

**OKEECHOBEE UTILITY AUTHORITY**  
**PUBLIC HEARING**  
**MEETING MINUTES**  
Monday, September 9, 2019 10:00 A.M.  
Okeechobee Utility Authority  
Okeechobee County Historic Courthouse, Room 270  
Okeechobee, Florida

**Chairperson Nelson called the meeting to order at 10:00 A.M.** with the following members and alternates present:

**Board Members:**

Tommy Clay\*  
John Creasman\*  
Carl Leonard\*  
Steve Nelson\*

**Alternates:**

Jeff Fadley  
Harry Moldenhauer\*\*

**Absent:**

Melanie Anderson

\*Voting Board Members

\*\*Voting in Melanie Anderson's absence

**OUA Members:**

John Hayford  
George Gall  
Kristy Hamblen  
Jamie Mullis  
Tom Conely

**The Pledge of Allegiance was led by Chairperson Nelson.**

**Chairperson Nelson addressed Agenda Item No. 2 'Meeting Minutes from August 12, 2019' Motion by Carl Leonard to approve the Meeting Minutes from the regular meeting on August 12, 2019 as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

**Chairperson Nelson addressed Agenda Item No. 3 'Public Hearing – Resolution 19-05 - FY20 Capital Connection Charges and Installation Fees for Water and Wastewater' Motion by John Creasman to open the Public Hearing at 10:01AM. Second by Tommy Clay. Vote unanimous (5-0), motion carried.** Finance Director Gall explained the proposed FY20 Capital Connection Charges and Installation Fees for Water and Wastewater.

Chairperson Nelson called for Comments from the Public, there were none.

Chairperson Nelson called for Comments from the Board, there were none.

**Motion by John Creasman to close the Public Hearing at 10:08AM. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

**Motion by John Creasman to approve Resolution 19-05 as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

**Chairperson Nelson addressed Agenda Item No. 4 'Public Hearing – Resolution 19-06 – FY20 Budget' Motion by John Creasman to open the Public Hearing at 10:08AM. Second by Tommy Clay. Vote unanimous (5-0), motion carried.** Finance Director Gall gave a presentation of the FY20 Budget.

Chairperson Nelson called for Comments from the Public, there were none.

Chairperson Nelson called for Comments from the Board, there were none.

**Motion by John Creasman to close the Public Hearing at 10:29AM. Second by Tommy Clay. Vote unanimous (5-0), motion carried. Motion by Tommy Clay to approve Resolution 19-06 as presented. Second by John Creasman. Vote unanimous (5-0), motion carried.**

**Chairperson Nelson addressed Agenda Item No. 5 ‘Consent Agenda’ Motion by Tommy Clay to approve the Consent Agenda as follows:**

**Consent Agenda Item No. 6 ‘Finance Report for the period ending August 31, 2019’**

**Consent Agenda Item No. 7 ‘Invoice from Thorn Run Partners in the amount of \$3,325.00’**

**Consent Agenda Item No. 8 ‘Invoice from Eckler Engineering, Inc – SWTP Improvements – Professional Services in the amount of \$11,030.49’**

**Consent Agenda Item No. 9 ‘Invoice from RJ Sullivan – SWTP Improvements in the amount of \$508,127.91’**

**Consent Agenda Item No. 10 ‘Surplus Items’**

**Consent Agenda Item No. 11 ‘Invoice from Vocelle and Berg in the amount of \$14,787.50’**

**Second by Carl Leonard. Vote unanimous (5-0), motion carried.**

**Chairperson Nelson addressed Agenda Item No. 12 ‘Hurricane Dorian’** Executive Director Hayford gave an update concerning Hurricane Dorian.

**Chairperson Nelson Addressed Agenda Item No. 13 ‘ Taylor Creek Water Quality Sampling’** Executive Director Hayford gave a brief history concerning this project. In moving forward to validate the previous study, staff would like to start the process to obtain proposals from others to conduct a second study. After a brief discussion, **motion by Tommy Clay to authorize staff to obtain proposals for a second study to be conducted. Second by John Creasman. Vote unanimous (5-0), motion carried.**

**Chairperson Nelson addressed Agenda Item No. 14 ‘OUA Contract with CAS Governmental Services, LLC’** Executive Director Hayford advised that the current contract between the OUA and CAS has been included in the Board Package for review. The contract was originally signed in 2017 with two, one-year extensions, renewal is due in January 2020. Staff recommends that with early legislative session in January 2020, the contract should be extended up to one year to carry the OUA through the legislative session. The Board advised to bring this item back later in the year for a six month extension proposal.

**Chairperson Nelson addressed Agenda Item No. 15 ‘Public Comments’** There were none.

**Chairperson Nelson addressed Agenda Item No. 16 ‘Items from the Attorney’** Attorney Conely gave an update on a current lawsuit involving the OUA.

**Chairperson Nelson addressed Agenda Item No. 17 ‘Items from the Executive Director’** Executive Director Hayford gave an update on recent activities at the OUA.

Executive Director advised that FDOT has requested a meeting with representative from the City, County and OUA to discuss with the OUA the concerns over encroachment issues between the proposed route of SR 710 extension and the OUA wellfield. The meeting is currently scheduled at the County Administration office for 10AM Monday,

September 23, 2019. **Motion by Tommy Clay to appoint Board Member Jeff Fadley to attend the meeting. Second by Harry Moldenhauer. Vote unanimous (5-0), motion carried.**

A late invoice has been received from Holtz Consulting Engineers, Inc. for their work being done on the SE 8<sup>th</sup> Ave Water Main Replacement in the amount of \$4,318.00. **Motion by John Creasman to approve the invoice in the amount of \$4,318.00 as presented from Holtz Consulting Engineers, Inc. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

Executive Director Hayford advised that a Mutual Aid Agreement has been executed. The Board needs to ratify the action of the execution. **Motion by John Creasman to approve the Mutual Aid Agreement and to ratify the execution of the agreement. Second by Carl Leonard. Vote unanimous (5-0), motion carried.**

**Chairperson Nelson addressed Agenda Item No. 20 ‘Items from the Board’** There were none.

**There being no other business, meeting adjourned at 11:09 A.M.**

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to insure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

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Chairperson

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Executive Director (Secretary)