

**MINUTES OF BOARD OF TRUSTEES MEETING  
SEPTEMBER 24, 2018  
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Special Work Meeting of September 17, 2018, was called to order at 7:00 pm, by Chairman Sulzberger. Trustee Hook moved to adjourn the Special Work Meeting of September 17, 2018, seconded by Trustee Graves. All yea. Motion carried.

The Regular Meeting of September 24, 2018 was called to order at 7:01 pm. Those Present: Trustees Cindy Graves, Daryl Hook, Greg Thompson, and Chairman Norma Sulzberger, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman. Trustee Goeller was absent.

Chairman Sulzberger asked everyone to stand for the Pledge of Allegiance.

Trustee Hook moved to approve the Regular Meeting Minutes of September 10, 2018, as corrected, seconded by Trustee Graves. All yea. Motion carried.

Trustee Graves moved to approve the Special Work Meeting Minutes of September 17, 2018, seconded by Trustee Hook. Trustee Thompson abstained, as he was absent. All yea. Motion carried.

Trustee Thompson moved to approve the Special Work Meeting Minutes of September 5, 2018, seconded by Trustee Graves. Trustee Hook abstained, as he was absent. All yea. Motion carried.

Trustee Thompson moved to approve the Payment of Bills for the period of September 8, 2018 thru September 21, 2018, seconded by Trustee Hook. All yea. Motion carried.

**OLD BUSINESS:**

Fire Chief Miles updated the Board on the EMT Billing Initiative. Chief Miles stated that it might not be feasible to participate as believed. The State of Missouri is not currently participating and it is a federally funded program at this time. It would require the Village to put money out first that he believes would come back to the Village but concerned about the risk. He recommended that the Village wait another year.

Village Clerk Chapman shared that the recent request for cutting the brush on the small bridge on 69 Hwy was complete. Resident Marjorie Findley thank her for the work. Chapman thanked Chief Miles and family, Deputy Clerk Jamie Wright, her husband, Trustee Graves and her husband Daryl Graves, and the Baseball Team – Team Mayhem as well as a couple of local residents for participating in Stream Team. It was a successful event with at least 20 small bags, 4 larger bags, tires and other items recovered behind Claycomo Plaza. She noted that her attendance at the recent MML conference helped her make additional contacts and learn more about the changing technology. She will work to share the things learned with the Board in the coming months. Chapman stated she would be speaking with the state EDC the next week to get the RFP out for a grant writer for the CDBG grant the Village was working to obtain.

Trustee Thompson asked Chief Coonce to follow up on the house behind the McDonald's for ordinance violations. Chief Coonce stated they had provided a 10-day notification and would check on following up for ticketing if it was not completed by the date.

Trustee Hook thanked Chief Miles and Assistant Chief Curless for their work on the recent Fire Union negotiations and getting it completed. He asked the progress of the public works replacement. Clerk Chapman stated she had been managing but had found the job description previously used was not accurate. She was aware there was discussion to possibly contract out. It was not discussed to do so and she stated she would place the position to get it filled.

Trustee Graves asked about the project lists from the department heads. It was acknowledged that no one had provided any recently. Clerk Chapman stated she would work to update the Board, as there were so many projects in the works. Trustee Graves thanked and stated it would help the Board understand more and speed up things in the meetings.

Chairman Sulzberger updated everyone on the progress of the Trunk or Treat on Saturday, October 27, 2018. She asked if the Board objected to sending out letters inviting the businesses to participate. The Church had already prepared the flyers and it would just require postage. In addition, she asked if there would be objections to signage for the event. Clerk Chapman and Chief Coonce stated that the churches are permitted to place signs by ordinance and as the Village is also sponsoring the community event, it would not require a permit. Clerk Chapman did ask that they submit a permit for record but no fee will be required. The Village is sponsoring the event, which allows the use of postage in support of the residents, and there is special event funding. It would be an approximate cost of \$37.50. The Board was in consensus that they were in support of the event and agreed to move forward. Sulzberger added that the Claycomo Plaza manager agreed to allow the Village to use Timeless Treasure in case of bad weather. She hoped to make this a yearly event.

A motion was not required for the Board Chairman to Sign as Authority for Filing of Claim with Owens Corning for Fire Department Roof Repairs. It was the consensus of the Board that the Chairman should sign on behalf of the Village of Claycomo to act on the warranty for the fire department roof repairs.

## **NEW BUSINESS**

Business Owner, Dixie Edwards, thanked residents Marjorie Findley, Linda Powell and Trustee Dale Goeller for their work on the Historical Society Newsletter that was released. She appreciated their efforts.

Chief Coonce stated that were working on the Police calendar for the association and they are always looking for pictures.

Fire Chief Miles stated he would like to send Assistant Fire Chief Curless to National Fire Academy. They would be requesting approximately \$369. The training is in Maryland from November 4 through November 16. Trustee Thompson moved to approve training funds not to exceed \$500 to attend the National Fire Academy from November 4 through November 16, 2018 in Maryland, seconded by Trustee Hook. All yeas. Motion carried.

Chief Miles added that he attended a meeting with other municipalities recently by the ambulance billing company Andres Medical Billing and hosted by Liberty Hospital. The meeting was to discuss improvements and recouping of cost. Medicare is auditing smaller communities. There was concern regarding Medicare pulling funds and managing the calls regarding billing. Miles stated he would be writing it up and providing it to the Board later.

Clerk Chapman informed the Board of a recent email received from MoDOT and a sewer issue that arose off the Northgate Mobile Home property and 435 side of the interstate. There was manhole area that had been leaking into their ditch area, which could affect our water resources if not cleared up. Quality Plumbing was called. They capped it off and jetted it out. A large amount of baby wipes and materials may have been stuck in the line over time. The damage unfortunately was not on Northgate property. The call to clean up the work was a general estimate of \$1500. The invoice will come in soon.

Clerk Chapman also added that the state is sending an auditor to review our court systems on Wednesday. She and Deputy Clerk Stewart would be meeting with them all day to be sure they meet the state requirements accordingly.

Trustee Thompson asked what being done about the old fire truck and the public works truck. Clerk Chapman stated she just received the key on the fire truck and would be contacting KC Wireless to begin removal of equipment from the public works truck to put it up for sale. She would also work to contact a couple of vendors to see about changing the decals.

Trustee Thompson moved to approve 2018-2019 Business License Application for Absolute Automotive Repair, DbA Absolute Powerstroke, by Jason and Melissa Lindsey, at 55 NE US 69 Hwy, subject to the State of Missouri licensing approval, seconded by Trustee Hook. All yea. Motion carried.

Trustee Thompson moved to approve Sign Application for Two 8' x 4' Permanent Pole Sign, shown as Ford Truck & Van Experts, for Absolute Automotive Repair dba Absolute Powerstroke, at 55 NE 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Hook. All yea. Motion carried.

Trustee Thompson moved to approve Sign Application for Two 5' x 10' Permanent Pole Sign, shown as Ford Truck Experts for Absolute Automotive Repair dba Absolute Powerstroke, at 55 NE 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Hook. All yea. Motion carried.

Trustee Thompson moved to approve Sign Application for One Permanent Wall Sign, for Absolute Automotive Repair dba Absolute Powerstroke, at 55 NE 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Hook. All yea. Motion carried.

Trustee Thompson moved to approve Sign Application for One Permanent Wall Sign, for Absolute Automotive Repair dba Absolute Powerstroke, at 55 NE 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Hook. All yea. Motion carried.

Trustee Thompson moved to approve Temporary Sign Permit, for one 2' x 10' flag pole sign saying "Now Open", in front of the property and beyond the right of way, by Angela Rojas, for El Viejo Oeste, The Old West, at 451 US 69 Hwy, for the dates of September 25, 2018 to October 24, 2018, subject to the Building Inspector's approval, seconded by Trustee Hook. Hook, yea; Sulzberger, yea; Thompson, yea; and Graves, Nay. Motion carried.

Trustee Thompson moved to approve Temporary Sign Permit, for one 2' x 10' flag pole sign saying "Restaurant", in front of the property and beyond the right of way, by Angela Rojas, for El Viejo Oeste, The Old West, at 451 US 69 Hwy, for the dates of September 25, 2018 to October 24, 2018, subject to the Building Inspector's approval, seconded by Trustee Hook. Hook, yea; Sulzberger, yea; Thompson, yea; and Graves, Nay. Motion carried.

Trustee Thompson moved to approve Temporary Sign Permit, for one 3' x 8' banner sign saying "\$2 Taco Tuesday & Margarita Special", tacked to the fascia front of the building, by Angela Rojas, for El Viejo Oeste, The Old West, at 451 US 69 Hwy, for the dates of September 25, 2018 to October 24, 2018, subject to the Building Inspector's approval, seconded by Trustee Hook. Hook, yea; Sulzberger, yea; Thompson, yea; and Graves, Nay. Motion carried.

Trustee Thompson moved to approve Temporary Sign Permit, for one 3' x 12' flag pole sign saying "Best Buys Here", in front of the property, by Mark Weaver, for Team Motorsports, at 336A East US 69 Hwy, for the dates of September 25, 2018 to October 24, 2018, subject to the Building Inspector's approval, seconded by Trustee Graves. All yea. Motion carried.

Trustee Thompson moved to approve Temporary Sign Permit, for one 3' x 12' flag pole sign saying "Quality Used Cars", in front of the property, by Mark Weaver, for Team Motorsports, at 336A East US 69 Hwy, for the dates of September 25, 2018 to October 24, 2018, subject to the Building Inspector's approval, seconded by Trustee Graves. All yea. Motion carried.

Trustee Graves moved to accept AT&T as an approved vendor to provide services as an approved vendor for the employees of the Village of Claycomo, seconded by Trustee Hook. All yea. Motion carried.

Trustee Hook moved to approve the expenditure of no more than \$3,264.00 to Mateo Homes, LLC, for the Installation of a insulated wall, door, light, and electrical switch to establish the court office per Senate Bill 5, from line item 601130 Building Repair Fund, seconded by Trustee Graves. All yea. Motion carried.

There being no further business with the Board, Trustee Thompson moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Graves. All yea. Motion carried. Recessed 8:21 pm.

  
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Sheri Chapman  
Village Clerk

  
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Norma Sulzberger, Chairman  
Board of Trustees