Harassment of Employees & Section 504 without additional compensation or stipend. Motion unanimously carried.
67. That the Board of Education authorizes the Superintendent of Schools to make any emergency appointments that become necessary between the Board meetings: and BE IT FURTHER RESOLVED, THAT THE Board of Education will review these appointments and either approve or reject them at the next regularly scheduled Board meeting. Motion unanimously carried.
68. WHEREAS, on May 17, 2016, the Valley Stream District 24 conducted its Annual Budget Vote and Election; and WHEREAS, the District Clerk is currently in possession of all cast ballots resulting from such Annual Budget Vote and Election; and WHEREAS, the Record Retention and Disposition Schedule ED-1 provides for the destruction of

such ballots after one (1) year from the date of the Annual Budget Vote and Election; and WHEREAS, at least one (1) year has elapsed from the date of the Annual Budget Vote and Election held on May 17, 2016 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; and NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Valley Stream District 24 hereby orders the destruction of all cast ballots resulting from the May 17, 2016 Annual Budget Vote and Election. Motion unanimously carried.

69. WHEREAS, on May 17, 2016, the Valley Stream District 24 conducted its Annual Budget Vote and Election; and WHEREAS, the District Clerk is currently in possession of the unused, defective, void and/or spoiled ballots resulting from such Annual Budget Vote and Election; and WHEREAS, Education Law Section 2034(6) provides for the destruction of such unused, defective, void and/or spoiled ballots when a period of six (6) months has elapsed from the date of the Annual Budget Vote and Election; and WHEREAS, at least six (6) months has elapsed from the date of such Annual Budget Vote and Election held on May 17, 2016 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; and NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Valley Stream District 24 hereby orders the destruction of all unused, defective, void and/or spoiled ballots resulting from the May 17, 2016 election. Motion unanimously carried.

70. That the Board of Education hereby readopts the following policies:

- 3290 – Investment Policy and Guidelines
- 3301 – Non-bid Procurement of Goods and Services
- 3323 – Soliciting Prices (Bidding)
- 3425 – Investment Policy
- 5113 – Comprehensive Attendance Policy
- 5131.1 – Code of Conduct

Motion unanimously carried.

Motion by Trustee Hernandez, seconded by Trustee DePace, to adjourn the reorganization meeting and enter into regular meeting at 8:39 PM. Motion unanimously carried.

Respectfully Submitted,

Lana Plinto

Lana Plinto
District Clerk