



VILLAGE OF MAGDALENA
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AGENDA
NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, AUGUST 28, 2017
VILLAGE HALL 108 N. MAIN STREET 6:00 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES**
 - a. **REGULAR MEETING – AUGUST 14, 2017**
6. **APPROVAL OF CASH BALANCE REPORT**
7. **APPROVAL OF BILLS**
8. **MAYOR'S REPORT**
 - a. **ANNOUNCEMENT OF RESIGNATION OF TRUSTEE SCARTACCINI**
9. **CLERK'S REPORT**
10. **DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF APPOINTMENT OF TRUSTEE TO FILL VACANT POSITION**
11. **DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF APPOINTMENT OF MAYOR PRO TEM**
12. **PUBLIC HEARING – DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF RESOLUTION #2017-22, A RESOLUTION ADOPTING THE 2019-2023 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)**
13. **DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO POST DEPUTY MARSHAL POSITION**
14. **DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL ALLOWING MAYOR TO APPOINT TEMPORARY FULL TIME EMPLOYEE FOR A PERIOD OF SIX MONTHS**
15. **PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT**
16. **ADJOURNMENT**

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**Minutes of the Regular Meeting of the Village of Magdalena
Board of Trustees
Held Monday, August 14, 2017 at 6:00 p.m.**

Mayor Richard Rumpf called the meeting to order at 6:01 p.m.

Present: Mayor Richard Rumpf, Tyler Scartaccini, Lynda Middleton, Donna Dawson, Jose "Artie" Castanon, Stephanie Finch - Clerk/Treasurer, Attorney Kathy Riley

Guests: Dolly Dawson, John Larson, Jim Nelson, Larry Cearley, Kayla & Ava Scartaccini, Nehemiah Peralta, Judyth Shamosh, Mike Danielsen, Carleen Gomez - Deputy Clerk

Mayor Richard Rumpf requested that Attorney Kathy Riley lead the gallery in reciting the Pledge of Allegiance.

Approval of Agenda: Mrs. Middleton motioned to approve the agenda as presented, seconded by Mr. Scartaccini. The motion carried unanimously.

Approval of Minutes: Mrs. Middleton motioned to approve the minutes of the Regular Meeting of July 24, 2017, as presented, seconded by Ms. Dawson. The motion carried unanimously.

Approval of Cash Balance Report: Mr. Scartaccini motioned to approve the cash balance report as presented, seconded by Mrs. Middleton. The motion carried unanimously.

Approval of Bills: Ms. Dawson motioned to approve the bills, as presented, seconded by Mr. Scartaccini. The motion carried unanimously.

A-1 Quality Redi Mix	\$2,655.70	AirGas	\$540.54
Chief's Law Enf. Supply	576.91	City Of Socorro	250.00
DPC Industries	828.93	Eagle Wholesale Co.	277.93
El Defensor Chieftain	37.73	State Printing	484.00
Hall Environmental	306.38	King Industries	641.63
Made To Order Stamp	170.16	Med-Tech Resources	757.30
Merchants Automotive	384.09	Nance, Pato & Stout	636.00
Napa Auto Parts	277.71	NMML	180.00
NM State Surplus	100.00	Northern Tool	996.83
NTS Communications	173.11	O'Reilly Auto Parts	5.58
Printing Systems, Inc	143.85	Qualification Targets	156.92
Quill	331.52	RC Plumbing	96.29
Rice & Associates, CPA	2,757.49	Rocky Mountain Info	25.00
Route 60 Trading Post	100.00	SMA Enterprises	95.00

Socorro County Manager	\$5,630.00	Tire Shop	\$16.05
Tyler Technologies	2,668.25	USA BlueBook	2,841.66
Verizon Wireless	1,531.62	Wex Bank	2,441.60
Winston's Auto	1,848.25	WNM Communications	1,086.05

Mayor's Report

Mayor Rumpf stated that he and Joint Utility Director Jake Finch attended the Hardship Auction in Santa Fe and they were able to acquire a newer backhoe for the Village. Mayor Rumpf stated that he would be attending the Annual Municipal League Conference in Clovis during the rest of the week.

Clerk's Report

Clerk Finch stated that a newsletter was put out and should be in the post office boxes in the next day or so. She stated that the newsletter explains all the new changes and any of the current happenings in the different departments. Clerk Finch reported that the new bins that are compatible with the new garbage truck will be switched out soon. She stated that the County will be taking over the transfer station on September 1st. She stated that Village residents will still be able to use the transfer station but will have to purchase punch cards. Clerk Finch stated that the hours for the transfer station will remain the same until further notice. Ms. Dolly Dawson asked if the current transfer station attendant would remain in her position. Clerk Finch stated that she has been offered to remain with the Village doing other things but would have to apply with the County to be able to remain the transfer station attendant.

Clerk Finch stated that the Audit for fiscal year 2016-2017 had been completed and will be available to the public when it is released from the State Auditor's Office.

Department Reports

EMS

EMS Coordinator Jim Nelson reported that there were between two and four EMS calls in the month of July. He stated that the EMS billing is now up and going.

FIRE

Fire Captain Richard Rumpf reported that there were a couple fire calls in July. He also stated that there was a house fire in Alamo over the weekend. He stated that the new Fire Truck should be in by January 2018.

MARSHAL

Marshal Cearley reported that there were 39 citations written in

the month of July and 215 calls for service. He stated that Deputy Weylin Melton would be resigning effective August 24, 2017. He stated that he wants to gain more experience.

JUDGE

Municipal Judge Kayla Scartaccini reported that there were three cases in July with \$97.00 in fees and fines. She also reported that 30 hours of Community Service were given along with 30 hours of drug treatment. She stated that there were no warrants issued in July.

PUBLIC WORKS

A report was submitted by Utility Director Jake Finch and reviewed by the Board. Clerk Finch stated that the sewer camera came in.

LIBRARY

A report was submitted by Librarian Yvonne Magener and reviewed by the Board. A museum report was also submitted by Museum Curator Judyth Shamosh and reviewed by the Board. Ms. Shamosh reported that she and Mr. Bryan Romkey gutted the boxcar in about four hours. She stated that permanent displays are being planned with a fake mine entrance. She stated that she would like to enlarge photos and place a chuck wagon display in the boxcar museum. Ms. Shamosh stated that Mr. Leo Gabaldon will also be assisting with displays. She was happy to report that she had logged in twenty-eight hours of work including research into the boxcar. Mayor Rumpf thanked Ms. Shamosh and all volunteers working on the museum for their hard work. Mrs. Middleton asked that Clerk Finch please put something on the Village website requesting donations or offering a place for donations to be made.

Discussion & Possible Decision Regarding Approval Of Resolution #2017-20, Participation In Local Government Road Fund Program Administered By New Mexico Department Of Transportation

Clerk Finch stated that this will allow to request an extension until December 31, 2017 to make sure the Village has enough time and not lose any funding. Mrs. Middleton announced that the Pre-Bid Conference would be on August 15, 2017.

Mrs. Middleton motioned to approve Resolution #2017-20, seconded by Ms. Dawson.

Mayor Rumpf recommended that Clerk Finch request a roll call vote:

Mr. Scartaccini AYE

Mrs. Middleton AYE
Ms. Dawson AYE
Mr. Castanon AYE

The motion carried unanimously.

Discussion & Possible Decision Regarding Approval Of Resolution #2017-21, Procedure For Accepting Donations Of Real Property
Clerk Finch stated that it came to her attention that the Village did not have anything in place to accept property.

Mr. Scartaccini motioned to approve Resolution #2017-21, seconded by Ms. Dawson.

Mayor Rumpf recommended that Clerk Finch request a roll call vote:

Mr. Scartaccini AYE
Mrs. Middleton AYE
Ms. Dawson AYE
Mr. Castanon AYE

The motion carried unanimously.

Final Consideration - Discussion & Possible Decision Regarding Approval Of Ordinance #2017-03, Establishing A Conditional Stipend For The Mayor Of The Village Of Magdalena

Mayor Richard Rumpf reminded everyone that this stipend would not take effect until the next election.

Mrs. Middleton motioned to approve Ordinance #2017-03, seconded by Mr. Scartaccini.

Clerk Finch requested a roll call vote:

Mr. Scartaccini AYE
Mrs. Middleton AYE
Ms. Dawson NAY
Mr. Castanon AYE

The motion carried by majority.

Public Hearing - Discussion & Possible Decision Regarding Infrastructure Capital Improvement Plan (ICIP) FY 2019-2023
After much discussion, the Board agreed to list the FY 2019-2023 Infrastructure Capital Improvement Plan as follows:

Water System Improvements
Waste Water Maintenance & Improvements
Village Street Improvements & Drainage Management \$1M
Marshal's Office/Municipal Court
Garbage Truck
Municipal Complex Phase II Library

Renovations To Train Depot Museum
Community Events Complex \$2.5M
Health Clinic Expansion

Mr. Scartaccini motioned to approve the ICIP for fiscal year 2019-2023 as amended, seconded by Ms. Dawson. The motion carried unanimously.

Discussion & Possible Decision Regarding Approval To Submit Notice Of Intent To Apply For 2018 Water Trust Board Funding And Choosing Of Project

Clerk Finch stated that applying for this funding is very competitive and a letter of intent to apply is needed to give the Water Trust Board an idea of what the Village is planning on doing with the funding. She stated that the top of the list should be to fix the Trujillo water line issues east of the Village limits. She stated that water lines need to be run on the south side of Highway 60 with maybe one boar underneath the highway with a six-inch water line. Mayor Rumpf stated that all meters should be taken out of personal properties and placed on the State Highway right-of-way's. He added that there could also be the possible installation of a fire hydrant in that area. Clerk Finch stated that there is \$2.9M available for this cycle. Mr. Scartaccini stated that water storage tanks are also needed but this issue should be addressed.

Mrs. Middleton motioned to submit a letter of intent to apply for the 2018 Water Trust Board funding, seconded by Ms. Dawson. The motion carried unanimously.

Public Input - 1 Topic Per Person - 3 Minute Limit

Mr. John Larson asked how much the punch cards for the transfer station would cost. Clerk Finch stated that she believed they are about \$45.00 for 20 punches and can be purchased at the Magdalena Senior Center, Socorro County Manager's Office and the Socorro County Treasurers Office.

Mr. Castanon asked Marshal Cearley why he and his Deputies do not carry stun guns. Marshal Cearley stated that they are a big liability to have but he has applied to get some by the end of the year.

Mrs. Kayla Scartaccini asked the Board what there take is on livestock in the Village. Ms. Dawson stated that all livestock must be fenced in. Mrs. Scartaccini also asked if you can build a fire in a burn pit to cook. Mayor Rumpf stated that it is probably ok to do that.

Executive Session - 10-15-1(H) (8), Real Property

Ms. Dawson motioned to go into Executive Session at 7:16 p.m., seconded by Mr. Castanon.

Clerk Finch requested a roll call vote:

Mr. Scartaccini AYE

Mrs. Middleton AYE

Ms. Dawson AYE

Mr. Castanon AYE

The motion carried unanimously.

a. Judy Holcomb Water Line

Mrs. Middleton motioned to come back into regular session at 7:30 p.m. and certified that only real property concerning Judy Holcomb's waterline and no decisions were made, seconded by Mr. Scartaccini.

Clerk Finch requested a roll call vote:

Mr. Scartaccini AYE

Mrs. Middleton AYE

Ms. Dawson AYE

Mr. Castanon AYE

The motion carried unanimously.

Ms. Dawson motioned to adjourn the meeting at 7:31 p.m., seconded by Mr. Scartaccini. The motion carried unanimously.

Respectfully Submitted,

Stephanie Finch, CPO
Clerk/Treasurer

Richard Rumpf
Mayor

Minutes Taken By:

Carleen Gomez, CMC
Deputy Clerk

RECEIVED
AUG 28 2017

BY: 

Joseph Tyler Scartaccini
PO Box 314
Magdalena NM 87825
August 21st, 2017

Richard Rumpf
Mayor
Village of Magdalena
PO Box 145
Magdalena NM 87825

Dear Mayor Richard Rumpf and Board of Trustees:

It is with regret that I tender my resignation from the Village of Magdalena board of trustees, effective immediately.

As a small business owner, my priorities are with in it, and I cannot continue to compromise myself as well as my business. I am grateful for having had the opportunity to serve on the board of this fine organization for the past year and a half. I want to thank those who voted for me and encouraged me along the way. Serving as a trustee has taught me many new things, and I have had the great opportunity to have worked with many wonderful people within the Village of Magdalena. I wish the Village and the Trustees continued success in all that they do. Thank you!

Sincerely,



Joseph Tyler Scartaccini
Owner of True-Blue Construction LLC.

**VILLAGE OF MAGDALENA
COUNTY OF SOCORRO
Resolution No.2017-22**

A RESOLUTION ADOPTING THE 2019-2023 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

WHEREAS, the municipality of Magdalena recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvement planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPALITY OF MAGDALENA that:

1. The municipality has adopted the attached Infrastructure Capital Improvements Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution Superseded Resolution No. 2016-14.

PASSED, APPROVED and ADOPTED by the governing body at its regular meeting of August 28, 2017.

Mayor Richard Rumpf

ATTEST:

Stephanie Finch
Clerk/Treasurer

Infrastructure Capital Improvement Plan FY 2019-2023

Magdalena Project Summary

ID	Year	Rank	Project Title	Category	Funded to date					Total Project Cost	Total Not Yet Funded:		
					2019	2020	2021	2022	2023				
24006	2019	001	Water System Improvements	Water Supply	409,000	1,075,000	0	0	0	1,484,000	1,075,000	Yes	
34058	2019	002	Wastewater Improvements & Maintenance	Wastewater	37,500	1,175,000	0	0	0	1,212,500	1,175,000	Yes	
14346	2019	003	Village Street Improvements	Highways/Roads/Streets/Bridges	105,000	1,000,000	0	0	0	1,105,000	1,000,000	Yes	
10725	2020	001	Mayor's Office/Municipal Court	Adm/Service Facilities (local)	0	565,000	0	0	0	565,000	565,000	No	
31589	2020	002	Garbage Truck	Solid Waste	0	250,000	0	0	0	250,000	250,000	No	
12339	2021	001	Municipal Complex Phase II	Cultural Facilities	0	0	400,000	0	0	400,000	400,000	No	
21163	2021	002	Renovations to Train Depot Museum	Cultural Facilities	0	0	180,000	0	0	180,000	180,000	No	
34059	2022	001	Community Events Complex	Cultural Facilities	0	0	0	2,500,000	0	2,500,000	2,500,000	Yes	
10036	2022	002	Health Clinic Expansion	Health-Related Cap Infra	0	0	0	300,000	0	300,000	300,000	No	
Number of projects:					9								
Funded to date:					551,500	3,250,000	815,000	580,000	2,800,000	7,996,500	7,445,000		
Grand Totals													

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 001 ID:24006
Project Title: Water System Improvements **Category:** Water Supply
Contact Name: Stephanie Finch **Contact E-mail:** elert@villageofmagdalena.com
Project Location: 3 Miles east of Magdalena Hwy 60 east Magdalena NM 87825 **Longitude:** W107 12'
Legislative Language: To plan, design, construct and equip water system improvements for the Village of Magdalena in Socorro County.
Descriptions/Scope of Work: Plan, design, construct and equip water system improvements to include: a newly drilled water well for residential consumption, a new water storage tank that holds at least 500,00 gallons for residential consumption, new remotely read water meters at residential connections to help for accurate reading and water conservation and a new water line on the north side of highway 60 in the right of way to continue to serve customers east of the Village. We will send out an RFP or ITB for the purchase process.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colosia's Infrastructure Board (CIB), etc.
 Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment	Estimated Costs Not Yet Funded				
							2019	2020	2021	2022	2023
NMFA	0	No	0	0							
NMED	306,750	Yes	306,750	0		Applying for this year					
NMEDDL	102,205	Yes	102,205	0		DWRLF Subsidy Amt					
	0	No	0	0		DWRLF Loan Amt					
	0	No	0	0							
	0	No	0	0							
	0	No	0	0							
	0	No	0	0							
TOTALS	408,955		408,955	0							

