

1 **Rockford Town Council Regular Meeting**
2 **March 2, 2022, 7pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
7

8 Mayor Carrie Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.
9

10 Roll call took place. Those in attendance were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim
11 Fricke, Micki Harnois and Mark Lonam. Clerk/Treasurer Heidi Johnson and Public Works' Patrick Marcalus
12 were also in attendance.
13

14 **Mr. Stevenson made a motion to excuse Councilmember Brian Laude from the meeting. Ms. Harnois**
15 **seconded the motion. Motion was carried.**
16

17 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**
18 **Motion was carried.**
19

20 **Mr. Stevenson made a motion to approve the minutes from the 02/16/2022 regular meeting. Mr.**
21 **Fricke seconded the motion. Motion was carried.**
22

23 ANNOUNCEMENTS

- 24 - Mobile Food Bank on 03/10 and 03/24/22 from 2:15-3pm at the Methodist Church.
25

26 COUNCIL REPORTS

- 27 - Tim Fricke, Carrie Roecks, Micki Harnois, Dave Thompson and Heidi Johnson all attended a
28 southern Spokane County community discussion with County Commissioner Mary Kuney and other
29 guest speakers. Mr. Fricke stated that the discussion involved the use of the American Response
30 Plan funds and the option to apply for additional funds through Spokane County. He said that a
31 representative of a telecommunications company was there and spoke about wanting to get the
32 smaller communities on broadband. Commissioner Kuney had added during the meeting that this
33 would be an important thing for the small towns to apply for as a group.
34 Ms. Johnson added that she attended a Zoom meeting with the same representative, Joe Poire with
35 Petrachor Broadband, Fairfield, Waverly and Latah to learn more about how to bring broadband to
36 our area. Petrachor would write the grants and do most of the legwork to get the proper funding for
37 the towns involved. The towns could form a consortium and apply for the additional grant money
38 from Spokane County for the required matching funds needed.
39 After further discussion, Council agreed to have Ms. Johnson get started on this project by agreeing
40 to a consortium and learning more about it.
41

42 COMMISSION REPORTS

43 Planning Commission

44 There has been a third application submitted to join the Planning and Zoning Commission. Ms. Roecks
45 emailed all the applicants and is working on getting everyone together for an initial discussion.
46

47 COMMITTEE REPORTS

48 Asset Management

49 Deputy Clerk Jennie Hagen will get a meeting scheduled.
50

51 Water/Sewer/Streets

52 Information on doing a rate study will wait until the next Council meeting, when Mr. Thompson is back.

53 PUBLIC COMMENT

- 54 - Resident Megan Lonam asked if there was any discussion about who would pay Avista for the
55 power that runs the fiber lines if the Council decided to go forward with installing broadband. Council
56 asked Ms. Johnson to get an answer for that and report back.

57
58 ORDINANCES/RESOLUTIONS

59 **Mr. Stevenson made a motion to approve Ordinance No 22-04. Mr. Fricke seconded the motion. Ms.**
60 **Harnois asked Ms. Johnson to explain the ordinance. Ms. Johnson said that Council needs to pass**
61 **an ordinance authorizing a specific financial institution to handle the town's banking needs,**
62 **according to an RCW. She said she was unsure if the RCW was written after the town originally set**
63 **up banking in the past, but in order to start working with State Bank Northwest, MRSC suggested**
64 **and ordinance be passed. Motion was carried.**

65
66 **Mr. Stevenson made a motion to approve Resolution No 22-02, in the matter of directing funds to**
67 **specific expenditure categories as required by the final rules of the American Rescue Plan Act. Ms.**
68 **Harnois seconded the motion. Motion was carried.**

69
70 OLD BUSINESS – none

71 NEW BUSINESS - none

72
73 STAFF REPORTS

74 Public Works

- 75 - Mr. Marcalus reported that Evergreen Rural Water provided a quote for them to do an income
76 survey, totaling \$3,151.75. It was asked if HUD or Spokane County requires towns to use a list of
77 approved surveys to qualify for CDBG funds. Ms. Johnson said she would find out, although
78 Evergreen Rural Water has done it for several other towns.
79 **Mr. Lonam made a motion to approve the expenditure of the Evergreen Rural Water quote for**
80 **the income survey, provided they meet the HUD requirements. Mr. Stevenson seconded the**
81 **motion. Motion was carried.**
82 - Ms. Roecks asked if there has been any added information on getting quotes to install the automatic
83 water meter readers. Ms. Hagen said that staff is still working on getting inventory and required
84 materials for the existing meters before getting a quote.
85 - Ms. Roecks said that Mr. Thompson had spoken with the Senior Public Works Director at Spokane
86 County regarding getting gravel for Rockford. It was confirmed that the County will be crushing rock
87 this year and Rockford can get the materials needed.

88
89 Clerk/Treasurer

- 90 - Ms. Johnson said the State Bank Northwest will need minutes showing who should be on the
91 signature cards when opening any new accounts.
92 **Ms. Harnois made a motion to have Carrie Roecks, Clint Stevenson, Heidi Johnson and**
93 **Jennifer Hagen on the signature cards for any accounts at State Bank Northwest. Mr. Fricke**
94 **seconded the motion. Motion carried.**
95 - **Mr. Stevenson made a motion to approve the February Utility Adjustment Report. Mr. Fricke**
96 **seconded the motion. Motion was carried.**
97 - Ms. Johnson said that she got an update from the town's attorney regarding the Messersmith
98 lawsuit. She said that there is a status conference on Friday, 03/04/2022, for the purpose of letting
99 the judge know about the nature of the case. A scheduling order will be issued setting forth a trial
100 date and date for other matters such as discovery.
101 - The Treasurer's Report was given, stating that the total amount in all funds at the end of February
102 was \$775,651.34.
103 - Ms. Johnson said she had a copy of the dispatch report from the Fire Department if anybody wanted
104 it.

105

106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157
158

PUBLIC COMMENT

- Resident Ivan Willmschen said that he has been working with State Bank Northwest for a long time, and that he has been very happy with them.

APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 17428-17442 and 3 EFTs for a total of \$19,491.57.

Mr. Lonam seconded the motion. Motion was carried.

Mr. Stevenson made a motion to adjourn the meeting. Mr. Fricke seconded the motion. Motion was carried.

The meeting adjourned at 7:59pm.

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor