

Put- in-Bay Township Port Authority
Regular Board Meeting – January 7, 2015

Meeting called to order at 9:03 am ~ Put-in-Bay Township Building

Roll Call: Patrick Myers, Karl Schmidlin, Rosann Keiser, Sharon Gray

Election of Officers for 2015

Motion for Chairman Patrick Myers: Karl Schmidlin

Roll call: Mr. Schmidlin yes, Ms. Gray yes, Mr. Myers yes

Motion to delay the election until a full quorum is present at the next meeting: Patrick Myers

Second: Karl Schmidlin

Motion passed with no objection.

Review minutes from December 15, 2014 meeting.

Motion to Approve: Sharon Gray

Second: Karl Schmidlin

Motion passed with no objection.

Correspondence:

A letter from Paratus Air stated that after 2 years of helicopter service, stated that spring and fall weekends are not producing the income needed to support the business. They would like to pick weekends that produce the best revenue, which would be July 1 through Labor Day. The Board recommended changing the Fee Schedule to Airport Usage Fee of \$800 per year payable the end of March and reduces the landing fee to \$4.50. We will correspond with Paratus air about the proposal. The Board feels we need to give this business at least three years to grow his business at Put-in-Bay.

Public Participation:

Doug Arnold, Manager of the Norwalk-Huron Airport gave a fantastic presentation on how he drafted a Non-aeronautical Event/Airport Closure proposal. This presentation will help the board prepare a proposal for the Put-in-Bay Heritage Road Race that will take place August 31 through September 1, 2015. This proposal will be submitted to the FAA for approval. There is no guarantee the proposal will be approved.

Pilot Association:

Vouchers and payroll for December 2014 to be approved:

Motion to pay the bills: Karl Schmidlin

Second: Sharon Gray

Motion passed with no objection.

The Port Authority purchased a new snow blower for the PIB airport.

Financial Reports:

- a. Revenues & Disbursements were reviewed.
- b. Past Due Accounts – A phone call will be made to both aircraft owners that a lien will be put on their aircraft March 1, 2015 if account is not paid.

c. The Budget for 2015 was reviewed by the board members.

Motion to approve Budget 2015 and the Certificate of Estimated Resources to

Auditor: Sharon Gray

Second: Karl Schmidlin

Roll Call: Mr. Schmidlin yes, Ms. Gray yes, Mr. Myers yes.

Marine & Harbor:

Board members will meet with Marv Booker on Jan. 12, 2015 to discuss mooring buoy contract.

Airports:

A draft of the airport hangar lease for Island Air Taxi needs to be finished.

Addendums need to be added; Responsible for maintenance improvements in the hangar. The old structure is not included in maintenance liability.

Sublease conditions will need to be approved by the Port Authority Board.

Island Air Taxi is in the process of upgrading his FAA 135 carrier business to a scheduled air service. This upgrade also includes the capability of operating 5 planes and 5 pilots.

Old Business:

The board will evaluate if gutters are really needed on west side of the airport hangar. If gutters are needed the project will not happen until spring.

Rosann ordered and received the parking tags for the airport. A notice will be posted at the Post Office this spring to encourage island residents to register their vehicles with the Port Authority at no charge. It will help the Port Authority keep track of who is parking in the lot, in an emergency if a vehicle needs to be moved, and abandon vehicles, we will know who to contact.

New Business:

Next Meeting Saturday March 14, 2:00pm PIB Township Building

Motion to adjourn: Sharon Gray

Second: Karl Schmidlin

Motion passed with no objection.

Meeting adjourned at 11:30am.

Approved by: _____ Date: _____

Second: _____ Date: _____

