

Clarion County Career Center

447 Career Lane · Shippensburg PA 16254 · 814-226-4391

Joint Operating Committee:

BRADY FEICHT
Allegheny-
Clarion Valley

JEFFREY POWELL
Allegheny-
Clarion Valley

DAVID LEWIS
Clarion Area

TODD
MACBETH
Clarion Area

CHRIS MOGUS
Clarion-
Limestone

GARY SPROUL
Clarion-
Limestone

ABBY
SIMCHECK
Keystone

JASON
MCMILLEN
Keystone

RICK BEST
North Clarion

ERIKA NIZNIK
North Clarion

HEIDI BYERS
Redbank Valley

KEVIN
JOHNSON
Redbank Valley

LIANNA
EMPFIELD
Union

TERRY SWEENEY
Union

Administration:

TRACI WILDESON
Director

DR. DAVID MCDEAVITT
Superintendent of
Record

TBD
Board Secretary

JOINT OPERATING COMMITTEE

MONDAY, April 28, 2025 7:00 P.M. ROOM 108

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration to approve the March 24, 2025 reorganization meeting and regular meeting minutes.
- VIII. Financial Reports
 - A. General fund bills for April, 2025
 - B. Activity report for March, 2025
 - C. Treasurer's report for March, 2025
- IX. Other/New Business
- X. Executive Session
 - A. Personnel
- XI. Personnel
 - A. Approve hiring _____ as the Confidential Administrative Assistant at a rate of _____ with benefits, with a start date pending receipt of all required clearances.
 - B. Approve the resignation of Stacy Wiles as receptionist effective May 2, 2025
 - C. Approve the advertisement for the receptionist position.

- D. Approve the resignation of Jeff Courson as the Welding Instructor effective May 9, 2025.
- E. Approve the advertisement for a Welding & Fabrication Instructor.
- F. Approve the updated job description for the receptionist position.

XII. Travel

XIII. Policy

- A. Approve the second reading of Policy #311 Reduction of Staff
- B. Approve the second reading of Policy #312 Evaluation of Administrative Director
- C. Approve the second reading of Policy #313 Evaluation of Employees
- D. Approve the first reading of Policy #314 Physical Examination
- E. Approve the first reading of Policy #314.1 HIV Infection
- F. Approve the first reading of Policy #317 Conduct/Disciplinary Procedures
- G. Approve the first reading of Policy #317.1 Educator Misconduct
- H. Approve the first reading of Policy #318 Attendance and Tardiness
- I. Approve the first reading of Policy #319 Outside Activities
- J. Approve the first reading of Policy #320 Freedom of Speech in Nonschool Settings

XIV. Consideration

- A. Approve Stallion Mechanical to install an RTU economizer at a cost of \$1,748.50.
- B. Approve Brinks Home Security to replace the fire panel in the adult education building at a cost of \$2,578.23.
- C. Approve the listing agreement with Burford & Henry Real Estate for the rental/lease of the adult education building with a broker's fee of 6% of the total lease or first month's rent, whichever is greater.
- D. Approve Cosmetology Styling Academy summer school for June 2-13, 2025.

XV. Old Business

XVI. Director Report – Traci Wildeson

XVII. Superintendent of Record Report – Dr. David McDeavitt

XVIII. Announcements

- A. Committee: Strategic Planning, **Monday 5/20/25 6pm**
- B. Regular JOC meeting for May 2025 : **Monday 5/20/25 7pm**

XIX. Adjournment