

Arbor Management Company, Inc.
One Snow Road
Marshfield, MA 02050
781-837-4300

SPYGLASS LANDING CONDOMINIUMS

MANAGER'S REPORT

Dec 12, 2016

FINANCIAL STATEMENTS:

1. See attached

UNIT OWNER ISSUES:

2. See Service Request Listing attached

BUDGET:

1. See attached proposed budget.

RESERVE STUDY:

1. Final payment sent

SNOW REMOVAL:

1. 2016-2017 Taylor Lumber will again be providing snow removal services.

LANDSCAPING:

MAINTENANCE ITEMS:

1. See work order list attached

OLD ITEMS:

1. Paul Brogna – estimate for Engineering Services to Review Drainage Report - \$1,500-\$1,900

NEW BUSINESS:

INFORMATIONAL ITEMS:

FHA CERTIFICATION EXPIRES: 2/3/2017

ROOFS:

WINDOW WASHING: Ted Heaps, done in late June (unit owner arranges) 781-690-0228

ANNUAL MEETING: Monday – 9/19/16 – 7pm

POSSIBLE BUDGET ITEMS: