

1 **Rockford Town Council Regular Meeting**
2 **May 18, 2022, 7pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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8 Mayor Carrie Roecks called the public hearing to order at 7pm, stating that the purpose of the hearing was
9 to take input on the Six-Year Transportation Improvement Plan.

10 Resident Ivan Willmschen said that River Street is starting to “alligator” and crack in places. He said that
11 when he was in Arizona, there was a road in which the same thing happened. That fixing of the road kept
12 getting delayed and eventually couldn’t be, so it became a gravel road. He does not want to see that happen
13 to River Street.

14 Councilmember Micki Harnois asked if we should remove the Stringham Road Sidewalk line item, due to
15 lack of feasibility. It was decided that it wont hurt anything to leave it on the list.

16 Ms. Harnois asked if we should add Sidewalk on First from A to B Streets. Mrs. Johnson said that project will
17 need to have an engineer proposal for project cost and could be added next year.

18 There was no other public comment, and the hearing was closed at 7:09pm.
19

20 Ms. Roecks called a second public hearing to order at 7:09pm, stating that the purposed of hearing was to
21 take input on the variance request from Corey Collins.

22 Public Works Director, Dave Thompson, explained the reason and location of the request stating that the
23 property owner would like to build a home with a 5’6” front setback instead of the required 15’, due to the
24 terrain of the property. There was discussion about the request meeting the requirements for all six reasons
25 listed in the town’s code an individual could ask for a variance.

26 There was no public comment, and the hearing was closed at 7:22pm.
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28 Mayor Carrie Roecks called the regular meeting to order at 7:22pm with the Pledge of Allegiance.
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30 Roll call took place. Those in attendance were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim
31 Fricke, Micki Harnois, Mark Lonam and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works’
32 Dave Thompson were also in attendance.
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34 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**
35 **Motion was carried.**
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37 **Mr. Stevenson made a motion to approve the minutes from the 05/04/2022 regular meeting. Mr.**
38 **Lonam seconded the motion.**
39

40 **ANNOUNCEMENTS**

- 41 - Freeman School Board meeting at Town Hall on 05/25 @6pm
- 42 - Town Hall closed 05/30 for Memorial Day
- 43 - “Silver Café” Fridays 11am-1pm starting 06/03 @St. Joseph’s Parish Hall
- 44 - SESCOF Royalty Coronation 05/22 6pm at the Fairfield Community Center
45

46 **COUNCIL REPORTS**

- 47 - Ms. Harnois attended a Small Cities Connector meeting on May 11th in Newport, WA.
48

49 **COMMISSION REPORTS**

50 Planning Commission – next meeting 05/31/2022
51
52

53 COMMITTEE REPORTS

54 Tree City – Ms. Harnois said she forwarded a sample Tree City ordinance to Ms. Johnson, which will need
55 to be adopted soon.

56
57 PUBLIC COMMENT

- 58 - Mr. Willmschen noticed that the key rack he made for a previous Public Works employee was
59 overflowing with keys in Mr. Thompson’s office. He gave Mr. Thompson two new key holders that he
60 had made. Mr. Thompson said he was grateful for the new holders and thanked Mr. Willmschen.
- 61
- 62 - Resident Susan Pray asked if she can park the Freeman Float trailer on the town’s right-of-way on
63 2nd Street, temporarily. This was okayed, as long as the proper paperwork gets filled out.
- 64

65 ORDINANCES/RESOLUTIONS

66 **Mr. Stevenson made a motion to approve Resolution 22-04, the Six-Year Transportation**
67 **Improvement Plan. Ms. Harnois seconded the motion. Motion was carried.**

68
69 OLD BUSINESS

70 Lot size change for R1 zoning

71 **Mr. Stevenson made a motion to approve the recommendation of the Planning Commission to**
72 **change the lot size of R1 from 5000 square feet to 7500 square feet. Mr. Fricke seconded the motion.**
73 **Motion was carried.**

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75 Electric Car Charging Station

76 This item was tabled until a representative from Avista could attend a council meeting to provide more
77 details.

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79 SCJ Alliance

80 **Mr. Fricke made a motion to approve the agreement for Professional Services with SCJ Alliance. Mr.**
81 **Stevenson seconded the motion. Motion was carried.**

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83 NEW BUSINESS - None

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85 STAFF REPORTS

86 Public Works

- 87 - Mr. Thompson asked if council would like to have a dog waste station installed at the town park and
88 ball field. Council said to install two at the town park and one at the ball field.
- 89 - Mr. Thompson said that Public Works would like to build a gravel screen to separate gravel, sand
90 and topsoil. This project should cost around \$3500 for materials, compared to the \$5000-\$9000 it
91 would cost to buy new and ship to Rockford. Council told him to go forward with this project.
- 92 - It was requested to install a bottle fill station in the park. Mr. Thompson said they would research
93 prices and placement.
- 94

95 Clerk/Treasurer

- 96 - Mrs. Johnson provided Council the 2022 Criminal Justice Service rates. The increase from 2021 was
97 unexpected.
- 98

99 **Ms. Harnois made a motion to approve the building permit variance request for Corey Collins. Mr.**
100 **Stevenson seconded the motion. Motion was carried.**

101
102 PUBLIC COMMENT

- 103 - Lorrie Engle said that the outside bottle fill stations on the college campus she retired from were
104 always vandalized and unsanitary. She suggested finding an area indoors and monitored for one to
105 be installed.

- 106 - Resident Kathy Creed suggested installing a charging station and bottle fill station at Town Hall so
107 they could be monitored by camera and in a well-lit place.
108 - Mr. Willmschen asked about the checks for Intermountain Sign and Safety, White Block, Core &
109 Main and Columbia. Mr. Thompson said they are for materials for sewer mainline construction,
110 safety barricades and for the SCADA system.
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112 APPROVE CHECKS

113 **Mr. Stevenson made a motion to approve checks 17520-17539, and 1 EFT, for a total of \$29,404.54.**

114 **Ms. Harnois seconded the motion. Motion was carried.**
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116 **Mr. Stevenson made a motion to adjourn the meeting. Mr. Laude seconded the motion. Motion was**
117 **carried.**
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119 The meeting adjourned at 8:16pm.
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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor