



AUTHORIZATION TO DRAFT ACCOUNT

I/We \_\_\_\_\_, residing at \_\_\_\_\_

authorize the City of Westmoreland to draft my/our (Savings/Checking) Account No. \_\_\_\_\_

in order to make the monthly payment of my/our CITY OF WESTMORELAND Utility Bill. Payment amount may vary from month to month depending on usage. (This authorization will remain in effect until revoked by you, your financial institution, or the City of Westmoreland.)

The City of Westmoreland will continue to send you a monthly billing statement. This statement can act as your receipt of payment, showing the exact amount that will deducted from your account on the 10<sup>th</sup> of each month.

I/We understand that if funds are not available in my/our account, or the payment is rejected by my/our banking institution, that I/We will be:

Charge a penalty,

Be charged a service fee same as an insufficient check,

Be required to pay by cash or money order for the next 6 months, and

ACH Collections shall be discontinued for the next 6 months.

I/We acknowledge that the origination of ACH transactions to my/our account must comply with the provisions of U.S. law.

(Should your account become delinquent, your service is subject to disconnect. Additional fees are required to reconnect service.)

This service is offered as a convenience to City Utility Customers; therefore, I/We agree to hold the City of Westmoreland harmless for action regarding this automatic draft.

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Must be submitted with voided check showing Name, Address, Account Number & Routing Number of Bank.)