

Berkshire Township Trustees

Regular Meeting Minutes

January 22, 2018

Rod Called the meeting to order at 7:00 p.m.

Roll Call: Bill Holtry, here; Rod Myers, here and Mike Dattilo, here.

Bill made a motion to approve the meeting minutes as follows:

December 13, 2017 Special Meeting

December 28, 2017 Year end Meeting

January 13, 2018 Organizational and Regular Meeting

Second by Mike. Vote: Unanimous

No Public participation.

Old Business:

The Trustees brought up the discussion of vacation and sick/personal time for full time employees working 30 hours a week. The vacation hours will 30 hours for 1 week and the sick personal days will be 7.5 sick/personal days.

Bill made a motion to approve the 30 hours per week vacation and 7.5 sick/personal days for full time employees working a 30-hour work week. Second by Mike. Vote: unanimous.

Melody George gave the Trustees and employees bi-weekly pay calendars for their use.

Road Report: Mike Dattilo

Mike spoke about the paving of the parking lot. He expects an estimate from the Engineer in next few weeks. The maintenance crew has been out on the roads taking care of snow removal and whatever else is needed. The township has used 125 tons of salt for this season.

Mike also told the Trustees he is obtaining estimates for two new garage doors in the back shop.

The Trustees signed an REA for Berkshire Road.

18-1-15 Mike made a motion to use Delaware County Engineer to repair the culvert on Dustin Road with a purchase order in the amount of \$13,919.00. Second by Rod. Vote: Unanimous

Rod brought up the discussion of uniform reimbursement and what would be necessary or required. The Trustees are checking with other townships on this matter. Phil Gardner suggested they might want to seek advice from OSHA regarding this issue.

Bill and Jeff meeting with EDGE tomorrow regarding the Park.

New Business:

Health Insurance reimbursement paperwork discussion on getting the paperwork to Melody so it can be paid. The Trustees agreed the healthcare reimbursement would be one month in arrears due to the timing of the paperwork required.

Mike advised there is a tree on Domigan Road that needs to come down. They have contacted Hoover Tree Service for an estimate of \$995.00. They have done work for Berkshire Township in the past.

18-1-16 Mike made a motion to approve a purchase order in the amount of \$1000.00 to Hoover Tree Service for the removal of a tree on Domigan Road. Second by Rod. Vote: Unanimous.

Jeff George brought up that Rod Myers had a good idea of asking questions on the Berkshire Township Newsletter for feedback of some activities for the Township to hold. Send emails to Shawna Burkham.

Bill made a motion to approve the Oakland Irrigation Maintenance Agreement in the amount of \$320.00. Second by Mike. Vote: Unanimous.

Bill made a motion to authorize the fiscal officer to draw upon the funds to pay the bills. Second by Rod. Vote: Unanimous

Bill made a motion to adjourn the meeting at 7:39 p.m. Second by Mike Vote: Unanimous