

## Regular Meeting Minutes

Tuesday, July 16, 2024

The regularly scheduled Public Water Supply District #6 meeting was held on Tuesday, July 16, 2024, in the conference room of the district office, 6000 Kingsway Drive, House Springs, MO 63051.

The roll call showed that President Gary Goede, Director Angela Berga, and Vice President James Lehnhoff were present, and Director Del Pagel and Tom Lammert were absent.

Others present included were District Manager Kevin Ritz, Cochran Project Manager TJ, and Paul Zigler from MOCAAT.

**Approval of Agenda:** Director James Lehnhoff motioned to approve it, and Director Angela Berga seconded a motion to approve the agenda as presented. The motion passed unanimously.

**Approval of Minutes:** Tuesday, June 18, 2024. Director James Lehnhoff motioned to approve, with the correction to adding James Lehnhoff as present, and there were no corrections to the prior meeting minutes (May meeting). Director Angela Berga seconded a motion to approve the minutes as presented with noted corrections. The motion passed unanimously.

**Citizens to be heard:** Paul Ziegler, with MOCAAT (through PMA Financial Network).

### Update on Capital Improvement Projects:

- Highway W Watermain Extension
  - The target is to bid this out in the winter, and the target start date will be TBD, we need to talk to local landowners about potential risks around this start date.
  - Cochran was authorized to begin work at the May board meeting.
  - The topographic survey has been completed.

- Cochran is finalizing an alignment and will begin working on easement documents.
- Lower Byrnes Mill Watermain Extension
  - KJU is finishing the last bore. Once completed, KJU will begin open-cut trenching and water main installation.
  - Cochran working on updating two new easements due to field changes.
  - The district awarded the project to KJU, Inc. for \$819,651.50
  - KJU has received approval to pull the construction permit from the City of Byrnes Mill. KJU will pay for the necessary bonds with the city.
  - KJU began construction on June 3, 2024.
  - PWSD6 received the contractor's application for payment in the amount of \$329,812.21.

### **Managers Reports**

- **Emergency Repairs:**
  - 6/18 service line lead under the road in Yorktown
  - 7/1 main line repair off Mark Trail 4"
- **Maintenance Repairs**
  - Repaired 2 old meter services
  - Installed 5 new meter settings (McBride)
- **Other**
  - **Shed**
    - The original contract did not include a moisture barrier.
  - **Main behind the Chinese restaurant**
    - Kevin will submit bids to the board for review and approval
  - **30-60-90**
    - All accounts that have over \$500 in balance have a lien. Kevin spoke with the district accountant, and we will start writing some of them off. Director Angela Berga motioned to approve the write-off of the top 6 (30-60-90). Director James Lehnhoff seconded the motion to approve. The motion passed unanimously.

### **Northwest Project:**

- P&M has begun the water main relocation in front of the schools.

**Regulatory Compliance:**

- Disinfection residuals averaged 1.0 mg/L free residual
- 8 Monthly routine Bacteriological (Bac-T) clean

**Approval of Bills by Ordinance #2748:** Director James Lehnhoff motioned to approve Ordinance 2748 for **\$533,767.62**, and Director Angela Berga seconded the motion to approve. The motion passed unanimously.

**Approval of Treasurer's Report: Director James Lehnhoff motioned to approve the Treasurer's report subject to the discussed correction,** and Director Angela Berga seconded the motion to approve. The motion passed unanimously.

**Old Business:**

- CDs. The district had two CDs mature on July 14, 2024, for \$776,766. Kevin rolled one over for another six months at the rate of 4.32% and moved the other to R&E.

**New Business:**

- Lead service line inventory: Kevin will contact a few workshop groups for pricing on stuffing the materials in envelopes and mailing them out.

**Closed Session:** None

**Motion to Adjourn:** No other business appeared; Director Angela Berga motioned to adjourn. Seconded by James Lehnhoff. Motion passed. The meeting adjourned at 7:21 p.m.

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Board President

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Board Secretary