

**CONSTITUTION OF THE  
IDLE HOUR TAXPAYERS ASSOCIATION OF OAKDALE, L.I. N.Y. INC.  
2024**

**PREAMBLE:**

The object of the Association shall be to unite the property owners and residents of Idle Hour for the betterment of the community and through united efforts to foster, encourage and adopt such means as may be necessary for procuring physical improvements for the community and to inaugurate and further any undertaking and projects that may be for the general welfare of this community and the residents thereof.

**THIS CONSTITUTION SUPERSEDES THE PREVIOUS CONSTITUTION AND AMENDMENTS THERETO HERETOFORE MADE.**

**ARTICLE I NAME**

IDLE HOUR TAXPAYERS ASSOCIATION OF OAKDALE, LONG ISLAND, NEW YORK, INC.

**ARTICLE II MEMBERSHIP**

**TOTAL POPULATION NOT TO EXCEED 180 MEMBERSHIPS**

(Amended September 2024)

**Section 1. FULL MEMBERSHIPS - IDLE HOUR HOMEOWNERS**

All "Real Property Taxpayers" of Idle Hour residential property, which is not a Business, corporation or not for profit Corporation, shall be eligible for FULL, Idle Hour membership. Idle Hour Property owners must always be given priority over Association Memberships.

**ASSOCIATE MEMBERSHIP - ALL OTHERS**

Yearly memberships for non-residents of Idle Hour will be accepted on a first come basis to fill the maximum membership (180) after all Idle Hour applicants have been reviewed for membership. Associate memberships will be made available to past associate members on a consecutive accumulated years membership basis (i.e. 10yrs consecutive members before 9yr, and so on) until the maximum membership population has been reached.

Associate Oakdale resident applications will have priority over all other Associate applicants (outside the boundaries of the town of Oakdale, N.Y.) After 1 year of non-membership for non-Oakdale Associate members they will lose seniority and return to the bottom of the non-Oakdale Associate waiting list. (Amended September 2024)

The IHTA Board of Directors reserves the right to group single applicants into groups of 4 and constitutes that as 1 family membership. (Amended January 2017)

## **Section 2. APPLICATION FOR MEMBERSHIP**

All initial applications for membership must be made in writing, endorsed by at least one current members in good standing, and must contain the applicants full name and place of residence and a copy of the most recent tax receipt. Associate members must complete the same application process but need not supply their latest tax receipt. (Amended 2022)

**Section 3.** Applicants may be elected or reinstated to membership by affirmative votes by at least seven members of the board of directors, subject to approval of the majority vote of the membership at the next general meeting.

**Section 4.** Membership is not transferable.

## **ARTICLE III DISMISSAL**

Any member is subject to dismissal from the association for any of the offenses listed below:

- Fraud, deceit, theft or embezzlement of any of the association's property.
- Non-payment of dues.
- Gross and/or continued violation of the Constitution or by-laws.
- Any other activity that threatens the safety of any member while on Association property.

It is the responsibility of the Board to review any written complaint submitted and reply in writing to the complainant of the Boards findings and or decisions regarding the complaint after the following procedure is followed:

- Due notice in writing of the alleged offense with time and place of hearing shall be sent by certified mail by the Secretary to the accused member at least fifteen (15) days prior to the date of the hearing.
- It shall be the privilege of the alleged offender to appear before the Board of Directors for the purpose of presenting all the facts.

- When an alleged offender shall fail to appear before the Board of Directors upon written request to do so due to sickness or unavoidable conditions; he/she may make application for a rehearing to the Board stating the reasons for his/her absence, and if deemed sufficient the Board shall proceed to hear his/her defense.
- If after a vote having been taken, two-thirds of the elected Board of Directors shall have cast a vote to remove the offender, the said member shall be removed from the rolls by the Board and written notification given to the offender.

## **ARTICLE IV OFFICERS**

**Section 1.** The officers of the association shall be:

President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, and Treasurer who together with a maximum of nine (9) Directors shall constitute the Board of Directors. Any member wishing to run for an executive position on the board must spend at least one year as a director first. (Amended March 2009)

**Section 2.** The officers shall be elected for a term of two years and the Directors shall be elected for a term of three years at the regular September meeting of the Association. The term of office starts on October 1 following the September election.

**Section 3.** The President, Second Vice President and Corresponding Secretary shall be elected in the years ending with odd numbers, with all other positions elected in even number years. Three Directors shall be elected each year. (Amended September 2024)

**Section 4.** The Nominating Committee shall be appointed by the president in The July meeting preceding the September elections and shall consist of two Directors and three members.

