

Summit Lake Paiute Tribe
General Council Meeting
Saturday, October 21, 2017
Primary Administrative Office, Sparks, Nevada

CALL TO ORDER: Chairwoman Page Linton called the General Meeting of Saturday, October 21, 2017 to order at 10:58 am. The meeting location was moved from the Summit Lake Reservation to the Administrative Office in Sparks, Nevada due to a vehicular accident on the way to the Lake.

ROLL CALL: Secretary/Treasurer Eugene Mace called the roll: Chairwoman Page Linton, present; Vice-Chairwoman Randi DeSoto, present; Secretary/Treasurer Eugene Mace, present; and Council Member Jerry Barr, present.

STAFF: Financial Director, Linda Quinn

REPORTS:

Council Reports

Chairwoman Page Linton reported that under Enrollment she received a petition for a Tribal member who had applied to the Bureau of Indian Affairs for a verification of membership. There was a disenrollment hearing for two Tribal members, only one member came to the hearing. There was a written request for a membership application which she sent out.

There were two male and nine female ICWA cases which were all non-affiliated from California, Oregon and the Bronx, New York.

Ms. Linton attended a two-day consultation on September 29 and 30, 2017 to discuss HUD options for Summit Lake Paiute Tribal members. The Council came up with a game plan.

She received an email questioning if the water at the Lake had been shut off. Ms. Linton emailed Mr. Cowan and he replied that the water was going through the main water delivery.

Ms. Quinn, Mr. Barr and Mr. Mace attended a training class on October 3 and 4, 2017.

Kelly Clark emailed that she is the new USDA Rural Development Native American Coordinator for Nevada.

Sean Voight called regarding the MOG and the changes occurring. He wants the Tribe to participate in the process of preserving Lahontan Cutthroat Trout.

Mr. Mace has volunteered to attend the October 28, 2017 Enrollment meeting as 9:00 am.

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Ms. Linton said she was busy. She signed many SF425s this past month. She reviewed emails and made a few phone calls. She is still working on the Enrollment family tree sheet.

Vice-Chairman Randi DeSoto reported that she attended the HUD meeting with Bill Nibbelink, the hearing for disenrollment proceedings. She came in to sign checks when needed.

She had a couple inquiries about Tribal ID cards. Those members need to let her know a date and time for her to come in and handle it before they expire.

One member mentioned that if the Council contracted them, they could possibly help the Enrollment Committee to review the files, to help the Committee further by assisting in the update of the files. They also felt they could help with the 1940's Census.

She needs to get her password reset to access emails again. She will check her email as soon as she gets things going.

Ms. DeSoto will be out of town next weekend but will have Wi-Fi and phone available so she can be available via phone or skype if need be.

There was a discussion on having the meeting with Natural Resources Department. Mr. Cowan is still waiting to hold the Natural Resources Department/Council meeting. The decision was to give Mr. Cowan a date to meet with Council, Ms. Youmans and he. Ms. Linton chose Saturday, November 4, 2017 and will send Mr. Cowan an email.

Secretary/Treasurer Eugene Mace reported that he went to the meeting with HUD. He attended the Enrollment meeting and went to the BIA training. He did not think much of it. There was a lot of history and name dropping. They did explain what the different departments did.

He came in and signed checks.

Council Member Jerry Barr reported there no inquiries for Higher Education. He did his quarterly report and turned it in on time. He attended the HUD meeting which was a very good meeting. He also attended the BIA training with Ms. Quinn and Mr. Mace. He thought it was to be advanced but seems more like an introduction. It was nice to meet some of the other Tribes. He also went to the Special Enrollment meeting.

The Council discussed the actions to take to complete the disenrollments decided at the special meeting including filling out the paperwork and notifying the concerned to give them an opportunity to appeal.

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Mr. Cowan sent four resolutions for re-contracts to be approved. Ms. Linton said the Council should review and approve them. There was a discussion regarding the wording of one of the resolutions.

