

IRON COUNTY

POSITION DESCRIPTION

POSITION: SAXON HARBOR CUSTODIAN
DEPARTMENT: FORESTRY DEPARTMENT
LOCATION: Saxon Harbor
REPORTS TO: Forest Administrator

Purpose of Position:

Position provides janitorial services at Saxon Harbor Marina and Campground.

Minimum Qualifications:

1. The successful candidate will have a minimum of a High School Diploma or equivalent.
2. Must possess a valid Driver's License, or have reliable transportation.
3. Ability to communicate effectively, both verbally, and in writing, and to interact with people effectively.
4. Must be capable of performing vigorous outdoor work in adverse weather conditions.
5. Ability to lift and carry up to 50 pounds.
6. Ability to work productively with minimal supervision and exercise independent judgement.

Knowledge, Skills, and Abilities:

1. Training or experience in cleaning and janitorial duties.
2. Ability to express a positive attitude and exercise good judgement, integrity, and tact when dealing with the public, co-workers, or partnering agencies.

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Thoroughly clean and sanitize the restroom buildings including sweeping, mopping and trash collection.

There are 4 restroom buildings configured as follows:

- The pavilion building has women's & men's rooms each with 1 shower, 2 sinks, 2 toilets/urinal, kitchen & pavilion.
- The marina restroom has women's & men's rooms each with 2 sinks & 3 urinals/toilets and a family room with toilet, sink & shower.
- The east side marina restroom has a women's & men's room each with toilet & sink.
- The campground restroom has women's and men's rooms each with 2 sinks, 3 toilets/urinals, 1 shower and a family room with toilet, sink and shower.

Iron County is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the county will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.