**Section 5.** The Nominating Committee's selections shall be posted at the Club House at least Ten (10) days prior to the August general meeting.

**Section 6.** Nominations from the floor shall be accepted only at the August meeting. These nominations shall be added to the Nominating Committee's posted slate and shall remain posted through the September meeting.

## **ARTICLE V DUTIES OF OFFICERS**

**Section 1.** The President shall preside at all meetings of the Association and shall appoint all Committees, all of which he/she shall be ex-officio a member. The president shall also be responsible for keeping the original copies of all documents of importance to the Association in the Safe/Safety Deposit Box, and he shall turn the key over to the newly elected President when the change occurs.

**Section 2.** The First Vice President shall perform all of the President's duties in the event of his/her absence or resignation.

**Section 3.** The Second Vice President, same as first, plus be responsible for maintaining accurate membership lists and the mailing and receiving of membership applications.

**Section 4.** The Recording Secretary shall keep accurate minutes of all meetings and proceedings of the Association and of the Board of Directors. In addition, accurate files of all minutes of proceedings shall be turned over to the newly elected Recording Secretary.

**Section 5.** The Corresponding Secretary shall conduct the corresponding activities of the Association: notify members of the time and place of meetings, newsletter and announcements, be responsible for a file of all important documents of the association which must be turned over to the newly elected Corresponding Secretary.

**Section 6.** The Treasurer, who will be bonded, shall collect all dues, giving receipt, therefore; keep accurate account of all moneys received by the association; pay all bills provided they are approved by the President; and shall perform other duties as may be assigned. The Treasurer shall make annual report in writing of all receipts and expenditures covering the period from January to December of each year. In addition, a report will be submitted to the Board of Directors at least bi-monthly which will illustrate all income and expense incurred in the period and balance of cash on-hand checked to the banking records for the same period. Yearly reports must be reviewed and approved by the Board by January 31st and mailed to all members by the end of February each year. The Treasurer must support the appointed tax preparer of the Association for Income Tax submission. All records must be turned over to the newly elected Treasurer at time of election. The President is responsible to assist the Treasurer in all reports and must ensure accuracy.

## **ARTICLE VI BOARD RESPONSIBILITIES**

**Section 1.** The Board of Directors shall have charge of the funds and property of the Association. It shall direct payment of all bills necessary incurred in the management and conduct of the Association. Expenditures, Capital Improvements or Obligations estimated to exceed \$5000, must be voted on by the membership as per Article 9. For expenditures in excess of \$5000, written notification to the membership must be made fifteen (15) days prior to the general meeting. These expenditures for vote are only for those items of an elective nature and are not intended for required repairs or replacement of needed supplies for the operation of the property.

(Amended March 31st, 2009) (\$ 3,500 Amended in 2011) (\$5000.00 Amended in 2022)

**Section 2.** The Board of Directors shall set the policies of the Association as set forth in the Constitution.

**Section 3.** The Board of Directors is responsible for all Association business and is always held accountable to its members in all its activities, be it fund raising or management decisions.

## **ARTICLE VII COMMITTEES**

**Section 1.** Entertainment, Finance, House, and Civic Committees each should consist of a chairman and two additional members. All committee chairman will be appointed by the President. The Board of Directors will have final approval of all initiatives brought to it by these and other Committee's.

## **ARTICLE VIII MEETINGS**

**Section 1.** General meetings are to be held the first week of the month beginning 30 minutes prior to the start of the Board meeting. The election of officers shall be held at the September meeting. If any meeting day falls on a legal holiday, the meeting shall be changed to the following week of that month. The membership will be notified of the exact meeting date.  
(Amended 2022)

**Section 2.** There shall be other meetings held when called by either the President or the Board of Directors. Notice thereof must be mailed to each member at least to the meeting date.

**Section 3.** Special meetings may be called by the President and shall be called by him upon written request of twenty (20) members. Notice thereof must be mailed to each member at least ten (10) days before the time of such special meetings stating specifically the object of the meeting.

## **ARTICLE IX QUORUM**

**Section 1.** Seven board members or 2/3<sup>rd</sup>s board attendance shall constitute a quorum for transaction of business of the board of directors. (Amended 2022)

**Section 2.** Seven board members shall constitute quorum for transaction of business of the board of directors.

**Section 3.** Associate members may attend all meetings of the association and enjoy all privileges of the association but shall not be allowed to vote.

