

Star Steppers Dance

AUTO-PAYMENT AUTHORIZATION FORM

I (we) hereby authorize Star Steppers Dance to automatically bill my account with the information below for all expenses on a monthly basis. This authority will remain in effect until Star Steppers is notified by me (us) in writing to cancel it at such time and to afford Star Steppers a reasonable opportunity to act on it. **If tuition and all other expenses are not paid by the 3rd of every month, a \$25.00 late fee will be added to your account**

Name on the Account / Credit Card

Dancer's Name

Customer billing address

City

State

Zip

Customer Signature

Date

Bank Draft Option

Bank Name

Bank Routing Number

Bank Account Number

Account Type (circle one):

Checking

Business Checking

Saving

Debit / Credit Card Option (subject to a 3% monthly service fee)

Credit Card Number

Expiration Date (MM/YY)

Billing Zip Code

ALL FEES ARE AUTO DEBITED ON THE FIRST DAY OF EVERY MONTH

No checks or American Express Cards will be accepted

POLICIES & PROCEDURES

Registration/Tuition

There is an annual registration fee of \$25.00 per child.

Tuition is auto-drafted on the 1st of each month. Accounts must be cleared by the 3rd of the month or a \$25.00 late fee will be automatically applied.

ALL accounts must have bank account or credit / debit card information on file. It is the account holder's responsibility to make sure the account on file is current at all times. **NO CHECKS OR AMERICAN EXPRESS CARDS WILL BE ACCEPTED.**

Additional fees will be withdrawn on their due date with prior notice. **All tuition/fees are non-refundable**

Tuition will not be prorated due to missed class, shorter months, or Holidays.

Class Additions/Withdrawals

Class additions need to be in written notice (via email). Any additions made mid-month will be prorated and debited the same day the class is added.

To withdrawal your dancer from any (or all) classes, a written notice (via email) is required within **7 days** of the next billing cycle. **Once you have been billed for the current month, no credit/refund will be issued for withdrawing your dancer that month (extenuating circumstances will be taken into consideration).**

Your child's class level will be determined by the instructor. Upon enrollment, your child will be placed in the beginning level to be evaluated and placed accordingly by the instructor. **Dancers will ONLY move up when the instructor determines they are ready.**

Star Steppers has the right to combine/cancel a class or change the instructor at any time.

Studio Etiquette and Courtesies

Students are not allowed in the classrooms without an instructor present. Please remain in the lobby until the instructor calls the dancers into class.

Parents are not permitted to be in the rooms while class is in session. Please do not disrupt the classroom. If you need to get in touch with your child while they are in class, please address the office.

Star Steppers does not provide child care. It is the responsibility of the parent to pick your child up immediately after class.

Please be mindful of other individuals and classes in session while in the Lobby (i.e. no running/dancing, use inside voices, do not block the doors or walkway).

Water is the only beverage allowed in the studio. **THIS WILL BE STRICTLY ENFORCED.**

No food or gum allowed in the studio. If your child dances more than 3 hours during the day, they are allowed to have a snack.

Star Steppers is not responsible for any items left unattended.

Spring Show

Our annual Spring Show will be held in April or May (date/location TBA).

All 1-hour studio classes (with the exception of Dance & Tumble, Leaps & Turns Technique, and Stretching/Stretching & Strengthening) will be invited to perform.

Participation is optional, however, there must be 6 dancers wanting to participate in order for the class to perform a dance in the show.

There will be an \$85 Spring Show fee as well as an \$85 fee per costume. Hip Hop dances will be required to purchase their own shoes for the performance.

All participants will be required to attend an extra practice as well as a Dress Rehearsal prior to the show.

We will email more information on Spring Show once it gets closer to the performance date

Photography/Videography

Star Steppers reserves the right to use and photography/videography taken during class, rehearsal, Spring Show, etc. for marketing and advertisement purposes.

I have read, understand, and discussed the above policies and procedures with my dancer and agree to abide by them

Name of Dancer

Parent Signature

DRESS CODE

Practice Attire for Classes (including Ballet/Jazz Combo):

- Open dress – any type of fitted dance clothing
- Tan (So Dance) cats paws, tan foot undeez, or turners
- Hip Hop Class- any type of tennis shoes
- Hair needs to be in a secure ponytail

Practice Attire for Ballet Classes:

- Black leotard with pink tights
- Pink ballet shoes (preferably canvas)
- Point shoes- Any type. Go to a shoe repair place and have Cats Paws put on toe and bottom part of the shoe
- Hair needs to be in a neat, high bun

IMPORTANT DATES & HOLIDAYS

June 3 rd	Summer classes begin
July 4 th	Holiday- Studio closed
August 26 th -30 th	Studio closed
September 2 nd	Holiday- Studio closed
September 3 rd	Fall classes begin
October 31 st	Holiday- Studio closed
November 23 rd -31 st	Holiday- Studio closed
December 23 rd - January 4 th	Holiday- Studio closed

Office Hours: Monday-Thursday 3pm-8pm
281-996-8855

enews@starsteppersdance.net

Check out our website, Facebook and Instagram pages:

www.starsteppersdance.net

Facebook: Star Steppers

Instagram: starsteppers_dance