

OFFICIAL IBSD MINUTES

JUNE 26, 2013

IONA-BONNEVILLE SEWER DISTRICT (IBSD) MONTHLY BOARD MEETING

Meeting called to order by Chairman Kelly Howell at: 7:05 p.m.

Board Members Present: Kelly Howell (Chairman); Mike Klingler; Jason Blundell; Glen Clark; Robert Esplin

IBSD Staff: Cindy Wellman, Manager; Donna Bridges, Field Coordinator

Attorney: Tony Sasser, Sasser Law Office

Public: Kevin Harris, Forsgren Associates; Paul Scoresby, Schiess and Associates; and Allen Beazer, patron

Agenda Items:

1. Iona Historical Society – Blair Simmons – Sewer rates
2. Red Rock Division 7 – Discussion and review
3. Rock River Subdivision – Discussion and review
4. Ammon separation: Discussion, review of letter/survey
5. Ammon metering station update
6. IBSD Property Update: 1684 Wildwood, Discussion
7. IBSD Office Update: Status of computers, Caselle Conference
8. Approval of minutes: 05/22/2013, 06/12/2013
9. Payment of bills
10. Adjournment

Meeting minutes: For additional information, please reference the meeting recording.

00:00:30 **IONA HISTORICAL SOCIETY – BLAIR SIMMONS – SEWER RATES**

This item is tabled until Mr. Blair Simmons can attend the meeting.

00:01:10

00:01:10 **RED ROCK DIVISION 7 – DISCUSSION AND REVIEW**

Ms. Bridges stated that plans for Red Rock Estates, Division 7 have been submitted. Mr. Harris, Forsgren Associates, has reviewed and commented on the plans.

MOTION: Mr. Esplin moved to approve the Red Rock Subdivision No. 7. **MOTION SECONDED:** Mr. Blundell seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

00:04:10

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00:04:10 **ROCK RIVER SUBDIVISION – DISCUSSION AND REVIEW**

Rock River is a proposed subdivision north of Red Rock Estates off of Ammon Road. The plans have been received and reviewed. Mr. Harris has met with the engineering company who prepared construction plans and suggested changes to the plans, which have been made. The developer has requested a Will Serve letter. This subdivision is within the District boundary.

MOTION: Mr. Esplin moved to approve the proposed Rock River Subdivision. **MOTION SECONDED:** Mr. Klingler seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

00:05:50

00:05:50 **AMMON SEPARATION: DISCUSSION, REVIEW OF LETTER/SURVEY**

A draft of a letter and survey has been prepared to be distributed to affected patrons in the Ammon area. Everyone has had a chance to review it and Mr. Blundell made a few suggested corrections which have been made.

Ms. Wellman stated that we were originally told Survey Monkey was a service that could prepare and email survey information but it appears they only use information provided for this service.

The Board discussed the content of the letter and if it would be understandable to patrons who are not familiar with this issue. After discussion it was decided to send it out as is.

00:13:50

00:24:00

Ms. Bridges stated that the City of Ammon had made a formal request to inspect the sewer lines in the area. They want to assess the condition of the lines in the event of a boundary change which would result in them taking ownership.

00:26:00

00:26:00 **AMMON METERING STATION UPDATE**

Ms. Bridges stated that the office was contacted by David Smith, City of Idaho Falls Sewer Superintendant, regarding the metering station on Ammon Road. This meter station is not being used since IBSD started utilizing the Midway-Eagle interceptor line. Mr. Smith is suggested that the meter be pulled and stored as well as removing the flume.

Ms. Wellman stated that she is in the process of getting the power bill for the meter station on Sunnyside to be billed to IBSD but it has been a mystery as to who has been paying the bill.

00:28:45

00:13:50 **IBSD PROPERTY UPDATE: 1684 WILDWOOD, DISCUSSION**

Ms. Wellman has had a landscaping service go and do a spring cleanup and mow the lawn for the home on Wildwood owned by IBSD. She has gotten a quote for sprinkler systems but did not want to pursue this until she knew what the Board wanted to do with the house.

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Mr. Howell stated it would be wise to use a property management company if IBSD decides to rent the home. The management company would take care of the repairs and other things needed to be done prior to renting and then charging a percent fee of the rent. They would make a suggestion as to how much rent would be. Anyone renting it would do so with the provision that the fence and property line will change.

At this time it is not known how much land will be needed for the lift station upgrades so the Board decided it is too soon to move the fence.

MOTION: Mr. Blundell made a motion to hire IF Rentals to manage the house next to the Wildwood lift station and rent it out to allow cash flow from the property until a decision is made with what to do with the home. **MOTION SECONDED:** Mr. Klingler seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)
00:24:00

00:28:45 **IBSD OFFICE UPDATE: STATUS OF COMPUTERS, CASELLE CONFERENCE**

There have been a lot of problems with the computers in the office. It is believed it has something to do with the server. A new server had been purchased so PC Plus has been hired to do the set up. It has taken longer than expected due to software needing to be installed and compatibility questions involving Caselle. PC Plus will be working with Caselle to do the migration when scheduling allows.

Ms. Wellman would like to ask permission to attend the Caselle conference but asked to table the item until she has specific costs.
00:33:40

00:33:40 **APPROVAL OF MINUTES: 05/22/2013, 06/12/2013**

Mr. Esplin noted that there is a misspelling on the last page; it should be budget.

MOTION: Mr. Esplin made a motion to approve the minutes for May 22, 2013 and June 12, 2013 with the spelling correction. **MOTION SECONDED:** Mr. Klingler seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)
00:34:00

00:34:00 **PAYMENT OF BILLS**

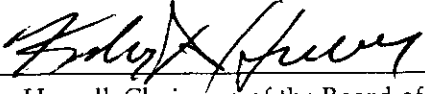
Ms. Wellman stated that the bills are ready for payment but the bank reconciliation is not. The problems with the computers have been causing a lot of problems and she suspects the problem is related to the computer problems.

MOTION: Mr. Klingler made a motion to approve payment of the bills. **MOTION SECONDED:** Mr. Clark seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)
00:39:10

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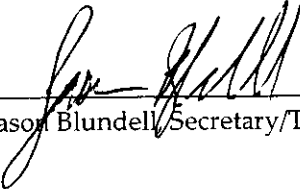
00:39:10 ADJOURNMENT

The meeting adjourned at approximately 7:45 p.m.



Kelly Howell, Chairman of the Board of Directors

8-28-2013
Date



Jason Blundell, Secretary/Treasurer

8/28/13
Date