

Richwood Village Council Regular Meeting – Agenda 03/23/2026

1. Pledge of Allegiance

2. Call to Order

3. Roll Call

Reddy Brown A Pat Morse Y Von Beal Y Donald Ridgeway Y Brad Plotner Y Laurie Eliot-Shea Y

4. Meeting Minutes from regular meeting on 3/09/2026

Motion to approve Minutes:

Motion PM Second LES Vote: RB X PM Y VB Y DR Y BP Y LES Y

5. Warrants and electronic payments dated 03/23/2026

Motion to approve Warrants

Motion VB Second PM Vote: RB X PM Y VB Y DR Y BP Y LES Y

6. Visitors
7. Legislation:

Tabled:

Ordinance 26-02092026 amending section 733.04 of the codified ordinances of the Village of Richwood regarding license application and requirements for peddlers and solicitors. Third/final reading *w/ changes suggested*

Motion VB Second BP RB X PM BP VB Y DR Y BP Y LES Y

Ordinance 26-02232026 Providing for the permanent appropriations and annual budget of the Village of Richwood, State of Ohio, for the fiscal year ending, December 31, 2026

Motion VB Second PM RB X PM Y VB Y DR Y BP Y LES Y (third/final reading)

8. Mayor

- 9. Administration Report
 - Street/Utility
 - Police
 - Finance
 - Zoning

10. Old Business:

11. New Business:

12. Adjourn Motion PM Second DR
Vote: RB X PM Y VB Y DR Y BP Y LES Y Time: 7:41

Next Council meeting April 13th at 7pm

March 9, 2026
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor, Scott Jerew on March 9, 2026 at 7:00 pm.

Mayor, Scott Jerew called for attendance. Council members present were Von Beal, Donald Ridgeway, Brad Plotner, Laurie Eliot-Shea, Pat Morse and Reddy Brown. Village Administrator Monte Asher (Eric Kincaid), Police Chief Jim Hill, and Fiscal Officer Sarah Sellers, Solicitor Julie Spain (virtual) and Zoning Officer Jason Brown.

Von Beal moved and Brad Plotner seconded the motion to approve meeting minutes for the regular meeting on 2/23/2026. Motion passed unanimously.

Von Beal moved and Pat Morse seconded a motion to approve the warrants and electronic payments. Motion passed unanimously with Brad Plotner abstaining.

Visitors:

- Gail DeGood Guy – Reminder of America 250 event on the 3rd of October 12:00 – 4:00 pm; Touch a Truck at the Middle School parking lot. Currently has a lot of volunteers lined up to bring equipment. Gail requested a temporary line item for donations to be held with the village finances. Council agreed to allow revenue and appropriations up to \$35,000.00 added to 2026 budget.
- Marcy Adams addressed council with an issue with the alley between Bomford and Ottawa. A church bus is using the alley to drop kids off at a church and the work that the village is doing is not repairing the damage from the bus properly. Reddy Brown agreed to speak with Wendy from Life Wise and invite her to a council meeting to hear suggestions to resolve the issue.
- Andrea Weaver spoke to council on the upcoming expiring street levy. The options to renew and increase, renew and do nothing more, or let it expire needs to be made. Mayor stated that right now is not a great time to ask for more money. The council will make a decision and work with solicitor to get the resolutions prepared.

Legislation:

- Reddy Brown moved and Laurie Eliot-Shea seconded **to table the third reading** of Ordinance **26-02092026** amending section 733.04 of the codified ordinances of the Village of Richwood regarding license application and requirements for peddlers and solicitors. Motion approved unanimously.
- Reddy Brown moved and Brad Plotner seconded the motion to approve **Ordinance 26-02232026** Providing for the permanent appropriations and annual budget of the Village of Richwood, State of Ohio, for fiscal year ending December 31, 2026. Motion approved unanimously.
- Von Beal moved and Reddy Brown seconded the motion to approve Resolution 26-03092026 authorizing the Village administration to collaborate with the Cyber Range Institute for the purpose of developing a cybersecurity policy and cybersecurity best practices for the Village of Richwood, and declaring an emergency. Motion passed unanimously.

Mayor's report:

- Von Beal moved and Reddy Brown seconded the motion to approve to give Richwood Farmer's Market \$2500. Vote passed 4-2 with Plotner and Eliot-Shea voting no.
- Joe Ackerman stepped down from the Board of Zoning Appeals. Barb Parish agreed to replace Ackerman. Jerew will get a new organization chart out with the changes.
- Capital Budget for playground equipment was sent to Senator Rieneke for \$215k (cost is \$238k) Cody Johnston helped with getting Mayor in touch with kindergarten teachers at North Union, they submitted letters of support with what they want at the park is it was awesome. Other projects sent in were 2 pickleball courts for Magnetic Springs and the restrooms from the fair board.
- Cornhole boards repairs are now complete and the distance is corrected.

Street / Utility report: Administrator, Monte Asher - report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Jason Brown – report attached

Old Business:

- Brush and bag pickup starts Wednesday April 1st. Contracting Joli to do pick up again this year. Add to paper and Facebook, no debris, trash, bricks, rebar etc. in lawn bags or the service will not be provided.
- Brown stated that zoning changes must go through a hearing and then a vote. Will make the public meeting before the first council meeting in April.

New Business:

- Von Beal moved and Pat Morse second the motion to add a fulltime police officer to payroll. Motion passed unanimously.
- Beal questioned process of raking alleys to Kincaid. After discussion it was mentioned that possibly #7 gravel would be used and looking for different equipment. Must be careful in alleys due to curb boxes buried in alleys and gas shut off valves. Can not dig too deep or fast.
- Ridgeway will report pole number for light pole out on Beatty.

Pat Morse moved and Reddy Brown seconded a motion to adjourn. The motion passed unanimously at 8:21 pm.

Next council meeting is March 23rd at 7:00 pm

Mayor

Fiscal Officer

Payment Listing

March 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
170-2026	03/04/2026	03/23/2026	CH	QUENCH	\$49.33	O
171-2026	03/04/2026	03/23/2026	CH	Ohio Bureau of Worker's Compensation	\$512.13	O
172-2026	03/05/2026	03/23/2026	CH	GOOGLE SERVICES	\$474.00	O
173-2026	03/10/2026	03/23/2026	CH	REPUBLIC SERVICES	\$238.53	O
174-2026	03/10/2026	03/23/2026	CH	CHARTER COMMUNICATIONS	\$521.16	O
28100	03/23/2026	03/23/2026	AW	RONA PENIX	\$300.00	O
28101	03/23/2026	03/23/2026	AW	W.W. WILLIAMS	\$300.00	O
28102	03/23/2026	03/23/2026	AW	CLEMANS NELSON	\$250.00	O
28103	03/23/2026	03/23/2026	AW	BONDED CHEMICALS INC	\$2,345.50	O
28104	03/23/2026	03/23/2026	AW	PROGRAMMABLE CONTROL SERVICES	\$1,201.00	O
28105	03/23/2026	03/23/2026	AW	SEDGWICK	\$500.00	O
Purpose: BWC REP - ANNUAL FEE						
28106	03/23/2026	03/23/2026	AW	D M SERVICES	\$547.75	O
Purpose: MINI EXCAVATOR REPAIR						
28107	03/23/2026	03/23/2026	AW	Roy Tailor Uniform	\$464.16	O
28108	03/23/2026	03/23/2026	AW	RICHWOOD FARMERS MARKET	\$2,500.00	O
Purpose: DONATION						
28109	03/23/2026	03/23/2026	AW	MASI Environmental Services	\$1,182.46	O
Total Payments:					<u>\$11,386.02</u>	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					<u>\$11,386.02</u>	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys.
- 2) Electric outlets with camera box along with 30 amp hookup will be installed at the splash pad sometime later. **Waiting on better weather**
- 3) **Repaired a couple of alleys now that they are thawed. Waiting to repair others when it dries out some.**
- 4) **Working on Sanitary Survey Repairs and fixes to the system.**
- 5) **HSX continues dumping dirt at the water plant, to get rid of some dirt from the Magnetic Springs Sewer Project. Next dump site would be at the water tower, for a sledding hill.**
- 6) **Locating water service lines for Phase 4 Franklin St. Project.**
- 7) **Waiting on New Overhead doors for Old Water Plant.**
- 8) **Met with ODOT District 6 to go over future SR37 and SR47 projects.**
- 9) **Collected quotes to cut down trees on SR47 West to move poles for the future (2027) resurfacing/widening project. The lowest bid we got was JOLI Lawn & Tree LLC. Expected start date is this Wednesday 03/25.**
- 10) **Called in claim for Baseball for boys light pole that came down during the wind storm as well as electrical equipment that went bad at the sewer plant due to electrical issues (phasing out) during the wind storm.**
- 11) **Prepping Sewer plant for upcoming inspection. April 8th.**
- 12) **Harley Rake was down. Replace part and back in service.**
- 13) **Contacted ODOT about S. Franklin St. and Blagrove Sidewalks due to a Statewide issue with Concrete Ashing/Flaking. Also speaking with Creig with Access, he is looking into future remedies for repair.**
- 14) **A Scheduled water shutoff is planned for Thursday March 26th to plug/abandon the water line leaving the old water plant that taps into our new line. The effected areas will be all properties North of Heritage on N. Franklin St. as well as Landon Rd.**

Village of Richwood
Finance Report: 3/23/2026

- Payroll: biweekly 03/13; biweekly and monthly 03/27
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Working on submitting updates for Ordinances to Walter Drane – Sent and also put this on hold for more updates.
- working on final budget for 2026 – Completed; after 3 readings, will submit to county. Any changes after submission will then need to be an amended budget.

Will send final budget to county after today's reading; they also require a new Budget Commission Review spreadsheet, that will be completed as well.

- **Attended the Auditor of State conference 18th – 20th to achieve training hours required for the year.**
- **Scheduled Sunshine Law class (Certified Public Records Training) for Tuesday, May 12th**
- **For the compliance and records, changing signers to remove previous council member and adding Laurie Eliot-Shea to checking account at the Richwood Banking Company.**

REPORTS:

- Budget information emailed; please see me for hard copy

Out of Office:

- Vacation: June 4th – 8th (will miss council meeting)
June 17- 24th (will miss council meeting)

Star Ohio: February interest: \$7,376.20; YTD interest: \$15,601.87 Rate: 3.80%

Bulk Water: YTD revenue: \$170.00