

Orchard Park HOA Board of Directors Meeting
September 18, 2018

Present: Ed Nichols, David McClure, Mark Hutchens, Terry Wright, David Simek, & Rodney Madsen (by phone), Brenda Hawkins for Texas Hawkize Property Mgmt.

Meeting called to order at 5:39 p.m.

Minutes were presented. David Mc. Made a motion to accept the minutes. Mark 2nd. All approved.

Ed began discussion on 2019 Board of Directors and whose signature should be on the First Bank & Trust's money market account. Motion was made by Rodney to add David McClure along with Texas Hawkize Property Management's agents; Carol Mize & Brenda Hawkins on the signature card at First Bank & Trust. Mark 2nd. All approved.

Motion was made to contract Jennifer Simek, Blooms by Jen, as landscaper for the flower beds for Fall & Spring because for the good job she has performed. Mark 2nd. All Approved.

Brenda to update landscape bids and distribute to qualified landscapers.

Brenda presented financials along with outstanding balances. Mark made a motion to accept the financials as presented. David S. 2nd. All approved.

Ed discussed adding a possible 15 trees throughout the parks. Ed suggests to budget \$15,000 for capital improvements for trees specifically. David S. made a motion to purchase the necessary trees. David Mc. 2nd. All approved.

The budget for Christmas lights allowed for \$5,000. An additional amount to spend for more lights was tabled until the next meeting. **see email thread dated 10/9/18*

**Board approval of purchasing \$7,975 for additional lights to wrap all pecan trees throughout 109th St. medians from Quaker to Memphis.*

Discussion of front entry light bid submitted by West Texas Outdoor lighting. Request to downsize the current quote and resubmit. No action taken. **Email approval of edited quote made on 10/12/18 of \$4,310.97. All approved*

Solicitation for additional candidates for the 2019 Board was discussed. A letter for candidates will be sent to all residents.

Discussion of yard signs was shared. Reminder to be sent with letters to residents. No

action needed.

New Business - David S. requested clarification of the 7 members who have participated as Front Entry design Committee. David to invite them to the Nov. pre-membership meeting.

Discussion of annual assessment discussed. No action taken until budget is presented at next meeting.

David Mc. Made a motion to adjourn. Terry 2nd. All approved.

Meeting adjourned at 6:28.