

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, APRIL 6th 2023 6:00 P.M.**

AGENDA

- 1) ROLL CALL**
Kitzmiller, Nasser, Butler, Hirsch, Torno.
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for April 6th, 2023 as presented or amended.
- 5) CONSENT CALENDAR**

APPROVAL OF THE MINUTES

- 5A)** Approval of the minutes of the Regular Meeting March 16th, 2023 as presented or amended.
- 5B)** Approval of the minutes of the Special Meeting March 20th, 2023 for Local Board of Equalization as presented or amended.

APPROVAL OF THE CLAIMS

- 5C)** Approval of claims and hand checks in the amount of \$910,760.43 from March 16th through April 5th, 2023 as presented or amended.

APPROVAL OF PAYROLL – MARCH 2023 – SDCL 6-1-10

- 5D)** Dept. 4000 - \$19,798.76 Wastewater/Public Works
Dept. 4110 - \$2,333.32 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$10,394.60 Finance
Dept. 4210 - \$43,525.56 Police
Dept. 4652 - \$0.00 Planning & Zoning

- 6) UTILITY BILLING ADJUSTMENTS**
Approval of utility billing adjustments of \$45.00 for the period March 1st – March 31st, 2023.
- 7) COMMISSIONER REPORTS**
- 8) 90-DAY REVIEW STEPHANY BAUMEISTER (as Asst. Finance Officer/Interim FO)**
 - 8A)** Motion to open discussion.
 - 8B)** Motion to close discussion
 - 8C)** Action T/B/D.

- 9) **PAYROLL CHANGE – MITCH ANGLIN**
Anniversary 1% increase to \$22.89 effective March 26, 2023.
- 10) **POLICE DEPARTMENT - SERGEANT PAY**
 - 10A) Motion to open discussion.
 - 10B) Motion to close discussion
 - 10C) Action T/B/D.
- 11) **SALARY DISCUSSIONS**
 - 11A) Motion to open discussion.
 - 11B) Motion to close discussion
 - 11C) Action T/B/D.
- 12) **HIGH MEADOWS ROAD – UPDATE MIKE KITZMILLER**
 - 12A) Motion to open discussion.
 - 12B) Motion to close discussion
 - 12C) Action T/B/D.
- 13) **SUMMERSET PARKS & REC BOARD – CITY OWNED PROPERTIES/SURPLUS**
 - 13A) Motion to open discussion.
 - 13B) Motion to close discussion
 - 13C) Action T/B/D.
- 14) **HDR TASK ORDER 2023-04 SIOUXLAND ROAD RECONSTRUCTION**
- 15) **RESOLUTION 2023-06 - A RESOLUTION GIVING APPROVAL TO THE CERTAIN SEWER FACILITIES IMPROVEMENTS; GIVING APPROVAL TO THE ISSUANCE AND SALE OF A TAX INCREMENT REVENUE BOND TO FINANCE, DIRECTLY OR INDIRECTLY, THE IMPROVEMENTS TO THE FACILITIES; APPROVING THE FORM OF THE LOAN AGREEMENT AND THE REVENUE BOND AND PLEDGING TAX INCREMENT REVENUES AND COLLATERAL TO SECURE THE PAYMENT OF THE REVENUE BOND; AND CREATING SPECIAL FUNDS AND ACCOUNTS FOR THE ADMINISTRATION OF FUNDS FOR OPERATION OF THE SYSTEM AND RETIREMENT OF THE REVENUE BOND AND PROVIDING FOR A SEGREGATED SPECIAL CHARGE OR SURCHARGE AS ADDITIONAL SECURITY FOR THE PAYMENT OF THE BONDS.**
- 16) **CONDITIONAL USE PERMIT – B. MEHLHAFF**
*Recommended do pass by the Planning & Zoning Board.
- 17) **SD GOVERNOR’S OFFICE OF ECONOMIC DEVELOPMENT – AWARD LETTER**
- 18) **SET SPECIAL MEETING DATE APRIL 13th @ 7:30 a.m.**
Canvas Election Results from the April 11th 2023 Municipal Election.
- 19) **CITIZENS INPUT**
- 20) **UPCOMING EVENTS:**
City Offices will be closed April 7th and April 10th for Good Friday and Easter Monday per declaration of Governor Kristi Noem.
Summerset Municipal Election is April 11th from 7:00 a.m. to 7:00 p.m.

21) **ITEMS FROM CITY ATTORNEY**

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

22) **ADJOURNMENT**

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

ALL MEETINGS OF THE SUMMERSET CITY COMMISSION ARE OPEN TO THE PUBLIC

City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: Apr 6, 2023 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88150752165?pwd=VDBUUtM2ZtTVRvaFgyZFFlKzNCdz09>

Meeting ID: 881 5075 2165

Passcode: 575214

One tap mobile

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*+16699009128,,88150752165#,,,,*575214# US (San Jose)*

Dial by your location

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+1 669 900 9128 US (San Jose)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

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