

SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, FEBRUARY 2nd, 2023 6:00 P.M.

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, Nasser and Butler were present. The City Attorney, City Administrator, and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Butler, second by Hirsch, to approve the agenda for the Regular Meeting of the Summerset City Commission for February 2nd, 2023. Motion carried.

CONSENT CALENDAR

Motion by Hirsch, second by Nasser, to approve the minutes of the Regular Meeting of January 19th, 2023. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by Nasser, to approve the claims and hand checks in the amount of \$157,148.31 from January 18th, 2023 through February 1st, 2023 as presented or amended. Motion carried.

A&B Business Solution	Monthly Contract	\$ 457.02
Ambrose, Jon	Cell Phone Stipend	\$ 50.00
American Engineering Testing	Testing Astoria Ct	\$ 2,750.00
Anglin, Mitch	Cell Phone Stipend	\$ 50.00
Axon Enterprise Inc.	1 of 5 Years Fleet Bundle	\$ 12,453.60
Aflac	Emp. Insurance Premium-February	\$ 94.25
American Legal Publishing Corp	Internet Renewal 02/25/2023-02/25/2024	\$ 475.00
BH Energy	January monthly usage	\$ 6,122.84
Bluepeak	Fax/phone/internet-January	\$ 1,121.24
Baumeister, Stephany	Cell Phone Stipend	\$ 50.00
Butler, David	Cell Phone Stipend	\$ 50.00
Cardmember Services	Dec 2022 Credit Card Charges	\$ 146.46
Cardmember Services	Dec 2022 Credit Card Charges	\$ 9,750.82
City of Sturgis	Boarding for Rogue	\$ 150.00
Delta Dental	January Emp Dental Insurance	\$ 707.20
Davis, Owen	Cell Phone Stipend	\$ 50.00
EMW Solutions LLC	Labor & Seals/Bend Cylinder	\$ 222.82
G&H Dist. of Rapid City	Public Works Supplies	\$ 62.07
Golden West Technologies	MR51 e Billable Labor;Genetec;Doors	\$ 787.50
Hawkins, Inc	Defoamer	\$ 2,467.20
HDR Engineering, Inc	Engineering Fees 27-Nov-2022 to 31-Dec-2022	\$ 10,885.00
HDR Engineering, Inc	Engineering Fees 22-Sep-2022 to 22-Oct-2022	\$ 17,013.75
Health Pool of SD	Employee Medical Insurance	\$ 13,475.92

Hirsch, Clyde	Cell Phone Stipend	\$ 50.00
IBM	MaaS360 Essential Suite 08-Dec-2022 to 07-Dec-2023	\$ 864.00
Kenny's Body Shop Inc	2020 RT Headlamp	\$ 1,859.87
Kitzmiller, Michael	Cell Phone Stipend	\$ 50.00
Kayl, Anthony	Cell Phone Stipend	\$ 50.00
Kayl, Anthony	Conference Reimbursement	\$ 616.50
Meade County Auditor	Dispatch November 2022	\$ 2,069.18
Montana Dakota Utilities	Monthly Utilities	\$ 2,437.88
Mid American Research Chemical	WWTP Supplies	\$ 348.94
Nasser, Alexis	Cell Phone Stipend	\$ 50.00
O'Grady, Brenda	Cell Phone Stipend	\$ 50.00
Route	Havis Charge Guard	\$ 69.00
Sealey, Candace	Cell Phone Stipend	\$ 50.00
Schieffer, Lisa	Cell Phone Stipend	\$ 50.00
SDRS/Retirement Contribution	January 2023 Retirement Contributions	\$ 9,746.14
SDRS-Supplemental	January 2023 Supplemental Retirement	\$ 540.00
Smith, Jeff	Cell Phone Stipend	\$ 50.00
Torno, Melanie	Cell Phone Stipend	\$ 50.00
Time Equipment Rental & Sales	Meyer Part Adapter	\$ 255.00
United States Treasury	Payroll Tax Deposit-January 2023	\$ 16,812.22
USGS	USGS Contract	\$ 6,000.00
USA BlueBook	Sensor Cap	\$ 197.66
Western Mailers	Postcards-garbage Service & Processing	\$ 537.23
Wegner Motors	2023 Dodge Charger	\$ 34,952.00

APPROVAL OF PAYROLL – JANUARY 2023 – SDCL 6-1-10

Motion by Nasser, second by Hirsch to approve the following payroll. Motion carried.

Dept. 4000 - \$19,109.05 Wastewater/Public Works

Dept. 4110 - \$2,333.32 Commission

Dept. 4120 - \$1,916.67 Mayor

Dept. 4140 - \$13,199.25 Finance

Dept. 4210 - \$29,828.05 Police

Dept. 4652 - \$1,050.00 Planning & Zoning

UTILITY BILLING ADJUSTMENTS

Motion by Butler, seconded by Kitzmiller to approve the utility billing adjustments of \$1,126.38 for the period January 1 thru January 31, 2023. Motion carried.

COMMISSION REPORTS

Kitzmiller, Butler, Nasser, Hirsch, and Torno gave monthly reports.

SECOND READING – ORDINANCE 2023-02 COLLECTION AND DISPOSAL OF GARBAGE AND RUBBISH

Motion by Kitzmiller, second by Nasser to approve second reading of Ordinance 2023-02. Motion carried.

Motion by Kitzmiller, second by Hirsch to adopt Ordinance 2022-02. Motion carried.

PRELIMINARY PLAT – MAURICE COTTON

Motion by Butler, second by Hirsch to approve the preliminary plat of Maurice Cotton. Motion carried.

PAYROLL CHANGES – 1% ANNIVERSARY

Brenda O'Grady – Administrative Assistant from \$16.48 to \$16.64 per/hr. effective 12/26/2022.

Jon Ambrose – Wastewater Supervisor from \$68,155.27 to \$68,836.82 annually effective 01/26/2022.

Motion by Hirsch, second by Nasser, to approve the payroll change. Motion carried.

POLICE DEPARTMENT WAGES/SALARY

Motion by Hirsch, second by Kitzmiller, to open discussion. Motion carried.

Police Chief Don Allen spoke about the staff shortages and the starting wage of certified police officers.

Summerset cannot compete with getting certified officers. Wages have been studied around the area and we are significantly lower. Chief Allen asked for a \$5.00 increase for certified officers.

City Finance Officer Candace Sealey left the meeting.

Motion by Nasser, second by Hirsch to put said item on hold and come back to the same. Motion carried. Said meeting resumed.

Motion by Hirsch, second by Nasser to come back to the matter of the Police Department wages. Motion carried.

The Board of Commissioners further discussed the wages and the difficulty of being able to get applicants to apply for said open positions.

Motion by Hirsch, second by Butler to close discussion. Motion carried.

Motion by Hirsch, second by Butler to give a \$5.00/per hr. raise to the certified officers, effective 1/26/2023.

Motion carried.

DISCUSSION ON SUPPLEMENTAL CITY PROPERTIES – CITY ATTORNEY

Motion by Hirsch, second by Butler to open discussion. Motion carried.

City Attorney Mike Wheeler gave an overview on the next steps for the city in order to sell the surplus property. No action will be taken at this time. Public meetings will be set up to discuss the same with residents.

Mitch Burdick discussed with the Board on how they thought they would plat out the properties that sit as one whole parcel.

Motion by Nasser, second by Butler to close discussion. Motion carried.

I.T. LIAISON CONSULTANT DOLAN McCOMB - CONTRACT

Dolan McComb introduced himself to the Board and gave an overview of some of the items that he could see the city needed help with regarding an I.T. audit. McComb will bring his contract at a later date for the Board to review and take action on.

SOUND SYSTEM FOR COMMISSION ROOM

Motion by Kitzmiller, second by Nasser, to open discussion. Motion carried.

Dolan McComb presented the quotes that he received regarding the sound system in the Commission Room to the Board.

Motion by Nasser, second by Butler to close discussion. Motion carried. No action will be taken at this time.

QUOTE – GOLDEN WEST ONE (1) ADDITIONAL CAMERA AND THREE (3) SWIPE PLATES.

Motion by Kitzmiller, second by Nasser to open discussion. Motion carried.

Mayor Melanie Torno spoke to the security issues and the lack of cameras in blind spots in City Hall, along with Additional security on doors.

Motion by Nasser, second by Hirsch to close discussion. Motion carried

Motion by Butler, second by Nasser to approve the quote of Golden West for \$7,865.17.

LETTER OF APPROVAL TO ATTEND SMITH SYSTEM TRAINING CLASS (STREET MAINTENANCE ASSOCIATION TRAINING SCHOLARSHIP)

Motion by Nasser, second by Kitzmiller to sign the letter of approval. Motion carried.

CITIZENS INPUT

Jon Steiner discussed recommendations on police training and contracting in the future.

Sid Reade discussed the possibility of the surplus property being turned over to parks and recreation.

UPCOMING EVENTS:

Planning and Zoning has moved there regular meeting on February 14th to February 15th @ 6:00 p.m.

City offices will be closed Monday, February 20th in observance of President's Day.

ITEMS FROM CITY ATTORNEY

Motion by Butler, second by Hirsch, to enter into Executive Session at 7:20 p.m. per SDCL 1-25-2 for discussing legal, economic development, and personnel issues. Motion carried.

Motion by Hirsch, second by Nasser, to come out of executive session at 7:52 p.m. Motion carried.

ADJOURNMENT

Motion by Hirsch, second by Kitzmiller, to adjourn at 7:52 p.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Asst. Finance Officer

Melanie Torno
Mayor

Published once _____ at a cost of \$_____.

**SUMMERSET CITY COMMISSION
SPECIAL MEETING
SATURDAY, FEBRUARY 4th, 2023 @ 9:00 A.M.
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE**

Mayor Torno called the Special Meeting to order at 9:05 a.m. Commissioners Butler, Hirsch, Kitzmiller, and Nasser (via telephone) were present. City Attorney, City Administrator and Assistant Finance Officer were present also.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

CALL FOR CHANGES

Motion by Kitzmiller, second by Butler to amend the agenda of February 4th, 2023 with the addition of an executive session and to admit into the record the Correction Action Plan to make it a public document. Motion carried.

ACTION REGARDING CITY FINANCE OFFICER CANDACE SEALEY IN ACCORDANCE WITH SDCL 9-14-12

Motion by Kitzmiller, second by Butler to open discussion. Motion carried.

Mayor Torno stated that she had received a text message of resignation from Finance Officer Candace Sealey. Torno gave an overview of the events that took place and the Correction Action Plan. Moving forward there is an active investigation and forensic audit that will take place. Torno said she has had contact and is asking that items be returned to the city and will be working to arrange the same.

Commissioner Butler stated he was given a copy of the Correction Action Plan from the Finance Officer, but it was whited out in an area and asked to make sure we have the correct plan.

Sid Reade expressed his concerns about the time and work he put into having circulated his petition and being told that it was no longer in the possession of the city and the possibility of having to re-circulate if the petition is not returned by the Finance Officer.

Jim Guthrie spoke to having corrective action in place.

Motion by Kitzmiller, second by Hirsch to close discussion. Motion carried.

Motion by Nasser, second by Butler, to approve the termination of the City Finance Officer Candace Sealey, effective February 3rd, 2023. A Roll call vote was then taken:

Kitzmiller: aye, Butler: aye, Nasser: aye, Torno: aye, Hirsch: aye. Motion carried.

EXECUTIVE SESSION

Motion by Kitzmiller, second by Hirsch, to enter into Executive Session at 9:29 a.m. per SDCL 1-25-2 for discussing legal, economic development, and personnel issues. Motion carried.

Motion by Butler, second by Hirsch, to exit executive session at 10:02 a.m. Motion carried.

ADJOURNMENT

Motion by Hirsch, second by Kitzmiller, to adjourn at 10:02 a.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Asst. Finance Officer

Melanie Torno
Mayor

Published once _____, 2023 at a cost of \$_____.

Date: 02/14/2023
Time: 12:37 pm
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Ref. No	Invoice Number	Invoice Date Payable Date	Check Date Bank Code	Check Number	Status	Invoice Description 1 Invoice Description 2	Invoice Amount
Vendor:	RAPID CITY JOURNAL	0008					
10488	53423	01/04/2023 02/10/2023	BANKW	0	O	P&Z Mtg minutes 12/27	146.24
10489	53994	01/28/2023 02/10/2023	BANKW	0	O	Comm. Mtg minutes 01/19	246.20
10490	53659	01/14/2023 02/10/2023	BANKW	0	O	Comm. Mtg Min 01/05	211.35
10491	53732	01/18/2023 02/10/2023	BANKW	0	O	Ordinance 2022-16	56.56
10492	53386	01/03/2023 02/10/2023	BANKW	0	O	Ordinance 2023-02	2.32
10493	53955	01/27/2023 02/10/2023	BANKW	0	O	Resolution 2023-02	81.12
10494	53956	01/27/2023 02/10/2023	BANKW	0	O	Resolution 2023-04	42.28
10495	53468	01/05/2023 02/10/2023	BANKW	0	O	Applications for Variance	70.84
10496	53958	01/27/2023 02/10/2023	BANKW	0	O	Ordinance 2023-01	36.56
10497	53961	01/27/2023 02/10/2023	BANKW	0	O	Resolution 2023-01	75.41
10498	53937	01/27/2023 02/10/2023	BANKW	0	O	Resolution 2023-03	79.98
10499	53733	01/18/2023 02/10/2023	BANKW	0	O	Ordinance 2022-17	80.55
10500	53576	01/25/2023 02/10/2023	BANKW	0	O	Notice of Vacancy Election 23	53.12
						Total for: RAPID CITY JOURNAL	1,182.53
Vendor:	SD ONE CALL	0018					
10529	SD23-00184	02/01/2023 02/13/2023	BANKW	0	O	9 Notifications January 2023	9.45
						Total for: SD ONE CALL	9.45
Vendor:	BLACK HAWK WATER USERS DISTRICT	10021					
10524	Feb2023	02/01/2023 02/13/2023	BANKW	0	O	Monthly Usage - 7400 gallons	46.00
						Total for: BLACK HAWK WATER USERS DISTRICT	46.00
Vendor:	CITY OF RAPID CITY	0036					
10485	2302085	02/02/2023 02/10/2023	BANKW	0	O	January Sanitation Fees	4,008.69
						Total for: CITY OF RAPID CITY	4,008.69
Vendor:	HEALTH POOL OF SD	0041					
10509	20023-5217	02/01/2023 02/11/2023	BANKW	0	O	March Health Insurance	15,968.79
						Total for: HEALTH POOL OF SD	15,968.79
Vendor:	City of Sturgis	0120					
10526	15147	02/08/2023 02/13/2023	BANKW	0	O	Animal Control/Shelter Fees	100.00
						Total for: City of Sturgis	100.00
Vendor:	SD DEPARTMENT OF REVENUE	0167					
10501	230320313	01/30/2023 02/11/2023	BANKW	0	O	2023 Charger	1,408.08
						Total for: SD DEPARTMENT OF REVENUE	1,408.08

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Ref. No	Invoice Number	Invoice Date	Check Date	Check Number	Status	Invoice Description 1	Invoice Description 2	Invoice Amount
Vendor: AFLAC REMITTANCE PROCESSING 0322								
10533		02/01/2023		0	O	Employee Accidental Ins. March		94.25
		02/14/2023	BEFT					
Total for: AFLAC REMITTANCE PROCESSING								94.25
Vendor: DELTA DENTAL 0468								
10505	1870316	02/06/2023		0	O	February Dental		856.70
		02/11/2023	BANKW					
Total for: DELTA DENTAL								856.70
Vendor: Gunderson & Palmer 0544								
10470	122838	01/27/2023		0	O			5,675.00
		02/10/2023	BANKW					
Total for: Gunderson & Palmer								5,675.00
Vendor: MEADE COUNTY REG OF DEEDS 0664								
10502	Colton-2023	02/07/2023		0	O	Recording Fee - Maurice Colton		90.00
		02/11/2023	BANKW					
10528		02/02/2023	02/03/2023	26146	O	Release of Lein Filing Fees		30.00
		02/13/2023	BANKW			Kay Burchfield Reimer		
Total for: MEADE COUNTY REG OF DEEDS								120.00
Vendor: DEMERSSEMAN JENSEN 0765								
10476	36328	02/10/2023		0	O	General Advisory		2,105.00
		02/10/2023	BANKW					
Total for: DEMERSSEMAN JENSEN								2,105.00
Vendor: MDU 0937								
10530	January	02/07/2023		0	O	Utilities		2,078.27
		02/13/2023	BANKW					
Total for: MDU								2,078.27
Vendor: TYLER TECHNOLOGIES, INC 1023								
10479	025-410702	02/10/2023		0	O	Migration to ERP Pro 10		315.00
		02/10/2023	BANKW					
Total for: TYLER TECHNOLOGIES, INC								315.00
Vendor: USA BLUEBOOK 1024								
10484	237395	01/17/2023		0	O	WWTP Supplies		822.45
		02/10/2023	BANKW					
Total for: USA BLUEBOOK								822.45
Vendor: DAKOTA PUMP, INC 1093								
10472	16605	02/07/2023		0	O	Replace Auger Level Sensor		2,856.76
		02/10/2023	BANKW					
Total for: DAKOTA PUMP, INC								2,856.76
Vendor: HDR ENGINEERING, INC 1133								
10531	1200500687	02/13/2023		0	O	WWTP #2022-04 cnst phase		4,667.50
		02/14/2023	BANKW					
10532	1200500684	02/13/2023		0	O	WWTP Final Design srvs		1,298.75
		02/14/2023	BANKW					
Total for: HDR ENGINEERING, INC								5,966.25
Vendor: MIDCONTINENT TESTING LABS 1157								
10473	121217	02/03/2023		0	O	January WWTP Testing		175.50
		02/10/2023	BANKW					
Total for: MIDCONTINENT TESTING LABS								175.50
Vendor: HARVEY'S LOCK & SECURITY 1323								

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Ref. No	Invoice Number	Invoice Date Payable Date	Check Date Bank Code	Check Number	Status	Invoice Description 1 Invoice Description 2	Invoice Amount
10504	S113943	02/08/2023 02/11/2023	BANKW	0	O	RE-Key Admin Bldg	394.00
Total for: HARVEY'S LOCK & SECURITY							394.00
Vendor: GREENAPSIS		1369					
10471	65	02/01/2023 02/10/2023	BANKW	0	O	Jan Janitorial Service	480.00
Total for: GREENAPSIS							480.00
Vendor: GOLDEN WEST INDUSTRIAL SUPP		1407					
10480	407532	02/10/2023 02/10/2023	BANKW	0	O	Office 365 Licenses	559.00
10481	407533	02/01/2023 02/10/2023	BANKW	0	O	Mntly Services	2,954.50
10525	407953	02/10/2023 02/13/2023	BANKW	0	O	Remote login help-Torno 01-13	87.50
Total for: GOLDEN WEST INDUSTRIAL SUPPLY							3,601.00
Vendor: MIDCONTINENT COMMUNICATION		1433					
10487	16731730113162	02/02/2023 02/10/2023	BANKW	0	O	WWTP Phone	201.66
Total for: MIDCONTINENT COMMUNICATIONS							201.66
Vendor: CBH CO-OP		1504					
10475	423523	02/10/2023 02/10/2023	BANKW	0	O	PD Fuel January PW Fuel January	3,580.56
Total for: CBH CO-OP							3,580.56
Vendor: SIGNS NOW		1546					
10483	1-4025	01/26/2023 02/10/2023	BANKW	0	O	2021 Charger Wrap	1,445.71
Total for: SIGNS NOW							1,445.71
Vendor: A & B WELDING SUPPLY		1633					
10477	00072346	02/10/2023 02/10/2023	BANKW	0	O	Oxy, Acet, C25 Late Fee	27.60
10478	00072765	02/10/2023 02/10/2023	BANKW	0	O	OXY, ACET, C25	25.42
Total for: A & B WELDING SUPPLY							53.02
Vendor: CARDMEMBER SERVICES		1665					
10507	January2023	02/01/2023 02/11/2023	BEFT	0	O	PD Vehicles - CC Charges Jan.	159.98
10508	January 2023	02/01/2023 02/11/2023	BEFT	0	O	January CC statement	17,810.04
Total for: CARDMEMBER SERVICES							17,970.02
Vendor: NTEC		1677					
10474	RCI02472	01/23/2023 02/10/2023	BANKW	0	O	Filter	174.62
Total for: NTEC							174.62
Vendor: PCS MOBILE		1721					
10482	20329	01/30/2023 02/10/2023	BANKW	0	O	charger pedestal system kit Screen Support	514.37
Total for: PCS MOBILE							514.37
Vendor: SCHIEFFER, LISA		1732					
10506	Schieffer-02072023	02/09/2023 02/11/2023	BANKW	0	O	Managers Mtg Reimsurement	258.00
Total for: SCHIEFFER, LISA							258.00