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
		2019	2020	2021	2022	2023	
Yes	0	0	0	0	0	0	0

Infrastructure Capital Improvement Plan FY 2019-2023

Easements and Rights of Way	No	0	50,000	0	0	0	0	0	0	0	0	50,000
Acquisition	Yes	0	0	0	0	0	0	0	0	0	0	0
Archaeological Studies	Yes	0	0	0	0	0	0	0	0	0	0	0
Environmental Studies	Yes	0	0	0	0	0	0	0	0	0	0	0
Planning	Yes	20,000	60,000	0	0	0	0	0	0	0	0	80,000
Design (Engr./Arch.)	No	20,000	100,000	0	0	0	0	0	0	0	0	120,000
Construction	No	169,000	250,000	0	0	0	0	0	0	0	0	419,000
Furnishing/Equipment	No	200,000	615,000	0	0	0	0	0	0	0	0	815,000
TOTALS		409,000	1,075,000	0	0	0	0	0	0	0	0	1,484,000
Amount Not Yet Funded												1,075,000

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/tr Rights, Easements, Accq)	# Mes to Complete
1	300,000	Yes	Yes	Yes	Yes	No	8
2	400,000	Yes	Yes	Yes	Yes	No	8
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	700,000						0

Has your local government/agency budgeted for operating expenses for the project when it is completed? **Yes**

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Revenues	225,000	230,000	235,000	240,000	245,000	1,175,000

Infrastructure Capital Improvement Plan FY 2019-2023

230,000 235,000 240,000 245,000 250,000 1,200,000

Yes

Does the project lower operating costs? We will save money by having an upgraded line that does not leak. Currently, the line east of Magdalena is on private property and has many leaks.

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

Own: Operate: Fiscal Agent: Own Land: Own Asset: Maintain:

Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? No

If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). We plan to have the water engineer be the oversight to make sure this project is done correct and in a timely fashion. Stephanie Finch will be the procurement officer for the project.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes

If yes, please explain. Currently we believe that this will cover this phase.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project. This will benefit all residents that receive Village water, which is about 950 residents.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No

Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 002 ID:34058
Project Title: Wastewater Improvements & Maintenance **Category:** Wastewater
Contact Name: Stephanie Finch **Contact E-mail:** clerk@villagofmagdalena.com
Project Location: 108 N. Main Street Magdalena NM 87825 **Longitude:** 107°14'38.65
Legislative Language: To plan, design, construct and equip new main sewer lines and sludge removal of wastewater holding ponds for the Village of Magdalena in Socorro County.
Description/Scope of Work: For design and construction of new main sewer lines that are over 100 years old and sludge removal of wastewater holding ponds. We will send out an RFP or ITB for the purchase process.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colorado's Infrastructure Board (CIB), etc. Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For?		Amount Secured	Amt Expended to Date	Date(s) Received	Comment
		Yes	No				
NMFA	37,500	Yes		37,500	0	7/25/2017	Planning Grant for PER
	0	No		0	0		
	0	No		0	0		
	0	No		0	0		
	0	No		0	0		
	0	No		0	0		
	0	No		0	0		
	0	No		0	0		
TOTALS	37,500			37,500	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded		
			2019	2020	2021
Water Rights	N/A	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0
Acquisition	N/A	0	0	0	0
TOTALS			0	0	0

Infrastructure Capital Improvement Plan FY 2019-2023

	Archaeological Studies	Environmental Studies	Planning	Design (Engr./Arch.)	Construction	Furnishing/Equipment	TOTALS	
	N/A	N/A	No	N/A	N/A	N/A		
	0	0	37,500	0	0	0		
	0	0	0	75,000	0	0		
	0	0	0	600,000	0	0		
	0	0	0	500,000	0	0		
	37,500	1,175,000	0	0	0	0	1,217,500	
	Amount Not Yet Funded							1,175,000

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/ Rights, Easements, Acq)	# Mos to Complete
1	587,500	Yes	Yes	Yes	Yes	No	8
2	587,500	Yes	Yes	Yes	Yes	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	1,175,000						

Can this project be phased? Yes
 Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.
 Project phases: Unfunded amounts broken down by phase and category.

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes
 If no, please explain why:

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	100,000	102,000	104,000	106,000	108,000	520,000
Annual Operating Revenues	140,000	142,000	144,000	146,000	148,000	720,000

Does the project lower operating costs? No
 If yes, please explain and provide estimates of operating savings

Infrastructure Capital Improvement Plan FY 2019-2023

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Village of Magdalena No	Village of Magdalena No	Village of Magdalena	Village of Magdalena No	Village of Magdalena No	Village of Magdalena No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clients? Yes
4. Has the land for the project been acquired? Yes
5. Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.
6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). Jake Finch, Joint Utility Manager will be in charge of oversight of the project. Stephanie Finch will be the procurement officer for the project.
7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes
If yes, please explain. The requested funds will provide a fully functional phase of the project. We can replace main sewer lines per phase until we can replace lines in the entire town.
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
If yes, please explain and provide the number of people that will benefit from the project. This project would benefit the entire population of the Village which is approximately 950 citizens.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.) The sewer lines are over 100 years old. Some of the sewer lines could have small leaks which seep into the ground which could potentially contaminate drinking water.

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2019 003 ID:14346
Project Title: Villages Street Improvements **Project Type:** New
Contact Name: Stephanie Finch **Category:** Hiways/Roads/Streets/Bridges
Project Location: Magdalena Necessary **Contact E-mail:** cletk@villagesofmagdalena.com
Latitude:
Legislative Language: To plan, design & construct the repair of all paved streets and dirt streets within the Village of Magdalena in Socorro County.
Description/Scope of Work: To plan, design & construct street improvements to include: repair of all paved streets to include curb, gutter, pot pole & cut patching, chip sealing/repaving, fog sealing &/or crack sealing; repair of all dirt streets to include building dirt streets up with base course and grading of said dirt streets.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NIM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For?		Amount Secured	Amt Expended to Date	Date(s) Received	Comment
		Yes	No				
DOT	60,000	Yes		60,000	0	12/1/2016	
DOT	45,000	Yes		45,000	0	6/1/2017	
	0	No		0	0		
	0	No		0	0		
	0	No		0	0		
	0	No		0	0		
	0	No		0	0		
	0	No		0	0		
TOTALS	105,000			105,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded					
			2019	2020	2021	2022	2023	Total Project Cost
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

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Acquisition	N/A	0	0	0	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0	0	0
Planning	No	0	25,000	0	0	0	0	0	0	0	25,000
Design (Engr./Arch.)	No	0	25,000	0	0	0	0	0	0	0	25,000
Construction	No	105,000	800,000	0	0	0	0	0	0	0	905,000
Furnishing/Equipment	N/A	0	150,000	0	0	0	0	0	0	0	150,000
TOTALS		105,000	1,000,000	0	0	0	0	0	0	0	1,105,000
Amount Not Yet Funded 1,000,000											

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/ Rights, Easements, Acq)	# Mes to Complete
1	575,000	Yes	Yes	Yes	Yes	No	0
2	425,000	Yes	Yes	Yes	Yes	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	1,000,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

ANNUAL OPERATING BUDGET

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	6,000	8,000	10,000	12,000	15,000	51,000
Annual Operating Revenues	10,000	15,000	20,000	25,000	30,000	100,000
Does the project lower operating costs?						Yes

Infrastructure Capital Improvement Plan FY 2019-2023

If yes, please explain and provide estimates of operating savings

The roads will be back into the shape that should be in, then we will just have to pay the cost of maintaining them.

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity?
If yes, please explain. No

6. Are there overnight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). The Village will hire a Project Manager to make sure the work is performed as it was agreed to be done. No

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No

If yes, please explain.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. Once the streets are repaired, it will need to go out for bid to have county or contractor maintain the streets since the Village does not have the equipment for that.

9. Does the project benefit all citizens within a recognized region, district or political subdivisions? Yes

If yes, please explain and provide the number of people that will benefit from the project. This project will benefit all 950 residents within the Village and all transients traveling through town.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2020 001

Project Title: Marshal's Office/Municipal Court

Contact Name: Stephanie Finch

Project Location: By Siter tank and booster station right outside of town Magdalena NM 87825

Legislative Language/Scope of Work: To plan, design, construct and furnish a new Marshal's office and Municipal Court in Magdalena, NM, Socorro County.

Descriptions/Scope of Work: To plan, design, construct and furnish a new Marshal's office and Municipal Court. Village currently owns the land that it is planned to be built on. This project was on the bottom of the ICIP list before, but because of a mold problem it was moved to a higher priority. The building will be 1800 square foot with a 4000 square foot secure fencing which includes secure access official parking, drive thru bay for prisoner and vehicle searches and an impound area. There will be a 3000 square foot parking area in front for public parking. The building will be constructed of metal frame and studs with stucco on the outside and 1/4 of the way from ground will be brick, roof will be metal. The floor will be concrete with carpet and tile. Office furniture will consist of: 6 office desks & chairs, one couch bench, 14 office visitors chairs, 10 half cabinets, 1 large table in conference room, 9 end tables, a metal bench for holding cell, 3 toilets and sinks for bathrooms, double sink for utility room, hot water heater, forced air heating system, 1 complete cooling system.

ID:10725

Category: Adm/Service Facilities (local)

Contact E-mail: clarck@villagesofmagdalena.com

Longitude: -107.230942

Project Type: New

Contact Phone: 575-854-2261

Latitude: 34.122359

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NIM Finance Authority Loans (NIMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Applied For?		Amount Secured	Amt Expended to Date	Date(s) Received	Comment
	Yes or No	Yes or No				
CDBG	No	No	565,000	0		
	No	No	0	0		
	No	No	0	0		
	No	No	0	0		
	No	No	0	0		
	No	No	0	0		
	No	No	0	0		
	No	No	0	0		
	No	No	0	0		
TOTALS			565,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Estimated Costs Not Yet Funded _____

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	Completed	Funded to Date	2019	2020	2021	2022	2023	Total Project Cost
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	Yes	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	0	0	25,000	0	0	0	25,000
Construction	No	0	0	465,000	0	0	0	465,000
Furnishing/Equipment	No	0	0	75,000	0	0	0	75,000
TOTALS		0	0	565,000	0	0	0	565,000

Amount Not Yet Funded: 565,000

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						0

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes
 If no, please explain why:

Infrastructure Capital Improvement Plan FY 2019-2023

ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	220,000	225,000	230,000	235,000	240,000	1,150,000
Annual Operating Revenues	221,000	226,000	231,000	236,000	241,000	1,155,000