Financial Report by Linda Quinn

- Quarterly narratives are due.
- The SF425s are completed and signed by Ms. Linton.
- Quarterly unemployment taxes were sent, the bond taxes with the reports and the IRS quarterly tax report as well.
- The budget re-contracts were sent to the BIA. They are waiting for the remaining budgets for approval.
- IHP: Ms. Quinn stated she hit a snag. When she edited the excel form, it would not save. She needs assistance from Crystal. It could be a software compatibility problem. She will get it done as well as policies. The dollar amount is the same, but there are three new line items. It will require a resolution.
- EPA emailed Ms. Quinn asking if there is still an accrual of hours of leave for the EPA funding. She sent a spreadsheet with accrual details. Work is being done to develop a good spreadsheet to track hours for the different funds. It appears the EPA is checking this. Kerry Drake is now Acting Assistant Regional Administrator and the new Acting Chief of Grants and Contracts Branch is Alexander Kramer. Mr. Drake asked that Ms. Linton pick a date to have a conference call meeting. Ms. Linton decided on Friday, November 3, 2017 for an hour at 1:30 pm.
- BIA drew down \$96,000 for CPTG Fisheries and Range Management. Ms. Quinn requested payment for Fund 122 for \$62,000.
- The indirect cost proposal is done and sent out. It was acknowledged by Victor Villa at the Interior Business Center. The policy change is the last item for the audit.

Bill Nibelink was asked to invoice the Tribe for his assistance with the policy and audit. It was \$1,700 for what normally costs \$2000 to \$3000.

Dee started September 25, 2017. She is working on AP and updating individual leave accrual spreadsheets. Ms. Quinn feels she is going to stay.

The Bureau of Reclamations requested documentation regarding corrective action plan audit response. Per the auditor's recommendation the Tribe's procurement and financial policies that requires administrators to review contracts and awards and so forth needs to be addressed. Ms. Quinn put the required wording into the policies and has a resolution that. She also addressed and sent the other items requested.

Ms. Quinn discussed the resolutions with the Council.

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MOTION: Council Member Jerry Barr moved to approve Resolution SL-16-2017 Amendment to Summit Lake Paiute Tribe's Procurement Policy with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-16-2017 enacted at 11:54 am.

MOTION: Council Member Jerry Barr moved to approve Resolution SL-17-2017 Amendment to Financial Management Manual with a waiving of the reading. Vice-Chairwoman Randi DeSoto seconded the motion. Chairwoman Page Linton called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-17-2017 enacted at 11:57 am.

A copy of the 2018 proposed indirect cost rate acknowledgement letter was sent to the Bureau of Reclamation. Copies of the approved resolutions will be sent to the Bureau of Reclamation which completes the audit requests.

Ms. Quinn did some internal housework. The purchase of a chair for Mr. Cowan and the front office was completed. A new Dell computer and printer were installed in the front office. Both the backup batteries in the front office and finance office were found to be bad. New ones were purchased from Office Depot and Dell. According to Victor the one purchased from Dell was server-sized and perfect for the Lake and was taken up there. They will get a smaller one for the front office. Everyone seems to like the new carpet tiles in the office.

Ms. Quinn attended the BIA budget two-day workshop presented by Michael Hughes. It went through the budgeting process for all levels of government. Mr. Hughes highlighted the problems with the budget system and the current issue with staff changes. He suggested that the Tribe submit a letter to the congressional representative and the Secretary of the Interior. Ms. Quinn presented the letter he proposed. Ms. Quinn discussed what was in the letter. She asked the Council to review the letter and if they desire, it can be sent out. It mentions that there are some things going on where funds are not being dispersed fairly. There were 22 people in attendance representing Tribes from California and Nevada.

Laurie Baker, US Bank representative, stopped into the office 10/12/17. Ms. Quinn stated that the Tribe might be looking at a loan. Ms. Baker said she would like a copy of the new audit to start looking into a future real estate loan.

Ms. DeSoto asked if Ms. Quinn had found anyone to handle the children's trust funds (RAMAH). Ms. Quinn said the only one was Peterson Management was willing to do a group trust not individual trusts. He has not put anything into writing. Ms. DeSoto brought up JP Morgan. Ms. Quinn will check into JP Morgan to see if they would be willing to present a proposal. She can contact the top three local investment firms.

The Financial report concluded.

MINUTES

MOTION: Council Member Jerry Barr moved to approve the minutes of the Regular Meeting of Saturday, September 16, 2017 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 12:30 pm.

MOTION: Council Member Jerry Barr moved to approve the minutes of the Enrollment Meeting with the Council on September 17, 2017 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 12:30 pm.

MOTION: Council Member Jerry Barr moved to approve the minutes of the Highway Safety Meeting of September 6, 2017 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote: 2 FOR, 0 AGAINST, 1 ABSTAINED. Motion carried at 12:31 pm.

RESOLUTIONS

MOTION: Council Member Jerry Barr moved to approve Resolution SL-18-2017 Request to contract with the Bureau of Indian Affairs for Fisheries Management Services in Fiscal Year 2018 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-18-2017 enacted at 12:33 pm.

MOTION: Council Member Jerry Barr moved to approve Resolution SL-19-2017 Request to Contract with the Bureau of Indian Affairs for a Natural Resource (Range Improvement) Program in Fiscal Year 2018 with a waiving of the reading. Vice-Chairwoman Randi DeSoto seconded the motion. Chairwoman Page Linton called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-19-2017 enacted at 12:34 am.

MOTION: Vice-Chairwoman Randi DeSoto moved to approve Resolution SL-20-2017 Request to Contract with the Bureau of Indian Affairs for a Roads Maintenance Services in Fiscal Year 2018 with a waiving of the reading. Council Member Jerry Barr seconded the motion. Chairwoman Page

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Linton called the vote: **3 FOR, 0 AGAINST, 0 ABSTAINED.** Resolution SL-20-2017 enacted at 12:35 pm.

MOTION: Vice-Chairwoman Randi DeSoto moved to approve Resolution SL-21-2017 Request to Contract with the Bureau of Indian Affairs for a Roads Maintenance Services in Fiscal Year 2017 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote: **3 FOR, 0 AGAINST, 0 ABSTAINED.** Resolution SL-21-2017 enacted at 12:36 pm.

MOTION: Council Member Jerry Barr moved to approve Resolution SL-22-2017 The Disenrollment of Thalia Dick with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton noted that a motion was made and vote was called at a previous meeting on Monday October 16, 2017 with the following vote: **1 FOR, 0 AGAINST, 2 ABSTAINED.** Motion passed. This motion is for the purpose of assigning the resolution number.

MOTION: Council Member Jerry Barr moved to approve Resolution SL-23-2017 The Disenrollment of Roberta Levine Hernandez from the Summit Lake Paiute Tribe. Chairwoman Page Linton noted that the motion was made and a vote was called at a previous meeting on Monday October 16, 2017 with the following vote: **3 FOR, 0 AGAINST, 0 ABSTAINED.** Motion passed. This motion is for the purpose of assigning the resolution number.

Ms. Linton will email the Natural Resources Department to set up a meeting on November 4, 2017. There will be a meeting with the Natural Resources Department November 4, 2017 at 10:00 am.

Ms. Linton will be on vacation from Friday, November 10, 2017 to Tuesday, November 14, 2017. She asked Ms. DeSoto to stand-in for her, so please contact Ms. DeSoto by phone or email. Mr. Barr will be on vacation from November 19, 2017 through November 26, 2017.

There will be a meeting with the Natural Resources Department November 4, 2017 at 10:00 am.

There will be an Enrollment meeting on Saturday, October 28, 2017 at 9:00 am with Mr. Mace in attendance. Mr. Barr will be available if needed.

Tentatively there will be a conference call with the EPA on November 3, 2017 at 1:30 pm.

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Mr. Cowan will be taking a lot of time off before the end of the year.
Ms. Youmans also has time off to take.

Ms. Linton will do her quarterly narrative and has enrollment things to do.

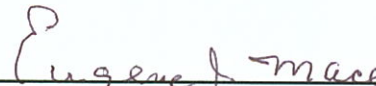
MOTION: Council Member Jerry Barr moved to adjourn. Vice-Chairwoman Randi DeSoto seconded the motion. Chairwoman Page Linton called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried. Meeting adjourned at 12:47 PM.

CERTIFICATION

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the October 21, 2017, Council Meeting were approved by the Council during a duly held meeting November 18, 2017 at which there was a quorum present, and the Council voted:

2 - FOR 0 - AGAINST 1 - ABSTAINING, Chairwoman Page Linton did not vote because there was not a tie vote.

11/21/2017
Date


Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council