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Ref. No	Invoice Number	Invoice Date Payable Date	Check Date Bank Code	Check Number	Status	Invoice Description 1 Invoice Description 2	Invoice Amount
Vendor: DOMAIN NETWORKS	1829						
10503	242-1848	02/01/2023 02/11/2023	BANKW	0	O	Annual Website Domain Listing	288.00
Total for: DOMAIN NETWORKS							288.00
Vendor: STURGIS RESPONDER SUPPLY	1872						
10486	1679	02/09/2023 02/10/2023	BANKW	0	O		18,065.00
Total for: STURGIS RESPONDER SUPPLY							18,065.00
Vendor: MACHESKY, RALPH	1877						
10519		02/02/2023 02/13/2023	BANKW	0	O	Deposit Refund Rental	100.00
Total for: MACHESKY, RALPH							100.00
Vendor: RETZLAFF, DUSTY	1878						
10512		02/02/2023 02/13/2023	BANKW	0	O	dpst refund/CR balance refund	115.00
Total for: RETZLAFF, DUSTY							115.00
Vendor: WESTBERG, TRISHA	1879						
10516		02/02/2023 02/13/2023	BANKW	0	O	dpst refund	50.00
Total for: WESTBERG, TRISHA							50.00
Vendor: BRIESE, SUSAN	1880						
10517		02/02/2023 02/13/2023	BANKW	0	O	dpst refund	50.00
Total for: BRIESE, SUSAN							50.00
Vendor: DELEPENA, LISA	1881						
10520		02/02/2023 02/13/2023	BANKW	0	O	Deposit Refund	50.00
Total for: DELEPENA, LISA							50.00
Vendor: GAETA, LUKE	1882						
10521		02/02/2023 02/13/2023	BANKW	0	O	Dsst Refund/CR balance refund	118.68
Total for: GAETA, LUKE							118.68
Vendor: JOB, LES	1883						
10522		02/02/2023 02/13/2023	BANKW	0	O	Deposit Refund	50.00
Total for: JOB, LES							50.00
Vendor: KELLEY, DEBORA	1884						
10527		02/02/2023 02/13/2023	BANKW	0	O	Deposit Refund Rental	100.00
Total for: KELLEY, DEBORA							100.00
Vendor: OLESEN, ORVILLE	1885						
10518		02/02/2023 02/13/2023	BANKW	0	O	Deposit Refund	50.00
Total for: OLESEN, ORVILLE							50.00
Vendor: PITSOR, COURTNEY	1886						
10514		02/02/2023 02/13/2023	BANKW	0	O	deposit refund	50.00
Total for: PITSOR, COURTNEY							50.00
Vendor: RITTENOUR, COURTNEY	1887						

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Ref. No	Invoice Number	Invoice Date Payable Date	Check Date Bank Code	Check Number	Status	Invoice Description 1 Invoice Description 2	Invoice Amount
10515		02/02/2023 02/13/2023		0	O	dpst refund	50.00
			BANKW				
						Total for: RITTENOUR, COURTNEY	50.00
Vendor: STAMMERS, ROBERT	1888						
10513		02/02/2023 02/13/2023		0	O	dpst refund rental	100.00
			BANKW				
						Total for: STAMMERS, ROBERT	100.00
Vendor: 3RD EYE	1890						
10511	12011888 RI	01/24/2023 02/11/2023		0	O	Yearly PW Camera Contract	1,920.00
			BANKW				
						Total for: 3RD EYE	1,920.00
Vendor: CARROT-TOP INDUSTRIES, INC	1891						
10510	CS83536	02/03/2023 02/11/2023		0	O	5x-9.5' Flag	166.17
			BANKW				
						Total for: CARROT-TOP INDUSTRIES, INC	166.17
Vendor: MARQUARDT, ALYSSA	1892						
10523		02/02/2023 02/13/2023		0	O	Deposit Refund	50.00
			BANKW				
						Total for: MARQUARDT, ALYSSA	50.00
Total Invoices:	64					Grand Total:	93,834.53

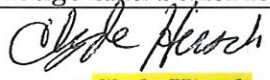
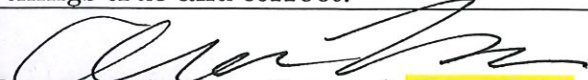
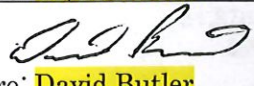
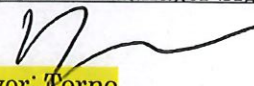
CITY OF SUMMERSET

CLAIMANT /VENDOR BankWest-ACH Transfer

Invoice Number	Invoice Date	Description	Invoice Amount
Jan 2023	01/31/2023	Transfer Cops'n Kids	\$3,286.02

Department-Account	Disbursement Amount	Department-Account	Disbursement Amount
101-4210-4290	\$3286.02		

I declare and affirm under penalty of perjury that this claim has been examined by me and to the best of my knowledge and belief is in all things true and correct.

 Department Manager Signature: Clyde Hirsch	 Department Manager Signature: Alexis Nasser
 Department Manager Signature: David Butler	 Mayor: Torno

I hereby certify that the within account is just and true and that no part of same has been paid and the same is hereby approved. Amount Allowed \$ _____ Date Approved: _____

Finance Officer- Candace Sealey	 Commissioner Michael Kitzmiller
--	---

cops'n kids
 Transferred from ~~city~~ act to
 operating account

CITY OF SUMMERSET

CLAIMANT /VENDOR: Austin Hamm

Invoice Number	Invoice Date	Description	Invoice Amount
2021-08	01-30-2023	7058 Infinity Dr,	1,150.00

Department-Account	Disbursement Amount	Department-Account	Disbursement Amount
101-000-3206	\$1,000.00		
101-0000-3635	\$150.00		

I declare and affirm under penalty of perjury that this claim has been examined by me and to the best of my knowledge and belief is in all things true and correct.

Department Manager Signature- Clyde Hirsch

Department Manager Signature- Alexis Nasser

Department Manager Signature - David Butler

Mavor Melanie Torno

I hereby certify that the within account is just and true and that no part of same has been paid and the same is hereby approved. Amount Allowed \$ _____ Date Approved: _____

Finance Officer- Candace Sealey

Commissioner: Michael Kitzmiller

--

Check Register Report

Date: 02/14/2023

Time: 9:56 am

Page: 1

City of Summerset

BANK: BANKWEST

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
--------------	------------	--------	----------------	----------------	---------------	-------------	-------------------	--------

BANKWEST Checks

26144	02/01/23	Printed			1889	HAMM, AUSTIN	Erosion Control	1,150.00
-------	----------	---------	--	--	------	--------------	-----------------	----------

Total Checks: 1

Checks Total (excluding void checks):

1,150.00

Total Payments: 1

Bank Total (excluding void checks):

1,150.00

Total Payments: 1

Grand Total (excluding void checks):

1,150.00

January

Sanitation

Hauled 142340 lbs of Solid waste, 4840 lbs of recycling, 7120 lbs of cardboard, 2180 Lbs of Christmas Trees to the Landfill. Placed roll off boxes for Christmas trees. Repaired/cleaned/ and delivered cans as needed. Serviced and cleaned solid waste equipment. Took Mack to Transource for Steering repair, Discovered trunyon issues on rear axle and scheduled repair. Relocated Sun Valley Yard Waste containers. Scheduled DOT inspections and services for Sanitation trucks.

Public works

Plowed Snow. Sanded intersections. Repaired plow equipment. Attended council meeting. Met with Commissioner and Mayor. Attended Safety training. Prepped Snow removal equipment. Performed maintenance on public works equipment. Hauled away snow piles. Finished salt shed. Replaced a street sign and a Stop sign.

Code enforcement

Transferred a few issues to law enforcement for assistance. Issued 20 Snow removal notices.

Parks

Plowed parking lot and sidewalks



SUMMERSET POLICE DEPARTMENT

7055 Leisure Ln
Summerset, SD 57718
Don Allen, Chief of Police

Summerset Police Department Monthly Report- January 2023

Grants: Currently operating under the COPS and Highway Safety Grant- in compliance, nothing to note.

Calls for Service: 339

Traffic stops: 157

*Examples of some of the calls for service:

DUI-3

Drugs-9

Disturbances-6

Assaults-2

Sex Offenses-1

Weapon Violations-3

MV Crashes-8

Warrant arrests -1

Thefts- 4

Stolen Vehicles-1

Burglary-1

Threats-3

Parking complaints-13

Court Order Violations-2

Medical responses- 7

Welfare checks- 3

Assist-other-agency-46

Animal complaints- 10

Traffic complaints- 7

Assist persons-4

Saturation patrols: 2

Community Service: Office Uebel participated in an event at Our Lady of the Black Hills

Department Training: Sgt. Nasser completed Leadership Skills using the “Abilene Paradox”

January 2023 Wastewater Department report

Daily Operations

1-3 Filed DMR report with DANR
1-5 Replaced blower #1.
1-5 Took samples to lab
1-13 RCS, Muth and Honeywell were on-site for a walk through of new construction site
1-17 DPI replaced auger level sensor.
1-18 Replaced SBR #2 level sensor
1-19 Replaced Digester #2 level sensor
1-19 Attended Commissioner meeting
1-20 Future planning meeting with Mayor Torno and Commissioner Butler
1-23 Talked to DANR about NPDES permit renewal.
1-24 Worked on NPDES permit renewal application.
1-25 Danny Eysers from SDARWS stopped by.
1-26 Finished NPDES permit renewal application. Sent to City Commissioners for approval
1-27 Meeting with Mayor, Lisa, Tony and Brandon Powels.
1-30 Read business water meters for billing purposes.
Treated 4,990,000 gal of wastewater
Reponed to 5 requests for service location

Special Projects

Misc

1-5 Meeting with HDR (Chris and Lindsay), Mayor and City Manager about proposed backup contingency plan from Bandon Powles and Tony Thompson

JANUARY 2023 CITY ADMINISTRATOR REPORT

ECONOMIC DEVELOPMENT

- Meeting with H. Sage, A. Anglin and representatives from Piedmont regarding GOED Infrastructure plan.

GRANTS

- Zoom meeting Capital Improvement Plan Grant.
- Visited with J. Sietsema regarding CIP.
- Followed up on Developer's Grant.
- Researched Community Development Grants.
- Completed Street Maintenance Training Grant and sent in.
- Researched Wellmark Foundation Grant
- Researched Black Hills Corp. Grant Funding.

PLANNING & ZONING

- Visited with J. Milliron regarding sign permit.
- Contacted Meade County GIS for addressing on new apartment building.
- Visited with J. Johnson on building permit.
- Visited with P. Olsen regarding sale of property Trupe – set up meeting.
- Visited with J. Sietsema regarding resources for zoning ordinance re-writes.
- Completed Building permit for Summerset Heights #2.
- Training time with S. Baumeister on building permits.
- Visited with M. Torno and M. Wheeler regarding Norman Ranch.
- Zoom meeting with Norman Ranch, L. Shagla, C. Robinson, J. Ambrose, M. Torno, and representatives from Norman Ranch.
- Visited with G. Tanner on subdividing.
- Drafted new preliminary plat application to include Geo Tech Reporting in the same.
- Visited with M. Cotton regarding Geo Tech Report.
- Attended one (1) Planning & Zoning meeting.
- Visited with D. Hirsch regarding Planning & Zoning meeting.
- Visited with S. Reade regarding fence permit.
- Visited with M. Martin regarding Planning & Zoning meeting.
- Visited with J. Messner from Renner & Associates on Preliminary Plat.
- Visited with M Cotton regarding revised preliminary plat.
- Visited with J. Gingras about building permit for storage units.
- Visited with R. Embree about variance hearing. .
- Visited with M. Haedon on Heritage Park annexation into Summerset due to subdividing.
- Visited with CAT Construction on septic permit.
- Visited with B. Oldfield regarding Board of Adjustments.
- Visited with P. Olsen on variance hearing for Board of Adjustments.
- Met with D. Melhaff regarding BH Commercial Road District.
- Visited with M. Jordan from Brosz Engineering regarding final plat of M. Cotton.
- Received preliminary plat from New Leaf.
- Visited with A. Schrier subdividing on Shadowland.

*See next page

MISC. CONT

- Visited with S. Rost on timeline for development.
- Received Bridge Inspection Report from HDR.
- Cleaned up forms on the website and updated the same.
- Zoom meeting – Toby Morris, C. Sealey, M. Torno and myself.
- Filled out paperwork for claim on deer hit – police vehicle. Sent it into Claims Associates.
- A. Kayl and myself investigated a complaint from S. Triggs.
- Visited with M Kitzmiller on intention letter for Black Hawk Incorporation.
- Zoom meeting – Black Hills Housing Trust Fund.
- Visited with J. Lewis about possible incorporation of Black Hawk.
- Set up closing date for SRF Loan with A. Thurs.
- Sent legislative updates to the Commission.
- Visited with M. Gunderson from Golden West on quote for camera and switch plates.
- Visited with T. Bass on from Piedmont Ambulance regarding our TIF re-write.
- Contacted R. Crane about valuation in Black Hawk area.
- Contacted H. Hall-Jensen regarding levy in Summerset.
- Visited with D. Brenneman on appraisal of surplus lots.
- Renewed Membership in GOSMA.
- Visited with Q. Regan from Meade County Sheriff's Office.
- Reviewed Cyber Training activities along with quiz.
- Visited with D. McComb regarding all quotes on sound system for agenda.
- Visited with T. Morris regarding contract and items for agenda.
- Visited with M. Kitzmiller regarding our surplus property.
- Visited with A. Kayl regarding access to cameras on garbage trucks and pictures.
- Visited with P. Anderson regarding police presence in Piedmont.
- Visited with R. Nasser and D. Allen regarding wage increase for police officers.
- Updated Facebook on recycle area and where people could be directed to.
- Meeting with D. Allen, R. Nasser, C. Hirsch, M. Torno and myself on police wages.
- Worked with Q. Reimers from Colliers on Resolution for TIF.
- Visited with K. Grimes about driving go-karts on right of way.
- Three hour training with Incode 10 – Tyler Tech.
- Visited with M. Torno and M. Wheeler regarding items on agenda for Board of Adjustments.
- Downloaded help sections and instructions on Incode 10 Products for training.
- Visited with J. Ambrose regarding wastewater permitting.
- Visited with M. Torno regarding FEMA, B. Powles and Developer's Grant.
- Zoom – Incode Project update.
- Zoom Text My Gov continued training.
- Updated the Municipal League website on salary survey for 2023
- Meeting with L. Reindl and G. Thompson on road issues.

- Zoom – meeting BHCLG
- Zoom SDDOT meeting on future construction and Exit 48
- Research and compile wages studies from various cities.
- Visited with A. Hamm about refund check on erosion control.
- Visited with K. McIntosh on code enforcement issue.
- Reviewed upcoming legislation that affects cities.

Lisa Schieffer

From: Robinson, Chris <Christopher.Robinson@hdrinc.com>
Sent: Wednesday, February 8, 2023 11:02 AM
To: Colby Coughenour
Cc: Evan Walterman; Lisa Schieffer
Subject: RE: Submittal #7R1 - Summerset WWTP Expansion
Attachments: Change Proposal Request No 2.pdf

Colby,

Change proposal request #2 is attached to change the reed bed piping from 6" sch 40 to 8" D3034.

Lisa – We had called for 6" pipe based on the original plans but the size has been changed to 8" in the filter project and we want to use 8" again for this project. Let me know if you have any questions.

Thank you,

Chris Robinson, PE
D 605.791.6106 M 605.390.9158

hdrinc.com/follow-us



Change Proposal Request

No. 2
(Not a Change Order)

Project Name:	Wastewater Treatment Plant Capacity Expansion	Owner's Project No. (if applicable): NA
Project Owner:	City of Somerset	Regulatory Agency Project No. (if applicable): NA
HDR Project No.	10333843	Initiated by: <input checked="" type="checkbox"/> Engineer <input type="checkbox"/> Contractor
Contractor:	R.C.S. Construction, Inc.	Date: February 8, 2023

Attention: The following change in the contract on this project is proposed. Please provide your proposed price for the cost of this change.

- A breakdown of cost shall be provided upon request by the Owner or Engineer.
- Work shall not commence until authorized by the Owner.

Description of the Proposed Change:

Sheet 00C801 - Change Reed Bed Drain Pipe from 6" PVC Sch 40 solvent weld to 8" PVC D3034 gasketed pipe. See attached redlines.

By _____

All work shall be in accordance with the terms, stipulations, and conditions of the original Contract Documents. If the work herein provided for is Approved by Change Order, the time of completion will be:

☐ Increased ☐ Decreased ☒ Unchanged

by 0 calendar days.

This change will: ☐ Add ☐ Deduct ☐ No Change

\$ _____

General Contractor _____

Date _____

HDR Recommendation:

☐ Recommend Acceptance
☐ Do Not Recommend Acceptance

By: HDR Engineering, Inc. _____

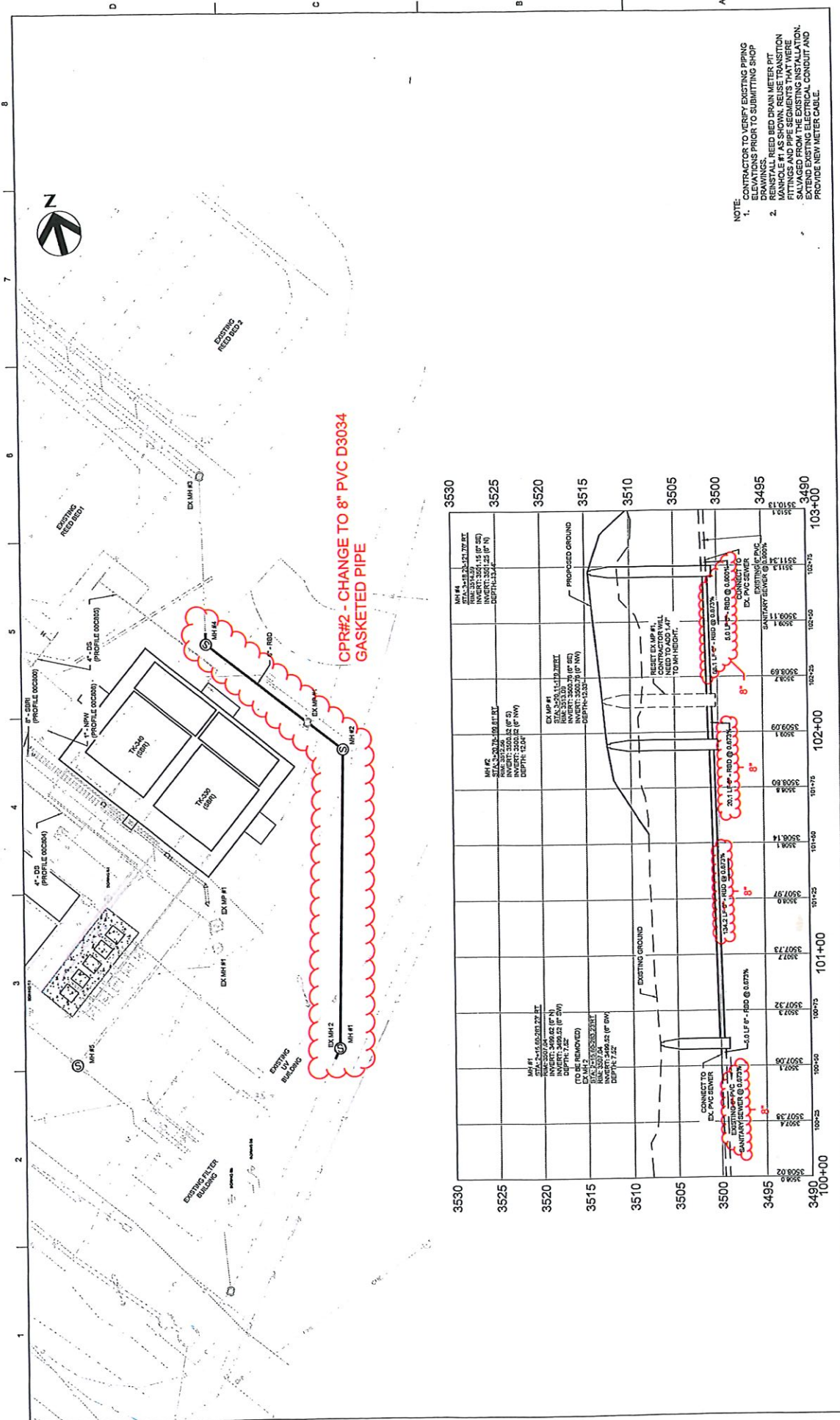
Date _____

Owner's Action:

☐ Accepted ☐ Not Accepted

By: Owner _____

Date _____



FDR

CITY OF SUMMERSET
WWTP EXPANSION

SHEET **00C801**
FILENAME 000000.dwg
SCALE 1" = 20'

PROJECT MANAGER CHRIS ROBINSON
CIVIL PROCESS C. ROBINSON
STRUCTURAL P. NAJICO
ARCHITECTURAL J. ROBERT
Mechanical J. LURNEY
ELECTRICAL J. LURNEY
MEP P. BUNGERG

PROJECT NUMBER 10033843

A 10/2023 ISSUED FOR BIDS
DATE DESCRIPTION

REED BED DRAIN LINE
PLAN & PROFILE

MELANIE TORNO,
MAYOR

COMMISSION:
DAVID BUTLER
MICHAEL KITZMILLER
ALEXIS NASSER
CLYDE HIRSCH

CITY OF
SUMMERSET



CITY HALL
7055 LEISURE LANE
SUMMERSET, SD 57718

TEL: 605.718.9858
FAX: 605.718.9883

WWW.SUMMERSET.US

February 16, 2023

Tina McFarling, PE
Natural Resources Engineer
Department of Environment and Natural Resources
PMB 2020 Joe Foss Building
523 East Capitol Avenue
Pierre, SD 57501-3182

RE: City of Summerset Renewal Application SD 0027758

Dear: Mrs. McFarling

Enclosed with this cover letter is the completed renewal application for the City's Surface Water Discharge permit. If there are any questions concerning this application, please feel free to contact Jon Ambrose at (605)415-9405.

Sincerely,

Melanie Torno
Mayor
City of Summerset



DEPARTMENT OF AGRICULTURE AND NATURAL RESOURCES

South Dakota Surface Water Discharge Program Application for Permit to Discharge Wastewater

GENERAL INFORMATION

This form is provided by the Secretary of the South Dakota Department of Agriculture and Natural Resources in accordance with §74:52:02:08 of the Administrative Rules of South Dakota. No South Dakota Surface Water Discharge Permit will be issued except under completion, and submittal of this form to:

South Dakota Department of Agriculture and Natural Resources
Surface Water Quality Program
Joe Foss Building
523 East Capitol Avenue
Pierre, SD 57501

Check the appropriate response:

☒ Permit Renewal ☐ New Application

Indicate type of facility (check most appropriate response):

☒ POTW ☐ Industry
☐ Water Treatment Plant ☐ Federal
☐ Other (please specify)

PLEASE PRINT OR TYPE

1. Name of Facility:

City of Summerset Waste Water Treatment Facility

2. Mailing Address of Owner:

Name City of Summerset
Street 7055 Liesure Ln
City Summerset
State SD County Meade Zip Code 57718

3. Mailing address of facility (if different from owner):

Name City of Summerset
Street 14240 Glenwood Dr
City Summerset
State SD County Meade Zip Code 57769

Include other local contacts:

Name Jonathan Ambrose Title Summerset Waste Water Superintendent Phone 605-415-9405
Name Melanie Torno Title Mayor Phone 605-718-9858

4. Telephone Number:

Owner: 605-718-9858 Facility: 605-787-6851

FOR SDDANR USE ONLY

Application Number: _____	Permit Number: _____
Date Received: _____	Date Permitted: _____
New Facility: _____	Existing Facility: _____
Receiving Stream: _____	PCS: _____

5. Is this facility located on Indian lands?

☐ Yes
☒ No

**6. Please include a brief description of the nature of the business conducted at this facility.
Include from one to four Standard Industrial Classification (SIC) codes which best reflect the principal products or services provided by the facility.**

SIC code 4952-Treatment of domestic waste water

Please list all the activities which require the applicant to obtain a discharge permit.

Discharge of treated waste water

7. Operational History:

Date Constructed: 2003
Operational Start-up: 05-2004

NOTE: Provide a narrative description of each change or improvement made to this facility, either currently underway or anticipated over the next five years, which will affect the quality of the discharge or generated sludge. For each change or improvement, provide projected dates, as accurately as possible, for completion of each step listed below:

A. Begin Construction 1:02-2023 Plant expansion project, 2: 2025 Reed bed expansion project
B. End Construction 1:1-2024 2:2025
C. Begin Discharge
D. Operational Level Attained

1: Adding two 35 X 35 ft SBR basins to increase treatment capacity from 0.17 mgd to 0.34 mgd. Refer to plans & specifications submitted to DANR SRF funding program for additional details.

2: Adding two reed beds for increased sludge waste treatment capacity. Reed beds will be same as current Reed beds installed in 2013.

8. Type of treatment (check all appropriate boxes):

☐ A. No treatment

Stabilization pond:

- ☒ A. Effluent discharge to "Waters of the State"
☐ B. Effluent used for irrigation
☐ C. Total retention - No Discharge
☐ D. Stabilization pond/artificial wetland system
☐ E. Infiltration/percolation basins
☐ F. Aerated Lagoon
☐ G. Other, please explain: _____

Mechanical Treatment Facilities:

- ☐ A. Conventional Secondary Treatment
☒ B. Advanced Treatment - Tertiary
☐ C. Other, please explain: _____

NOTE: Please attach a description of the treatment units employed by the facility, including a line drawing of the current wastewater treatment facility. Waters of the State can not be used for treatment

9. Number of separate discharge points which have an existing or potential release of treated or untreated wastewater (outfalls): ¹_____

Describe the discharge and the type of wastewater from each outfall. Include all overflows, bypasses, or seasonal discharges from lift stations, lagoons, holding ponds, etc.:

- ☒ Outfall 001 Unnamed Tributary of Stagebarn Canyon Creek
☐ Outfall 002 _____
☐ Outfall 003 _____

Attach additional sheets if necessary.

NOTE: Please place points of discharge on a topographic map, or other map if a topographic map is unavailable. This map should extend to one (1) square mile beyond the property boundaries of the facility and each of its intake and discharge facilities; each of its hazardous waste treatment, storage, or disposal facilities; each well where fluids from the facility are injected underground; and those wells, springs, other surface water bodies, drinking water wells, and surface water intake structures listed in public records, or otherwise known to the applicant in the map area.

10. Are you able to bypass your treatment facility?

- ☐ Yes If yes, which outfall(s) listed above correspond to this bypass discharge? _____
☒ No

11. Is discharge (check one):

- A. Continuous
☒ B. Intermittent
C. Seasonal
D. No Discharge

If other than continuous, please explain:

B. Intermittent, Facility is a Sequential Batch Reactor. Discharge is approximately 40 minutes every two hours and 40 minutes interval cycles

12. Name of Receiving Waters: Unnamed Tributary to Stagebarn Canyon Creek

If wastewater is discharged to places other than surface water, please explain:

13. Type of Sludge disposal (check all appropriate boxes):

- ☐ A. Land Application (please explain): _____
- ☐ B. Surface Disposal _____
- ☒ C. Landfill
- ☐ D. Other (please explain): _____
- ☐ E. Sludge is not generated or disposed of at this facility

14. If A, B, C, or D was marked in Question 13, provide a narrative on the following sludge production information: (Attach additional sheets if necessary)

- A. Tons of dry sludge produced each year 36 DMT
- B. Average percent solids sludge produced 1.5%
- C. Tons of dry sludge disposed of each year See #15 for eplanation
- D. Average percent solids sludge sent for use and/or disposal See #15 for explanation
- E. Attach any sludge monitoring data obtained over the last year (including groundwater monitoring data, results of hazardous waste tests, and results of actions taken to determine whether sludge is hazardous). Include a description of the methods used and sampling locations and dates.

15. List other information which you feel should be brought to the attention of the SDDANR in regard to the issuance of a discharge permit for the facility. (Attach additional sheets if necessary.)

Sludge is placed into a Reed Bed for a period of approximately ten years. Reed Beds are dredged and dried then sent to local landfill for disposal. Reed Bed #1 was dredged and landfilled in 2020 see attached labratory results. Previous land application permit was allowed to elaspse.

16. Type of Discharge (check all that apply):

- ☒ Publicly Owned Treatment Works (Complete Appendix A)
- ☐ Existing Industrial process wastewater (Complete Appendix B)
- ☐ New Industrial process wastewater (Complete Appendix C)
- ☐ Non-contact cooling water, or other non-process wastewater (Complete Appendix D)
- ☐ Storm water associated with industrial activity (Complete Appendix E)
- ☐ Large or medium municipal separate storm sewer system
- ☐ Discharge to sanitary sewer and/or Publicly Owned Treatment Works (Complete Appendix C)
- ☐ Backwash from water treatment plants (Complete Appendix C)
- ☐ Concentrated animal feeding operation (Complete Appendix C)
- ☐ Concentrated aquatic animal production facility (Complete Appendix C)
- ☐ Privately owned treatment works (Complete Appendix C)
- ☐ Federal facility (except those located on Indian reservations) (Complete Appendix C)
- ☐ Silvicultural point source (Complete Appendix C)
- ☐ Other (please specify) _____

17. Does this application substantially duplicate an application by the same applicant which was denied by the SDDANR or the USEPA within the past five years and which has not been reversed by a court of competent jurisdiction?

☐ Yes

☒ No

18. Existing Environmental Permits

Please check all other Environmental Permits which are held by the facility. Include permit numbers in the space provided:

- ☒ A. NPDES or SWD (Discharges to Surface Water) SD00237758
- ☐ B. UIC (Underground Injection of Fluids) _____
- ☐ C. RCRA (Hazardous Wastes) _____
- ☐ D. PSD (Air Emissions from Proposed Sources) _____
- ☐ E. Other (please specify) _____
- ☐ F. Other (please specify) _____

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I also certify that I will provide for the operation of this facility in accordance with the Rules and Regulations Governing Operation of Water Pollution Control Facilities and will provide certified operators as required by SDCL 34A-3, Water Supply and Treatment System Operators. I am aware that there are significant penalties for submitting false information, including revocation of the permit and the possibility of fine and imprisonment for knowing violations.

NOTE: Application must be signed by the authorized chief elective or executive officer of the applicant, or by the applicant, if an individual.

I declare and affirm under the penalties of perjury that this claim (petition, application, information) has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Name Melanie Torno Title Mayor

Date _____

Signature _____

STATE OF SOUTH DAKOTA
BEFORE THE SECRETARY OF
THE DEPARTMENT OF AGRICULTURE AND NATURAL RESOURCES

IN THE MATTER OF THE)
APPLICATION OF)
Summerset Waste Water Treatment Facility)
_____)
STATE OF South Dakota)
_____)
COUNTY OF Meade)
_____)

CERTIFICATION OF
APPLICANT

I, Melanie Torno, the applicant in the above matter after being duly sworn upon oath hereby certify the following information in regard to this application:

I have read and understand South Dakota Codified Law Section 1-41-20 which provides:

"The secretary may reject an application for any permit filed pursuant to Titles 34A or 45, including any application by any concentrated swine feeding operation for authorization to operate under a general permit, upon making a specific finding that:

- (1) The applicant is unsuited or unqualified to perform the obligations of a permit holder based upon a finding that the applicant, any officer, director, partner, or resident general manager of the facility for which application has been made:*
 - (a) Has intentionally misrepresented a material fact in applying for a permit;*
 - (b) Has been convicted of a felony or other crime involving moral turpitude;*
 - (c) Has habitually and intentionally violated environmental laws of any state or the United States which have caused significant and material environmental damage;*
 - (d) Has had any permit revoked under the environmental laws of any state or the United States; or*
 - (e) Has otherwise demonstrated through clear and convincing evidence of previous actions that the applicant lacks the necessary good character and competency to reliably carry out the obligations imposed by law upon the permit holder; or*
- (2) The application substantially duplicates an application by the same applicant denied within the past five years which denial has not been reversed by a court of competent jurisdiction. Nothing in this subdivision may be construed to prohibit an applicant from submitting a new application for a permit previously denied, if the new application represents a good faith attempt by the applicant to correct the deficiencies that served as the basis for the denial in the original application.*

All applications filed pursuant to Titles 34A and 45 shall include a certification, sworn to under oath and signed by the applicant, that he is not disqualified by reason of this section from obtaining a permit. In the absence of evidence to the contrary, that certification shall constitute a prima facie showing of the suitability and qualification of the applicant. If at any point in the application review, recommendation or hearing process, the secretary finds the applicant has intentionally made any material misrepresentation of fact in regard to this certification,

consideration of the application may be suspended and the application may be rejected as provided for under this section.

Applications rejected pursuant to this section constitute final agency action upon that application and may be appealed to circuit court as provided for under chapter 1-26."

I certify pursuant to 1-41-20, that as an applicant, officer, director, partner, or resident general manager of the activity or facility for which the application has been made that I; a) have not intentionally misrepresented a material fact in applying for a permit; b) have not been convicted of a felony or other crime of moral turpitude; c) have not habitually and intentionally violated environmental laws of any state or the United States which have caused significant and material environmental damage; (d) have not had any permit revoked under the environmental laws of any state or the United States; or e) have not otherwise demonstrated through clear and convincing evidence of previous actions that I lack the necessary good character and competency to reliably carry out the obligations imposed by law upon me. I also certify that this application does not substantially duplicate an application by the same applicant denied within the past five years which denial has not been reversed by a court of competent jurisdiction. Further;

"I declare and affirm under the penalties of perjury that this claim (petition, application, information) has been examined by me, and to the best of my knowledge and belief, is in all things true and correct."

Dated this _____ day of _____, 20_____.

Applicant (print)

Applicant (signature)

Subscribed and sworn before me this _____ day of _____, 20_____.

Notary Public (signature)

My commission expires: _____

(SEAL)

**PLEASE ATTACH ANY ADDITIONAL INFORMATION NECESSARY TO DISCLOSE
ALL FACTS AND DOCUMENTS PERTAINING TO
SDCL 1-41-20 (1) (a) THROUGH (e).
ALL VIOLATIONS MUST BE DISCLOSED, BUT WILL NOT
AUTOMATICALLY RESULT IN THE REJECTION OF AN APPLICATION**



DEPARTMENT OF AGRICULTURE AND NATURAL RESOURCES

South Dakota Surface Water Discharge Program
Application for Permit to Discharge Wastewater

APPENDIX A – PUBLICALLY OWNED TREATMENT WORKS

1. List the name and actual (or, if unavailable, estimated) population for each municipality, quasi-municipality, or unincorporated area served by this treatment facility: _____
Also, list the population equivalent, if known: _____

2. Provide the following plant Design and Treatment Data:

A. Average design flow (MGD): 0.17 _____
B. Peak design flow (MGD): 0.40 _____
C. Average design organic treatment capacity: _____
D. Peak design organic treatment capacity: _____

3. Indicate the type of sewer collection system.

☐ A. Combined sanitary/storm sewer
☐ B. Both separate and combined sewer
☒ C. Separate sanitary/storm sewer
☐ D. Other (please specify): _____

4. If you checked "A" in question 3, during storm events is the increased flow:

☐ A. Bypassed to receiving stream with no treatment
☐ B. Given partial treatment and discharged
☐ C. Given complete treatment and discharged
☐ D. Stored for later treatment

5. Does this treatment facility receive industrial wastes?

☐ Yes
☒ No

If yes, list each significant Industrial User of the sewer system which meets any of the following criteria:

Subject to National Categorical Pretreatment Standards; Discharges 25,000 gallons per day or more of process wastewater; Contributes process wastewater which makes up five percent or more of the average dry weather hydraulic or organic capacity of the treatment plant; or has a reasonable potential to adversely affect the POTW treatment plant. Attach additional sheets if necessary.

What percentage of the total flow to the wastewater facility can be attributed to non-domestic industrial sources? _____ % of total flow

6. Are industrial discharges to the system controlled by ordinance?

☒ Yes
☐ No

7. Does the City currently have an approved Pretreatment Program approved under 40 CFR 403?

- ☐ Yes (See Note below)
☒ No
☐ Pretreatment Program is being developed

NOTE: If the City has an approved Pretreatment Program, has the City evaluated the need to update their local limits?

- ☐ Yes. When (attach any documentation) _____
☐ No

Will it be necessary to revise the City's local limits?

- ☐ Yes
☐ No

8. Does the plant receive trucked-in waste?

- ☐ Yes
☒ No

If yes, describe wastes received, allowable discharge point(s), and if waste is subject to any other local, state, or federal regulations:

9. Does your discharge contain or is it possible for your discharge to contain one or more of the following substances: ammonia, cyanide, aluminum, beryllium, cadmium, chromium, copper, lead, mercury, nickel, selenium, zinc, phenols?

- ☒ Yes, circle the substances which apply.
☐ No

10. List all instances, over the last three years, of pollutant "pass-through" of the treatment system into the environment without adequate treatment or of "interference" with the operation of the treatment facilities. Give a brief description of why each "pass-through" or "interference" incident occurred.

- 11. Indicate any discharge sample analyses which are routinely performed by a contract laboratory or consulting firm. For each pollutant for which such analysis is performed, list the name, address, and telephone number of each such laboratory or firm.**

Total Ammonia, Phosphorus, E. Coli.
Mid Continent Labs
2381 South Plaza Dr
Rapid City, SD 57709
605-348-0111

- 12. Indicate any operational or maintenance aspects of your facility for which a contractor is responsible. Supply the name, address, and telephone number of the contractor and describe the contractor's responsibilities.**

- 13. Has this facility been classified as a "Major"?**

☐ Yes, attach a copy of a Whole Effluent Toxicity (WET) Test.
☒ No



Overview

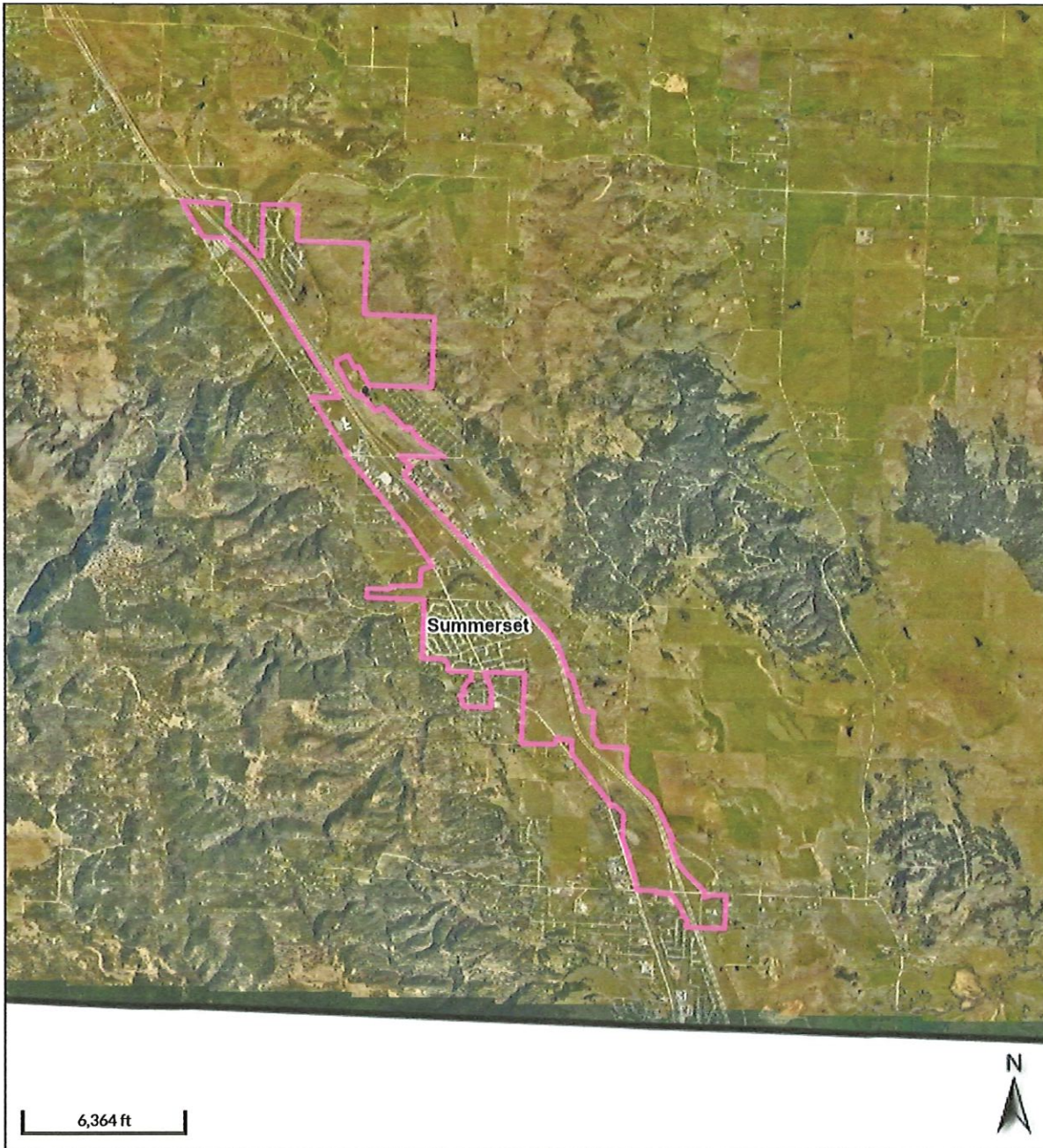


Legend

-  Parcels 2023
-  Summerset City Limits

Date created: 1/24/2023
Last Data Uploaded: 1/23/2023 9:56:32 PM

Developed by  **Schneider**
GEOSPATIAL



Overview



Legend

-  Parcels 2023
-  Summerset City Limits

Date created: 1/24/2023
Last Data Uploaded: 1/23/2023 9:56:32 PM

Developed by  **Schneider**
GEOSPATIAL

Service Area Map



MIDCONTINENT
TESTING LABORATORIES, INC.

Page 1 of 1

2381 South Plaza Drive P.O. Box 3388 Rapid City, SD 57709
(605) 348-0111 — www.thechemistrylab.com

Sample Site: Reedbed Sludge
Sampled: 10/21/21 at 09:45 AM
by Jon Ambrose
Sample Matrix: Sludge

Lab ID#: 20211025701
Received: 10/21/21 at 12:03 PM
by Steve Ristau
Account: 9412 - City of Summerset

JON AMBROSE
SUMMERSET WWTP
7055 LEISURE LANE
SUMMERSET, SD 57718

Parameter	Result	Units	DF	MDL	PQL	Method	Analyst/Date	
Physical Properties								
Paint Filter	Pass	none	1			EPA SW846 9095B	TMN	10/29/21
Total Solids	14.6	%	1			EPA 160.3	TMN	10/25/21
Metals - TCLP								
Arsenic (As)	0.023	mg/L	10	0.00061	0.005	EPA SW846 6020	TNA	11/03/21
Barium (Ba)	0.770	mg/L	10	0.00014	0.005	EPA SW846 6020	TNA	11/03/21
Cadmium (Cd)	< 0.001	mg/L	10	0.00024	0.001	EPA SW846 6020	TNA	11/03/21
Chromium (Cr)	0.002	mg/L	10	0.00012	0.001	EPA SW846 6020 DRC	TNA	11/03/21
Lead (Pb)	0.003	mg/L	10	0.00019	0.001	EPA SW846 6020	TNA	11/03/21
Mercury (Hg)	< 0.0002	mg/L	1	0.00005	0.0002	EPA SW846 7471B	GRT	11/03/21
Selenium (Se)	< 0.005	mg/L	10	0.00077	0.005	EPA SW846 6020	TNA	11/03/21
Silver (Ag)	< 0.001	mg/L	10	0.00008	0.001	EPA SW846 6020	TNA	11/03/21

Report Approved By:

Report Approved On: 11/9/2021 5:17:17 PM



SUMMERSET POLICE DEPARTMENT

7055 Leisure Ln
Summerset, SD 57718
Don Allen, Chief of Police

These numbers are from calls to these departments. These are arranged in order due to population. This is determined by the Attorney General's Office in their annual wage study report.

Chief of Police average salaries by population (2000 pop)

- | | |
|---------------------|------------------------------|
| 1. North Sioux City | \$94,536 or \$45.45 per hour |
| 2. Winner | \$ |
| 3. Lennox | \$78,698 |
| 4. Chamberlin | \$72,651 |
| 5. Flandreau | \$71,968 |
| 6. SDSM&T | \$ |
| 7. Lead | \$66,700 |
| 8. Summerset | \$66,265 |

Further consideration, I feel a \$5 an hour raise for the Chief would be in line with what we are trying to accomplish here.

\$5 an hour would raise the Chief's salary to \$76,669, and that would put Summerset in the middle of this pack.

I investigated the same format that I used to determine Chief's salaries, however, agencies in communities the size of Summerset don't all have Sergeants in their departments.

I then contacted Sturgis to see what they would pay someone with Sergeant Nasser's years of experience. I was advised that he would be receiving \$32.44 an hour with 14 years' experience. He is now at \$27.43 an hour. Our School resource Officer, our highest paid officer, is at \$29.80 with his recent raise.

I think a \$5 an hour raise for Sergeant Nasser is also warranted. This would bring him to \$32.43 an hour.

Don Allen

CONTRACT FOR SERVICES

This Contract for Services is made effective as of January 31, 2023, by and between City of Summerset of 7055 Leisure Lane, Summerset, South Dakota 57718 (the "Recipient") and Dolan McComb of McComb Services of PO Box 9457, Rapid City, South Dakota 57709 (the "Provider").

1. **DESCRIPTION OF SERVICES.** Beginning on February 10, 2023, McComb Services will begin acquiring information and researching to provide to City of Summerset the following services (collectively, the "Services"):

Documentation and overall insight to the City of Summerset's IT Infrastructure. Included but not limited to Hardware, Software, User Access and Controls, Mapping and Shares, Managed Services for IT Support, Internet services, Cellular/Mobile, Domain and Web Hosting Services.

At the conclusion we will provide the documentation along with recommendations for potential cost saving opportunities based on the findings outlined above. These findings may lead to additional Contracts or projects that provide guidance or assistance with Information Technology or cost saving opportunities.

2. **PAYMENT.** Payment shall be made to the Provider in the total amount of \$5,000.00 upon execution of this Contract.

In addition to any other right or remedy provided by law, if City of Summerset fails to pay for the Services when due, McComb Services has the option to treat such failure to pay as a material breach of this Contract, and may cancel this Contract and/or seek legal remedies.

3. **TERM.** This Contract will terminate automatically upon completion by the Provider of the Services required by this Contract.

4. **CONFIDENTIALITY.** Provider, and its employees, agents, or representatives will not at any time or any manner, either directly or indirectly, use for the personal benefit of Provider, or divulge, disclose, or communicate in any manner, any information that is proprietary to Recipient. Provider and its employees, agents, and representatives will protect such information and treat it as strictly confidential. This provision will continue to be effective after the termination of the Contract. Any oral or written waiver by Recipient of these confidentiality obligations which allows Provider to disclose Recipient's confidential information to a third party will be limited to a single occurrence tied to the specific information disclosed to the specific third party, and the confidentiality clause will continue to be in effect for all other occurrences.

5. **DEFAULT.** The occurrence of any of the following shall constitute a material default under this Contract:

- a. The failure to make a required payment when due.
- b. The insolvency or bankruptcy of either party.

- c. The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency.
 - d. The failure to make available or deliver the Services in the time and manner provided for in this contract.
- 6. **ATTORNEYS' FEES AND COLLECTION COSTS.** If there is dispute relating to any provisions in this Contract, the prevailing party is entitled to, and the non-prevailing party shall pay, the costs and expenses incurred by the prevailing party in the dispute, including but not limited to all out-of-pocket cost of collection, court costs, and reasonable attorney fees and expenses.
- 7. **REMEDIES.** In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Contract (including without limitation the failure to make a monetary payment when due), the other party may terminate the Contract by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 30 days from the effective date of such default(s) within such time period shall result in the automatic termination of this Contract.
- 8. **FORCE MAJEURE.** If performance of the Contract or any obligation under this Contract is prevented, restricted or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages or other labor disputes, or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party or its employees, officers, agents, or affiliates.
- 9. **DISPUTE RESOLUTION.** The parties will attempt to resolve any dispute arising out of or relating to this Agreement through friendly negotiations amongst the parties. If the matter is not resolved by negotiation within 30 days, the parties will resolve the dispute using the below Alternative Dispute Resolution (ADR) procedure.

Any controversies or disputes arising out of or relating to this Agreement will be resolved by binding arbitration under the rules of the American Arbitration Association. The arbitrator's award will be final, and judgment may be entered upon it by any court having proper jurisdiction.

10. **ENTIRE AGREEMENT.** This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter in this Contract. This Contract supersedes any prior written or oral agreements between parties.
11. **SEVERABILITY.** If any provision of this Contract will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of the Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.
12. **AMENDMENT.** This Contract may be modified or amended in writing by mutual agreement between the parties, if the writing is signed by the party obligated under the amendment.
13. **GOVERNING LAW.** This Contract shall be construed in accordance with the laws of the State of South Dakota.
14. **NOTICE.** Any notice or communication required or permitted under this Contract shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.
15. **WAIVER OF CONTRACTUAL RIGHTS.** The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of the Contract.
16. **ATTORNEY'S FEES TO PREVAILING PARTY.** In any action arising hereunder or any separate action pertaining to the validity of the Agreement, the prevailing party shall be awarded reasonable attorney's fees and costs, both in the trial court and on appeal.
17. **CONSTRUCTION AND INTERPRETATION.** The rule requiring construction or interpretation against the drafter is waived. The document shall be deemed as if it were drafted by both parties in a mutual effort.
18. **ASSIGNMENT.** Neither party may assign or transfer this Contract without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representatives as of the date first above written.

Service Recipient:

City of Summerset

Printed Name:_____

By:_____

Date:_____

Provider Recipient:

McComb Services

Printed Name: Dolan McComb

By:_____

Date:_____



DEPARTMENT OF AGRICULTURE AND NATURAL RESOURCES
NOTICE OF INTENT (NOI)

to Obtain Coverage Under the SWD General Permit for
Stormwater Discharges Associated with Construction Activities

Submit form to: SD Department of Agriculture and Natural Resources
Surface Water Quality Program
523 East Capitol Avenue
Pierre, South Dakota 57501
stormwater@state.sd.us
Telephone: 1-800-SDSTORM

ALL QUESTIONS MUST BE ANSWERED COMPLETELY FOR THIS FORM TO BE VALID

I. Site Owner Contact Information:

Company Name: City of Summerset
Primary Contact Person: Jon Ambrose
Mailing Address: 7055 Leisure Lane
City: Summerset State: SD Zip Code: 57718
Phone Number: (605) 718-9858 Email Address: jambrose@CityofSummerset.onmicrosoft.com
Type of Ownership: ☐ Private ☐ Federal ☐ State ☒ Other (Municipal, County, etc.)
(any type not listed previously)

II. Contractor Information:

Will any contractors be responsible for erosion and sediment control practices: ☒ Yes ☐ No
(A contractor authorization form must be submitted for each contractor that will have day to day responsibility for erosion and sediment control practices. If these contractors have not been identified at the time this NOI is submitted, the contractor authorization form may be submitted after they have been identified, but before they begin construction work.)

III. Engineering Firm Contact Information (if applicable):

Contact Person: Chris Robinson - HDR
Contact's Email Address: Christopher.Robinson@hdrinc.com

IV. Construction Project Information:

Project Name: Summerset Waste Water Treatment Plant Expansion
Physical Project Address or Description of Construction Site Location: 14240 Glenwood Drive
City: Summerset State: SD Zip Code: 57769
On-Site Contact Person: Evan Waltermann
Contact's Email Address: Evan@rcsconst.com
Contact's Mailing Address: PO Box 9337
City: Rapid City State: SD Zip Code: 57709
Phone Number: (605) 342-3787 County of Construction Site: Meade
Latitude: 44°12'38.0"N Longitude: 103°21'33.5"W Source (GPS, Google, etc.): Google Maps
Quarter(s): _____ Section(s): _____ Township(s): _____ Range(s): _____

FOR DANR USE ONLY

Permit Number: _____ Date Approved: _____ Approved by: _____

Construction Project Information (Continued):

Is this project on Tribal Lands? ☐ Yes ☒ No

Total area disturbed by the project (in acres): 1.5 Acres

Will this project encroach, damage, or destroy one of the historic sites identified at the following websites:

<https://www.nps.gov/subjects/nationalhistoriclandmarks/list-of-nhls-by-state.htm>

☐ Yes ☒ No

<http://history.sd.gov/Preservation/nationalregisterofhistoricplaces.aspx>

☐ Yes ☒ No

V. Stormwater Pollution Prevention Plan (SWPPP):

Has the SWPPP been developed as required? ☒ Yes ☐ No

(The plan must be developed **before** the NOI is submitted. DENR will not issue coverage before this has been developed.)

VI. Receiving Waters:

Please list all possible waters that may receive a discharge from this site. If discharging to a Municipal Storm Sewer System, indicate which municipality and the ultimate receiving water.

Elk Creek

VII. Nature of Discharge:

Please include a brief description of the construction project:

Temporary Groundwater Pumping from Construction Activities

Will construction dewatering be required? ☒ Yes ☐ No If yes, please complete section IX also.

VIII. Construction Dates:

Project Start Date (MM/DD/YYYY): 02/13/2023

Estimated Completion Date (MM/DD/YYYY): 12/15/2023

IX. Dewatering Activities (Complete this section if you answered yes in VII):

Date dewatering will commence (MM/DD/YYYY): 02/27/2023

Date dewatering will end (MM/DD/YYYY): 10/30/2023

Total volume of dewatering (gallons): 100,000 Gallons Average flow rate (gallons per minute): approx. 50 Gallons per minute

Source of water to be discharged: Groundwater

Receiving water: Elk Creek

Brief description of water treatment processes to be employed, if any: _____

Water will be dumped into settling basin, followed by a series of straw wattles in grassy area depending on turbidity we may utilize flocculation socks at the discharge pump to the settling basin

Will the dewatering discharge contain anything other than uncontaminated groundwater and stormwater: ☐ Yes ☒ No

NOTE: If there will be dewatering activities, please place points of withdrawal and discharge on a topographic map, or other map if a topographic map is unavailable. This map should extend to one (1) square mile beyond the property boundaries of the facility and each of its discharge facilities, and those wells, springs, and other surface water bodies, drinking water wells, and surface water intake structures listed in public records, or otherwise known to the applicant in the map area.

X. Other Information

List other information you feel should be brought to the attention of the SDDENR regarding coverage under this general permit. Attach additional sheets if necessary.

STATE OF SOUTH DAKOTA

BEFORE THE SECRETARY OF

THE DEPARTMENT OF AGRICULTURE AND NATURAL RESOURCES

IN THE MATTER OF THE)	
APPLICATION OF)	
Summerset Waste Water Treatment Plan Expansion)	CERTIFICATION OF
_____)	
STATE OF <u>South Dakota</u>)	APPLICANT
_____)	
COUNTY OF <u>Meade</u>)	
_____)	

I, _____, the applicant in the above matter after being duly sworn upon oath hereby certify the following information in regard to this application:

I have read and understand South Dakota Codified Law Section 1-40-27 which provides:

"The secretary may reject an application for any permit filed pursuant to Titles 34A or 45, including any application by any concentrated swine feeding operation for authorization to operate under a general permit, upon making a specific finding that:

- (1) The applicant is unsuited or unqualified to perform the obligations of a permit holder based upon a finding that the applicant, any officer, director, partner, or resident general manager of the facility for which application has been made:*
 - (a) Has intentionally misrepresented a material fact in applying for a permit;*
 - (b) Has been convicted of a felony or other crime involving moral turpitude;*
 - (c) Has habitually and intentionally violated environmental laws of any state or the United States which have caused significant and material environmental damage;*
 - (d) Has had any permit revoked under the environmental laws of any state or the United States; or*
 - (e) Has otherwise demonstrated through clear and convincing evidence of previous actions that the applicant lacks the necessary good character and competency to reliably carry out the obligations imposed by law upon the permit holder; or*
- (2) The application substantially duplicates an application by the same applicant denied within the past five years which denial has not been reversed by a court of competent jurisdiction. Nothing in this subdivision may be construed to prohibit an applicant from submitting a new application for a permit previously denied, if the new application represents a good faith attempt by the applicant to correct the deficiencies that served as the basis for the denial in the original application.*

All applications filed pursuant to Titles 34A and 45 shall include a certification, sworn to under oath and signed by the applicant, that he is not disqualified by reason of this section from obtaining a permit. In the absence of evidence to the contrary, that certification shall constitute a prima facie showing of the suitability and qualification of the applicant. If at any point in the application review, recommendation or hearing process, the secretary finds the applicant has intentionally made any material misrepresentation of fact in regard to this certification,

consideration of the application may be suspended and the application may be rejected as provided for under this section.

Applications rejected pursuant to this section constitute final agency action upon that application and may be appealed to circuit court as provided for under chapter 1-26."

I certify pursuant to 1-40-27, that as an applicant, officer, director, partner, or resident general manager of the activity or facility for which the application has been made that I; a) have not intentionally misrepresented a material fact in applying for a permit; b) have not been convicted of a felony or other crime of moral turpitude; c) have not habitually and intentionally violated environmental laws of any state or the United States which have caused significant and material environmental damage; (d) have not had any permit revoked under the environmental laws of any state or the United States; or e) have not otherwise demonstrated through clear and convincing evidence of previous actions that I lack the necessary good character and competency to reliably carry out the obligations imposed by law upon me. I also certify that this application does not substantially duplicate an application by the same applicant denied within the past five years which denial has not been reversed by a court of competent jurisdiction. Further;

"I declare and affirm under the penalties of perjury that this claim (petition, application, information) has been examined by me, and to the best of my knowledge and belief, is in all things true and correct."

Dated this _____ day of _____, 20____.

Applicant (print)

Applicant (signature)

Subscribed and sworn before me this _____ day of _____, 20____.

Notary Public (signature)

My commission expires: _____

(SEAL)

**PLEASE ATTACH ANY ADDITIONAL INFORMATION NECESSARY TO DISCLOSE
ALL FACTS AND DOCUMENTS PERTAINING TO
SDCL 1-40-27 (1) (a) THROUGH (e).
ALL VIOLATIONS MUST BE DISCLOSED, BUT WILL NOT
AUTOMATICALLY RESULT IN THE REJECTION OF AN APPLICATION**

High Meadows Roadway Improvements
Engineer's Estimate of Probable Cost

Date: 2/7/2023

Item Number	Description	Quantity	Units	Unit Cost	Cost
1	Mobilization	1	LS	\$10,000.00	\$10,000.00
2	Construction Staking	1	LS	\$10,000.00	\$10,000.00
3	Traffic Control	1	LS	\$4,000.00	\$4,000.00
4	Erosion Control	1	LS	\$2,000.00	\$2,000.00
5	Unclassified Excavation	642	CY	\$31.00	\$19,902.00
6	Concrete Curb & Gutter	2210	LF	\$40.00	\$88,400.00
7	Concrete Sidewalk	11050	SF	\$15.00	\$165,750.00
8	Aggregate Base Course	1114	TON	\$25.00	\$27,850.00
9	Asphalt Concrete	878	TON	\$110.00	\$96,580.00
Subtotal					\$424,482.00
Engineering and Construction Administration					\$101,875.68
Contingency (30%)					\$157,907.30
Total Design & Construction Cost					\$684,264.98

Published once _____ at total approximate cost \$ _____.