Does the project lower operating costs? Yes
 If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Currently the Marshal's office/Municipal Court is
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes
5. Is this project a regional priority? For example, is it supported by more than one local government entity? No
 If yes, please explain.
6. Are there overnight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
 What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). The Clerk/Treasurer will keep a close eye on the budget while working with closely with DFA on reporting, the contractors, Mayor, Council and Department heads.
7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes
 If yes, please explain. The requested funds will complete project, allowing the new Marshal's Office/Municipal Court to open as soon as construction is complete.
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
 If yes, please explain.
9. Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
 If yes, please explain and provide the number of people that will benefit from the project. The new Marshal's office/Municipal Court would be right off highway 60, easy access for

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everyone. An estimated 3,000 people will benefit from this project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

In the current building is over 100 years old and there is a severe mold problem that could harm employees and public. We have no other building at this time for the Marahal's Office

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2020 002 **ID:**31589
Project Title: Garbage Truck **Project Type:** New
Contact Name: Stephanie Finch **Category:** Solid Waste
Project Location: 108 N. Main Street Magdalena NM 87825 **Contact E-mail:** cletc@villageofmagdalena.com
Latitude:
Legislative Language: To purchase and equip garbage trucks for the Village of Magdalena, NM, Socorro County.
Description/Scope of Work: To purchase and equip two garbage trucks. We will use the bid process or purchase. The trucks will be housed/stored at the Village of Magdalena's transfer station that is fenced.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFLA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.
 Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
NMFLA	250,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	250,000		0	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded		
			2019	2020	2021
Water Rights	N/A	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0
Acquisition	N/A	0	0	0	0
TOTALS					

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Archaeological Studies	N/A	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0	0
Furnishing/Equipment	No	0	0	250,000	0	0	0	0	250,000
TOTALS		0	0	250,000	0	0	0	0	250,000
Amount Not Yet Funded 250,000									

Can this project be phased? **No**

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/ Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						0

Has your local government/agency budgeted for operating expenses for the project when it is completed? **Yes**

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
	110,000	115,000	120,000	125,000	130,000	600,000
Annual Operating Revenues	122,000	124,000	126,000	128,000	135,000	635,000

Does the project lower operating costs? **Yes**

If yes, please explain and provide estimates of operating savings

We will still have maintenance to pay, but we will not have to pay large amounts of yearly maintenance on a high

Infrastructure Capital Improvement Plan FY 2019-2023

mileage, older piece of equipment.

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Village of Magdalena No	Village of Magdalena No	Village of Magdalena	n/a No	Village of Magdalena No	Village of Magdalena No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? Yes
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? No

5. Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). Brent McKinley will be in charge of oversight of the project as well as Stephanie Finch, the procurement officer.

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain.

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivisions? Yes

If yes, please explain and provide the number of people that will benefit from the project. With new/lightly used garbage trucks being purchased we will be able to continue to offer trash pick-up for the citizens.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.) New/lightly used garbage trucks that are in good shape and pass a DOT inspection will put the employee as well as the citizens out of harms way.

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2021 001 ID:12339
Project Title: Municipal Complex Phase II Project Type: New
Contact Name: Stephanie Finch Category: Cultural Facilities
Project Location: 108 North Main St Magdalena NM 87825 Contact E-mail: clerk@villageofmagdalena.com
Latitude: N34 06'54" Longitude: W107 14'

Legislative Language: To plan, design and construct and furnish a public library at the existing Municipal Complex at the Village of Magdalena, NM.
Description/Scope of Work: To plan, design, construct and furnish the addition of a Library to the existing Municipal Complex. Village owns the land to be built on. 2,000 square feet building with public restrooms, a childrens and adult section as well as a meeting room for public use. Furnishings include, but are not limited to, shelves, printers, desk, computers, telephones, heaters, air conditioners, tables, chairs. We currently have a library, but do not have enough room for everything. The public wants a new library so that there is a "town hub."

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Calonia's Infrastructure Board (CIB), etc.
 Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For?		Amount Secured	Amt Expended to Date	Date(s) Received	Comment
		Yes	No				
CDBG	400,000	Yes	No	0	0		
	0	Yes	No	0	0		
	0	Yes	No	0	0		
	0	Yes	No	0	0		
	0	No	No	0	0		
	0	No	No	0	0		
	0	No	No	0	0		
	0	No	No	0	0		
TOTALS	400,000			0	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Completed	Estimated Costs Not Yet Funded			2023	Total Project Cost
	Funded to Date	2019	2020		
Water Rights	0	0	0	0	0
Yes	0	0	0	0	0

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	Yes	0	0	0	0	0	0	0
Easements and Rights of Way Acquisition	Yes	0	0	0	0	0	0	0
Archaeological Studies	Yes	0	0	0	0	0	0	0
Environmental Studies	Yes	0	0	0	0	0	0	0
Planning	Yes	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	0	0	0	0	25,000	0	0
Construction	No	0	0	0	0	350,000	0	0
Furnishing/Equipment	No	0	0	0	0	25,000	0	0
TOTALS		0	0	0	0	490,000	0	0
Amount Not Yet Funded 400,000								

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/ Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						0

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Revenues	45,000	45,900	46,818	47,754	48,709	234,181

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Does the project lower operating costs? No
 If yes, please explain and provide estimates of operating savings 49 0 0 0 0 0 0 0

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Village of Magdalena	Village of Magdalena	Village of Magdalena	900		
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? No
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes
 If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
 What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
 If yes, please explain. will operate under current operating expenses

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
 If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? No
 If yes, please explain and provide the number of people that will benefit from the project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2021 002

Project Title: Renovations to Train Depot Museum

Contact Name: Stephanie Finch

Project Location: 106 N. Main Street Magdalena NM 87825

Legislative Language: To plan, design, construct, furnish/equip renovations to the Train Depot Museum in Magdalena, NM

Description/Scope of Work: Major renovations to depot building retrofitted as a museum, bring building up to code. Re-roof, put new floors to cover holes, new window weather stripping, weather proof, paint inside and out. re-do electric and plumbing.

ID:21163

Category: Cultural Facilities

Contact E-mail: cletc@villageofmagdalena.com

Longitude: W107 14'

Project Type: Renovate/Repair

Contact Phone: 575-854-2261

Latitude: N34 0654

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment	Estimated Costs Not Yet Funded				
							2019	2020	2021	2022	2023
	0	Yes	0	0							
	0	Yes	0	0							
	0	Yes	0	0							
	0	Yes	0	0							
	0	No	0	0							
	0	No	0	0							
	0	No	0	0							
	0	No	0	0							
TOTALS	0		0	0							

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded						
			2019	2020	2021	2022	2023	Total Project Cost	
Water Rights	Yes	0	0	0	0	0	0	0	0
Easements and Rights of Way	Yes	0	0	0	0	0	0	0	0

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	Yes	0	0	0	0	0	0	0	0	0
Acquisition										0
Archaeological Studies	Yes	0	0	0	0	0	0	0	0	0
Environmental Studies	Yes	0	0	0	0	0	0	0	0	0
Planning	No	0	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	0	0	0	5,000	0	0	0	0	5,000
Construction	No	0	0	0	25,000	0	0	0	0	25,000
Furnishing/Equipment	Yes	0	0	0	150,000	0	0	0	0	150,000
TOTALS		0	0	0	180,000	0	0	0	0	180,000
Amount Not Yet Funded										180,000

Can this project be phased? No

Phase: A project phase is a fundable, stand-alone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/ Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						0

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Revenues	20,000	25,000	30,000	35,000	40,000	150,000
Does the project lower operating costs?	2,000	5,000	10,000	15,000	20,000	52,000
	No					

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If yes, please explain and provide estimates of operating savings 49

Entities who will assume the following responsibilities for this project:

Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Village of Magdalena	Village of Magdalena	Village of Magdalena	930		
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? No
2. Has the project had public input and buy-in? No
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No
4. Has the land for the project been acquired? Yes
5. Is this project a regional priority? For example, is it supported by more than one local government entity? Yes
If yes, please explain.
6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).
7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain. resume current operating expenses
8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
9. Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.
10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. No
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

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ICIP Capital Project Description

Year/Rank 2022 001 **ID:**34059
Project Title: Community Events Complex **Project Type:** New
Contact Name: Stephanie Finch **Category:** Cultural Facilities
Project Location: 112 N. Main Street Magdalena NM 87825 **Contact E-mail:** clerk@villagesofmagdalena.com
Latitude: 34° 7'14.31
Longitude: 107°14'39.48
Legislative Language: To plan, design, construct and equip Community Events Complex at existing Rodeo Grounds in the Village of Magdalena, County of Socorro.
Descriptions/Scope of Work: For design and construction of Community Events Complex at existing Rodeo Grounds to include: upgrades to grand stands, community center and kitchen, installation of septic tanks and bathrooms, installation of lights for the arena, upgrades to electrical.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colosa's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment	Estimated Costs Not Yet Funded					
							2019	2020	2021	2022	2023	Total Project Cost
CDBG	2,500,000	No		0								
	0	No		0								
	0	No		0								
	0	No		0								
	0	No		0								
	0	No		0								
	0	No		0								
	0	No		0								
	0	No		0								
	0	No		0								
TOTALS	2,500,000			0								

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded									
			2019	2020	2021	2022	2023	Total Project Cost				
Water Rights	N/A	0		0		0						
Easements and Rights of Way	N/A	0		0		0						

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Acquisition	N/A	0	0	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	50,000	0	50,000
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	150,000	0	150,000
Construction	N/A	0	0	0	0	0	0	750,000	0	750,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	1,550,000	0	1,550,000
TOTALS		0	0	0	0	0	0	2,500,000	0	2,500,000
Amount Not Yet Funded 2,500,000										

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (W/ir Rights, Easements, Acq)	# Mos to Complete
1	1,250,000	Yes	Yes	Yes	Yes	No	0
2	1,250,000	No	No	Yes	Yes	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	2,500,000						0

Can this project be phased? Yes

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
ANNUAL OPERATING BUDGET	2,500	3,000	4,000	5,000	6,000	20,500
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues						
Does the project lower operating costs?	No					

Has your local government/agency budgeted for operating expenses for the project when it is completed? Yes

If no, please explain why:

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If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

Owns:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena	Village of Magdalena
No	No	No	No	No	No

Lease/operating agreement in place?

