# **RENÉE JOY MCGHEE**

SAN ANTONIO, TX

210.201.3JOY • joy@kge-us.com • www.kge-us.com

## PROFILE

Extremely motivated leader with corporate, nonprofit, and small business experience highly focused on elevating and adding value to people, organizations, community, and government.

### **EDUCATION**

University of Texas at San Antonio

May 2012 • Bachelor of Arts Political Science [Minor: General Business & Minor: Non-Profit Management] University of Texas at San Antonio Institute for Law & Public Affairs

August 2007 - Certificate in Legal Reasoning and completion of Law School Preparatory Academy

San Antonio College (Alamo Community Colleges District)

May 2002 - Associate of Applied Science Computer Network Administration

Sam Houston High School (San Antonio, Texas)

December 1985 • Diploma [Concentration in Applications/BASIC Programming]

# **CERTIFICATIONS & TRAINING**

Master Teacher Certification

Certified as CERT(Community Emergency Response) Instructor Nonprofit Management Certification -St. Mary's & SAAF Various Training & Instructional Trainings Franklin Covey 7 Habits & The 5 Choices to Extraordinary Productivity Licensed Technical Ham Operator Strategic & Organizational Development Training

Board & Small Business Finance & Budgeting

Distance Learning (Online) Certification Various Microsoft Server & Software Trainings Various Small Business Trainings Various School Board Trainings Crucial Conversations

Various FEMA & Red Cross Trainings Diversity & Empowerment Training Various Board Governance Training

## **EXPERIENCE**

## Chief Executive Officer & Owner (Consultant & Trainer)

King's Glory Enterprises, Inc./ IT~N~TeleCare – San Antonio, TX Managing and operating an information technology consulting and training firm aiding small to medium businesses with technical, operational, and administrative duties related to their computer networks, business productivity, and telecommunication systems.

Adjunct – Workforce Development & Continuing Education Instructor December 2009 – Current Alamo Community College District – San Antonio, TX

Utilizing various teaching techniques and technology to facilitate meaningful and effective student learning.

# Director - Community & Philanthropic Affairs

Project QUEST, Inc. - San Antonio, TX

Worked to raise financial and community support to strengthen Project QUEST's ability to sustain and increase capacity to successfully pursue its mission, by cultivating and fostering relationships with stakeholders, businesses, civic leaders, community organizations, and citizens that raise philanthropic outcomes in the areas of charitable contributions, partnerships, volunteerism, and community building.

#### Director - Information Systems & Communications Dept.

#### Mission City Management, Inc. (MCMI) - San Antonio, TX

Established and built administrative and technological structure for the new created Information Systems department created upon my entrance to the company. Administered network management, user support, network security, server management, and telecommunications management. Established administrative procedures and policies. Consulted with management and staff to determine information needs, data flows and system definitions for parent and affiliate companies. Conferred, coordinated and/or supervised activities or purchases with IT and telecommunication contractors and suppliers. Ensured compliance of IT legal issues.

August 2006 - Current

Inspired to Inspire

March 1999 – August 2006

August 2006 - April 2008

## **Past Jobs and Self Employment Experience**

Gospel Radio Announcer, Office Manager, Administrative Assistant, IT Consultant, IT Technician, Database Administrator, Visual Basic Programming, Computer Tutor, Customer Service, Retail sales, Church Secretary, Daycare Teacher, owner and provider of state authorized home child care.

## SKILLS

Small Business Administration	Nonprofit Board Chair	IT Consulting
Volunteer Management	Policy Development	IT Policy Development
Event Planning	Community Organizing	Teaching/Training
Communications Management	Small Business Accounting	IT Dept. Administration

# **AWARDS & ACCOMPLISHMENTS**

2015 United Way VOYA Nonprofit Volunteer Organization of the Year (Cherice Cochran Foundation) 2005 San Antonio Rising Star 40 Under 40

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- 2013 Citizen Corps Volunteer of the Year
- NX Ventures Eagle Award .
- US Presidential Volunteer Gold Award
- 2005 AAULYP Award of Excellence
- 2008 Who's Who in Black San Antonio

# **COMMUNITY LEADERSHIP & VOLUNTEERISM**

- Zoning Commissioner City of San Antonio Council District 3 (current)
- Board Chair Eastern Triangle Implementation & Management Group (Various Committees) (current) Board Chair - Cherice Cochrane Mentoring Foundation (current)
- . Coordinator, Teacher, & Care Group Leader - New Creation Christian Fellowship Children's Sunday School (current)
- Friends of Sam Houston Scholarship Committee (current) .
- NAACP San Antonio Communications Committee
- LightHouse Luncheon Correspondence and Meeting Coordinator (current)
- Immediate Past President & Co-Founder Jupe Manor Neighborhood Association (current)
- (President for 3 Terms) (Vice-President for 1 term) Sam Houston High School PTSA .
- Communications Lead Alamo CERT (Community Emergency Response Team) Leadership Team
- Leadership SAISD (San Antonio Independent School District) Cohort 2015 .
- Promise Zone Neighborhood Leadership Academy (San Antonio, TX: Eastside) Cohort 2015
- Past candidate for local school board securing endorsements from State Representatives & Mayor .
- Past President Board of Directors of the School of Excellence in Education Charter District and chair on the budget, board member recruitment and orientation committees
- SA2020 San Antonio Youth Literacy Tutor/Mentor
- Leader & Co-Founder Save Our Eastside Schools Coalition & Save Our Schools & Communities . \*Led grass roots organizing efforts that kept minority eastside schools from closing\*
- Gear Up Parent Leadership Team
- Past Information Systems & Communications Chair on the National Urban League Young Professionals Executive Board (Committee Created upon my Recommendation & Structuring)

McChee -

- Past Elected National Secretary on the National Urban League Young Professionals Executive Board
- Leadership San Antonio Class of XXXI Graduate .
- NRC Neighborhood Leadership Development 2007 Graduate
- Past Certified Bexar County Elections Judge and Deputy Registrar .
- UTSA American Humanics Organization (now known as NonProfit Leadership Alliance)
- Past Executive Board Member of the Austin Area Urban League of Young Professionals
- Past Adult Member Boy Scouts America Troop 315 & 777
- Girl Scouts of America Brownie & Cadet -
- Drama Team Member (various organizations)
- Past Association of Fundraising Professionals Member .
- Secretary Association of Information Technology Professionals San Antonio College •
- Member Black Student Union San Antonio College

#### 1985 - 1999