

ST. ANDREWS HOMEOWNERS ASSOCIATION, INC (SAEHOA)

BOARD OF DIRECTORS MONTHLY MINUTES

JANUARY 8, 2018-ARMSTRONG ROOM-6:00 PM

Pledge of Allegiance – led by Gill

**Roll Call-** Present: Denise Gill (President), Maureen Coviello (Vice-president), Joanne Kerr (Secretary), Barbara Gocek (Treasurer), Terrell Dossey, John Clarkin, Fred Lofland. All 7 present.

Meeting called to order 6:02 PM

**President's Report-** given by Denise. There is a Lifeline representative scheduled to give a very brief presentation at the next meeting in February.

**Secretary's Report-**Joanne read September 2017 BOD Minutes per request by Terry. Minutes approved 6-1. Terry voted not to accept. October 2017 minutes were approved by 6. Fred Lofland abstained. November 2017 minutes were approved 6. Fred Lofland abstained.

**Treasurer's Report-** given by Barbara-Beginning balance \$8586.48. Current balance \$8241.98. Joanne will be doing the audit with Pam Viner and plans to perform it about late January or early February. Budget will be reported as monthly. A budget variance report has been created to keep the board aware of expenditures. Funds in our bank will not be referred to as "reserve" but rather "excess revenue minus expenses".

The board agreed to transfer \$150 budgeted funds from the meetings expense to administrative costs to cover the recording fee of the bylaw changes.

**Old Business**

1. Board meetings will be held on 2<sup>nd</sup> Monday of the month at 6pm from January to November in the Armstrong Room. No meetings in May and July. Membership meeting will be ~~December 1<sup>st</sup>~~ (corrected) December 2 at 1:30pm in rooms 3, 4, & 5 at the Community Hall.
2. Denise is working on irrigation grant. Will update along the way.
3. Licensed mower and tree trimming and insurance coverage was researched by Jim Kerr and Denise Gill. They found through Hillsborough County that our front entrance worker is not required to have a license or tax certificate. The HOA insurance company representative stated that we are covered by our insurance. We will continue using our current worker for the front lawn mowing and trimming.

**New Business**

1. New directors and officers were introduced.
2. Discussed the bylaw and covenant change results.
3. Fred agreed to replace the flag. Board unanimously approved about \$25 for the cost of a new flag.

4. John and Maureen were appointed to alternate post office mail pick up. Election committee chairperson will also have access for convenience during ballot collection time.
5. Terry agreed to take responsibility of the Community Yard Sale sign, storage and set up.
6. Fred gave a report of SCCCA Meeting.

### **Committee Reports**

**Welcome/Social Committee-** Jean Johnson volunteered to take over the Welcome portion with assistance from Joanne. The board unanimously voted to continue delivering a plant of about \$10-\$15 to new neighbors.

Michelle Snell volunteered to head up the future Pot Luck events. Next Pot Luck is scheduled for 3/31/2018.

**Election Committee-** Jim Kerr summarized election results.

**ARC-** Chuck Fleming had no activity to report.

**Website-** Joanne passed out a questionnaire to the board, requesting information about them in order to write a small bio description for the website.

**Bylaw Committee-** dissolved until mid-year when a new committee will be formed to review bylaw concerns. Members advised to hold their concerns until that time.

**Decorating Committee-** Helen Nardick will continue decorating the front entrance until some one is willing to volunteer for this task. Spot lights and lighting cords have been stolen in the past and this may be an issue to address.

### **Member Discussion**

Member Hill brought a concern about backyard drainage collapsing and her neighbor's abandoned house is overgrown with weeds. Advised to file a concern form to ARC.

Adjournment 7:30 pm by Denise Gill.

Minutes submitted by Secretary Joanne Kerr on 1/9/2018.