**Section 4.** Voting at all elections will take place by written ballot. Ballots will be distributed at the beginning of the meeting and will conclude after 90 minutes. At that time the ballots will be counted by the Board and elections announced either at the next general meeting or in the next newsletter. One ballot per membership.

**Section 5.** The entire board of directors, by a 4/5ths vote, shall have the final determination regarding voting procedures.

**Section 6.** Each regular membership carries one (1) vote.

## **ARTICLE X VACANCIES**

**Section 1.** The Board of Directors, if necessary, shall elect new officers or Board members from the membership to complete unexpired terms.

## **ARTICLE XI CONSTITUTION AMENDING PROCEDURE**

**Section 1.** Any member desiring to propose an amendment to the constitution may do so by securing the signature of five members to a petition in which the proposed amendment is set forth; said petition is then to be submitted to the Board of Directors for presentation to the general membership.

**Section 2.** The presentation by the Board of Directors of the proposed constitutional change to the membership shall be as follows:

1. Set the date and meeting for the presentation of the proposed amendment. Amendments may be presented at any general meeting (see article VIII, section 1).
2. Each member must be notified by mail or electronic communication of the meeting ten days prior, with the petition proposal summarized in this notification.  
(Amended September 2024)

**Section 3.** The proposed amendment shall become part of the constitution if at least 2/3rds of the majority present, including Board members, vote positively.

## **ARTICLE XII ANNUAL DUES AND FEES**

**Section 1.** Membership dues will be set by the Board yearly based on current expenses and estimated future needs of the association. All new members whether full or associate will be required to pay an initiation fee set forth by the Board in their first year. Partial refunds at 50% will only be made if the membership is revoked by a Board decision within 2 years. After 3 years of non-membership for Full Members the full initiation fee becomes due again if the same member wishes to rejoin the association. (Amended 2022) After 1 year of non-membership for Associate Members the full initiation fee becomes due again if the same member wishes to rejoin the association. (Amended September 2024)

**Section 2.** Full membership dues for Idle Hour residents are required by March 15th of each year to guarantee membership. Membership payments will be requested at least 30 days prior to this deadline. Idle Hour applications received after March 15th but prior to April 1st will be accepted but will be assessed a \$50 late fee. Payments received after April 1st may not be eligible for admission. Full members must be aware that failure to make timely payment may put their membership in jeopardy. This is necessary to set the associate membership population for the coming year. (Amended 2022)

**Section 3.** Associate memberships, will be made available to past associate members by April 1st of each year, on a consecutive accumulated year's membership basis (10 years consecutive member before 9yr. and so on) until the maximum Associate population has been reached (180 minus full membership).

After 1 year of non-membership for non-Oakdale Associate members they will lose seniority and return to the bottom of the non-Oakdale Associate waiting list. (Amended September 2024)

Again \$50 late fees will be added to all Associates deposits received after April 15th of each year.

In all cases Full dues payment is required by May 31st of each year. (Amended 2022)

**Section 4.** Waiting lists for both Full memberships and Associates will be kept for possible additions to the Associations. Idle Hour Full membership applications will always have priority over Associate applicants. Associate Oakdale applicants will always have priority over other Associate applicants (outside the boundaries of the town of Oakdale, N.Y.) (Amended January 2017)

### **ARTICLE XIII   FOREFITURE OF MEMBERSHIP**

**Section 1.** Any member whose dues are not paid in full by July 1st of each year are subject to expulsion from the Association. Written or verbal warning must be made to the subject member before expulsion can be carried out. Re-admittance to the association can only be considered after payment plus late fees have been received. It is at the discretion of the Board to make concessions in cases of hardship.



## **XIV ORDER OF BUSINESS**

**Section 1.** The order of business at all meetings of this Association shall be as follows:

1. Meeting called to order
2. Caretaker business
3. Reading of previous meeting minutes
4. Treasurer's report
5. Reports on House/Pool/Entertainment business
6. Discussions of current issues and business
7. Adjournment

## **ARTICLE XV BY LAWS**

**Section 1.** At the first meeting of every year the Board will review any BY-LAW issues and republish them for the coming year.

## **ARTICLE XVI BY LAW AMENDMENTS**

**Section 1.** The board of directors may, by affirmative vote of no less than seven directors amend the BY-LAWS at the first meeting of the year.