1. Does the project have life expectancy of 10 or more years? **Yes**
2. Has the project had public input and buy-in? **Yes**
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? **Yes**
4. Has the land for the project been acquired? **Yes**

5. Is this project a regional priority? For example, is it supported by more than one local government entity? **No**
If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? **Yes**

What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s). **Joint Utility Manager will be in charge of oversight of project and Stephanie Finch will be procurement officer for project.**

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? **Yes**
If yes, please explain. **We can get the design and engineering done with the first phase and the actual construction of the project**

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? **No**
If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? **No**
If yes, please explain and provide the number of people that will benefit from the project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. **No**
If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP Capital Project Description

Year/Rank 2022 002 **ID:**10036
Project Title: Health Clinic Expansion **Project Type:** New
Contact Name: Stephanie Finch **Category:** Health-Related Cap Infra
Project Location: 801 Tenth Street Magdalena NM 87825 **Contact Phone:** 575-854-2261
Contact E-mail:
Longitude: W107 1442
Latitude: N34 6'54
Legislative Language: To plan, design, construct, furnish, and equip the Magdalena Area Health Clinic expansion for the Village of Magdalena, NM
Description/Scope of Work: Build a 20 x 20 extension to existing building to be used for meeting rooms, a visiting dentist and x-ray services. To expand Medical Services Capabilities. Funding needed for plan, design & construction. Presbyterian Medical Services manages the clinic 5 days per week. A MOU is in place.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonial's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CDBG	100,000	Yes		0		
	0	Yes		0		
	0	Yes		0		
	0	Yes		0		
	0	No		0		
	0	No		0		
	0	No		0		
	0	No		0		
TOTALS	100,000			0		

Project Budget - Complete the Budget below. Only includes unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded			2023 Total Project Cost
			2019	2020	2021	
Water Rights	Yes	0	0	0	0	0
Easements and Rights of Way	Yes	0	0	0	0	0

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	Yes	0	0	0	0	0	0	0	0	0	0	0
Acquisition	Yes	0	0	0	0	0	0	0	0	0	0	0
Archaeological Studies	Yes	0	0	0	0	0	0	0	0	0	0	0
Environmental Studies	Yes	0	0	0	0	0	0	0	0	0	0	0
Planning	No	0	0	0	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	0	0	0	0	0	0	0	25,000	25,000	0	25,000
Construction	No	0	0	0	0	0	0	0	25,000	25,000	0	25,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0	250,000	250,000	0	250,000
TOTALS		0	0	0	0	0	0	0	300,000	300,000	0	300,000
Amount Not Yet Funded												300,000

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Pha	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						0

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: Available when project complete

ANNUAL OPERATING BUDGET

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0
Annual Operating Revenues	0	0	0	0	0	0
Does the project lower operating costs?						No

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If yes, please explain and provide estimates of operating savings 49

Entities who will assume the following responsibilities for this project:	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:	Maintain:
	Village of Magdalena	Presbyterian Medical Services	Village of Magdalena	900		
Lease/operating agreement in place?	No	No	No	No	No	No

1. Does the project have life expectancy of 10 or more years? Yes
2. Has the project had public input and buy-in? No
3. Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
4. Has the land for the project been acquired? Yes

5. Is this project a regional priority? For example, is it supported by more than one local government entity? No
If yes, please explain.

6. Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No
What department or department head would be in charge of oversight for the project? Provide name(s) of procurement officer(s).

7. Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No
If yes, please explain. would operate under current operating expenses

8. Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.

9. Does the project benefit all citizens within a recognized region, district or political subdivision? No
If yes, please explain and provide the number of people that will benefit from the project.

10. Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)



108 N. MAIN STREET
P.O. BOX 145
MAGDALENA, NM 87825
PH: (575) 854-2261
FAX: (575) 854-2273
www.villageofmagdalena.com

August 25, 2017

Village of Magdalena
Attn: Board of Trustees
PO Box 145
Magdalena, NM 87825

Dear Board of Trustees,

After much discussion & deliberation with the employees, I have decided that it would be in the Village's best interest to bring on a temporary full-time employee in the Utility Department for a period of six months. My reasons for this decision are listed below:

- The SCADA system is set to be installed beginning, 9/5/17, a Utility Employee will need to be available to work with the Contractor for the set points of the storage tanks, wells & booster pumps. This could take up to a month to get the install complete.
- The Village received a planning grant for a Preliminary Engineer Report for the sewer system. A Utility employee will need to be available to give the Engineer pertinent information on the sewer system to help with the process. This could take up to three months.
- The Village received funding for radio read water meters. A utility employee will need to be available to work with engineers, consultants and contractors for this project. The planning portion of the project should take about 6 months.
- The Village has received two grants from the NMDOT Local Government Road Fund to repair various paved streets in the Village. A utility employee will need to be available during planning & construction to oversee the project and be sure the contractor is completing the tasks set out in the Scope of Work.
- The recent monsoons have wreaked havoc on Village Streets. Utility employees have been working to fix the bad spots on our dirt streets by hauling in fill dirt and using the box blade to smooth them out.
- The recent monsoons have also created vegetation to grow rapidly. Utility employees have been working to cut and spray weeds and elm trees.
- The Village recently purchased new garbage bins that are compatible with the new garbage truck. Utility employees have been busy picking up old bins and distributing new bins. Although the Tuesday route has been completed, the Friday route has yet to be. It took three utility employees, one office employee and myself to complete the Tuesday route in three days.

- In October one of the utility employees will be attending a week-long conference and will test for Water and Wastewater certifications.
- In November two of the utility employees will be attending a week-long conference. One employee will be testing for Water & Wastewater certifications. The other employee needs to attend to get credit hours to work toward testing for the same certifications within their first year of employment.
- There is scheduled vacation time to be taken by utility employees in the months of September and December.

As you can see there is a lot going on in the Utility Department. So that we can move forward on our projects in a timely manner and keep up with the day to day operations within the Village, we need a temporary, full time employee for a six-month period. I truly believe this decision will make operations run smoothly in this department and ensure that our projects are completed correctly and efficiently for the residents of the Village of Magdalena, of whom we are here to serve. I appreciate your attention to this matter and hope that you consider my recommendation and how far we have come to bettering this community.

Sincerely,



Mayor Richard Rumpf