

HIGH PINES OWNERS ASSOCIATION (HPOA)
Minutes
Board Meeting December 6, 2017

Attendance: KeithAnn Peevyhouse, Rich Hansen, Chris Taylor, Daniel Teague, Paul Pirog,
Absent: Theresa Baumgartner

Call to order by KeithAnn.

KeithAnn thanked Chris Taylor and Daniel Teague for the work they did in accomplishing the landscaped area at the entrance on High Pines Drive. The finished work is very nice and the substantial time they both put in is appreciated.

2018 Budget Discussion:

Chris informed the Board that he did not foresee any changes in the Budget for 2018, and that all categories would likely remain the same.

Chris proposed hiring a bookkeeper to do the bookkeeping for HPOA. The Board agreed that this a good idea. Chris agreed to obtain bids for the Board's review. The Board agreed that contract fees should be in the range of \$1200-\$2000 per year with a 3-6 month probation period. The Board agreed to do an e-mail vote on the bids so it could be included in the 2018 Budget to be presented at the Annual Meeting.

The Board reviewed and discussed the proposed \$100 HOA fees for 2018.

Motion by Paul Pirog that the 2018 Budget remain the same with the inclusion of proposed bookkeeping fees and 2018 HOA fees of \$100. Seconded by Rich Hansen, motion carried.

Annual Meeting:

The Board reviewed the annual meeting date, Tuesday, Jan. 23, 2018, at the Woodmoor Barn.

Chris will ask our insurance agent to speak for a few minutes and inform the members about the HOA's insurance policies and requirements. Chris will introduce the speaker.

Chris will provide timely notice to the members by e-mail and hand deliver notice to members not providing e-mail addresses.

Discussion of Nominations for 2018 Board:

Two homeowners, Scott Parks and Mike Mitchell, have expressed interest in serving. Paul reminded the Board that the HPOA By-laws allow for a maximum of six directors. Board members agreed that Rich Hansen will ask Mike Mitchell if he will serve as secretary on the Board. Chris agreed to serve one more year as treasurer. The Directors will move to new positions as provided in the By-laws. KeithAnn will present the 2018 Board nominations at the Annual Meeting as follows: Rich Hansen, President; Daniel Teague, Vice President; Mike Mitchell, Secretary (pending his agreement), Chris Taylor, Treasurer; Scott Parks, Director at large; and KeithAnn Peevyhouse, Ex Officio; and Bob Linza as ACC chairman.

KeithAnn will e-mail Bob Linza regarding the ACC members and who will serve on the committee in 2018.

New Business:

Chris opened discussion of maintaining the HOA's web site currently operated by Go Daddy. Chris does not wish to continue to maintain the site. Paul volunteered to be the web master and maintain current information on the site. The Board agreed. Paul to be granted access to the site to make necessary changes and additions.

The Board discussed various landscaping issues in the neighborhood. KeithAnn will contact Bob Linza for his input and potential review of current landscaping policies.

NEPCO:

Paul reviewed some notes from the last NEPCO meeting. Cited some interesting facts presented by both MVEA and Black Hills Energy on energy plans and energy use in our area. Paul will check to see if a representative would be able to make a short presentation at the Annual Meeting.

Meeting adjourned.