

BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
July 8, 2025

CALL TO ORDER

Thomas Evans, President of Council, called to order the regularly scheduled council meeting at 7:02 p.m.

PLEDGE OF ALLEGIANCE

Mr. Evans led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Mr. Evans, President; Ms. Bolton; Ms. Schaffer; Ms. Lang; Mr. Mohan
Others Present: Mr. Brown, Jr., Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino,
Manager; Tyler Mincin, Engineer

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from June 10, 2025 meeting made by Mr. Ursiny.

All ayes

2. CALLING FOR BIDS

No bids.

3. COMMENTS FROM CITIZENS (6 minutes each)

Jackie Cunic – Ms. Cunic inquired about the repair of a pothole located on Park Avenue. Ms. Sorrentino responded that she will inform the public works department to repair that pothole along with other in the borough with the next load of soft patch asphalt.

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE – CHAIRPERSON BOLTON

No report. Ms. Bolton stated that there was a trash can dumped along Park Avenue. Ms. Sorrentino responded that it will be removed.

B. PUBLIC SAFETY – CHAIRPERSON URSINY

1) Motion to close a portion of McKelvey Road from addresses 2826 to the end of McKelvey Road for a block party on July 20, 2025, from 4:00 to 7:00 p.m.

Motion – Ms. Schaffer

Seconded – Ms. Bolton

Roll Call Vote – Unanimous – Carried

C. ZONING & ORDINANCES – CHAIRPERSON KVORJAK

No report.

D. COMMUNITY EVENTS – CHAIRPERSON SCHAFFER

Ms. Schaffer stated that the committee for the 80th anniversary event continues to meet every third Thursday at 7:00 p.m. at the Senior Center. Anyone that is interested in volunteering is welcome to attend the next meeting on July 17.

E. HEALTH & SANITATION – CHAIRPERSON LANG

No report.

F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS

No report. Mr. Evans stated that the Borough Manager informed Council that the Borough Building is in need of repairs.

G. PUBLIC WORKS – CHAIRPERSON MOHAN

1) Motion to advertise bid for Senior Center repairs and updates

Motion – Mr. Mohan

Seconded – Ms. Schaffer

Roll Call Vote – Unanimous – Carried

2) Motion to enter into agreement with Allegheny County for municipal snow and ice removal for County roads including Wilkins Avenue and Yost Boulevard for winter seasons 2025 through 2028 for compensation totaling \$19,618.49

Motion – Mr. Mohan

Seconded – Ms. Bolton

Roll Call Vote – Unanimous – Carried

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – JOHN BROWN

Mayor Brown read the police and fire reports for the month of June 2025.

He attended the following meetings and events:

- Tri-COG Land Bank. They announced the 93rd sale of one of their homes and currently have 145 in process.

- Press conference held by Congresswoman Summer Lee and County Council Executive Sara Innamorato. They discussed the Federal budget and the impacts on grants.
- Woodland Hills EMS board meeting

He read a letter of thanks given by Vice Chair of Nipon.

B. SOLICITOR – ROBERT GARVIN

Solicitor Garvin stated that he obtained a court order for the demolition of 518 Park Avenue.

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of June (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: CHAIRPERSON EVANS

No report.

8. UNFINISHED BUSINESS

No report.

9. NEW BUSINESS

Ms. Schaffer stated that is on the Board of Directors of Allegheny County Boroughs Association that meet quarterly. She announced their annual clay shoot event. Also, they are working with Pennsylvania State Association of Boroughs on a current legislation to allow municipalities to advertise notices on their websites. This would save money on advertising and make it more convenient for a lot of municipalities. Their next meeting is scheduled in September.

Mayor Brown announced that State Representative Salibury is hosting a Town Hall meeting for elected officials on July 10. The meeting is to discuss with PEMA and Duquesne Light on handling disasters.

11. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED

(all ayes vote)

Motion to approve the treasurer's report by Mr. Mohan.

All ayes

12. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS

Motion – Ms. Bolton

Seconded – Ms. Schaffer

Roll Call Vote – Unanimous – Carried

13. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR

Mr. Evans adjourned the meeting at 7:21 p.m.

Engineer's Report
Braddock Hills Borough Regular Monthly Meeting
July 8th, 2025

GEDTF/CDBG GRANT

- A) GEDTF project for demolition of playground, installation of new enclosed playground near walking track, removal, and replacement of Borough sign. Project cost for resolution is estimated at \$156,480.00.
 - a. Remaining park improvements (sign, ADA parking, removal of existing equipment, etc.) did not receive any bids. Received approval from the SRCOG to proceed with completing remaining work through different contractors.
 - b. Received quote from OES, a member of OMNIA, for the purchase and installation of a lighted Borough sign in the amount of \$38,842.00.
 - c. OES is in the process of completing the procurement packet for submission to the SRCOG.
- B) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution is estimated at \$248,958.00.
 - a. EADS to put together specs and bid proposal once grant is awarded.

MS4/STORMWATER

- A) Finalizing design for stream bank restoration project to comply with MS4 permit. Project will require a joint permit.
 - a. Pre-application meeting took place on March 19th, 2025.
 - b. Exploring additional siltation impairment solutions as part of MS4 PRP compliance.
 - c. Exploring grant funding for project construction.
- B) ARPA Stormwater Project
 - a. Low bidder was Verardi Landscapes LLC in the amount of \$81,077.
 - b. Signed agreements were returned by the contractor.
 - c. Received and reviewed shop drawings from the contractor.
 - d. Contractor should be delivering and storing material on site this week.
 - e. EADS submitted a notice to proceed to commence work with an effective date of July 8, 2025.
 - f. EADS requests contingent approval of invoice for stored materials for requisition.

3RWW/ALCOSAN/DEP

- A) Attending 3RWW meeting in August, 2025.
 - a. All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
 - a. No new items.

BLIGHT REMEDIATION GRANT

- A) Applied for another blight remediation grant for 995 Garfield Avenue and 518 Park Avenue.

MISCELLANEOUS

- A) WPJWA appears to not be taking responsibility for any issues on Indiana Avenue due to their water main break.
 - a. Letter was sent from Bob Garvin to WPJWA noting that legal action may occur regarding the damages.
 - b. Packet with cost estimate, project location, and photos were sent to the Borough for review and discussion regarding road issues.

- B) County ARPA Grant
 - a. Received grant in the amount of \$70,000. Received funds regarding the new public works roof and renovations to the senior center.
 - b. EADS is putting together an advertisement of work for renovations to the senior center.
- C) Revised LSA grant application for Park Avenue to include 4th Street and Ardmore Manor Road.
- D) Will explore grant funding to complete ADA parking and sidewalk for the park, and include benches, a pavilion, and retaining wall.

Respectfully submitted,

The EADS Group, Inc. (NORTH HUNTINGDON)

Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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