

DETACHMENT
BYLAWS
2020

Revision 1-11-20



LARRY NEHRING DETACHMENT #103
MARINE CORPS LEAGUE

Marine Corps League



Detachment Bylaws

Larry Nehring Detachment #103, Marine Corps League

Article I - Detachment Name

The name of this detachment shall be "LARRY NEHRING DETACHMENT #103, MARINE CORPS LEAGUE"

Article II – Purpose

The purpose of this detachment shall be to preserve the traditions and promote the interest of the United States Marine Corps; to band those who are now serving the United States Marine Corps and those who have been honorably discharged from the service together in fellowship; this also includes FMF Corpsmen and FMF Chaplains that they may effectively promote the ideals of American freedom and Democracy; to fit its members for duties of citizenship and to encourage them to serve as citizens as they have served the Nation under arms; to hold sacred the history and memory of those who have given their lives to the Nation; to foster the love for principles which they have supported by blood and valor since the founding of the Republic; to create a bond of comradeship between those in service and those who have returned to civilian life; to aid voluntarily and render assistance to all Marines, FMF Corpsmen, Chaplains, and Veteran Marines, as well as their widows and orphans; to perpetuate the history of the United States Marine Corps and by fitting acts, to observe the anniversaries of historical occasions of particular interest to Marines.

Article III – Policy

The Detachment shall never take part in any labor or management dispute or issue; it shall ever be non-sectarian, non-political and non-partisan, it shall not be based on race, color, creed, nationality, or sex, nor shall it be used as a medium of political ambition or preferment, it shall not use present or former military rank as well as former or present civilian position as the basis for special consideration and preferment.

Article IV – Membership

- A. The Detachment will be the sole judge of its membership providing they meet the requirements and descriptions of the National Bylaws.

1. No member will be deprived of any rights and privileges in the Marine Corps League except for non-payment of dues or other indebtedness unless the member shall first be charged tried, and found guilty in accordance with provisions of the National Administrative Procedures Chapter Nine.
2. The right of appeal under the provisions of the National Bylaws and Administrative Procedures shall not be denied.
3. Categories of Membership are: Regular, Associate, Corporate and Honorary, as defined in the National Bylaws.
4. At the March 6, 2002, meeting the Members of the Larry Nehring Detachment #103 as per National Bylaws, voted to give Associate Members the right to vote on internal affairs of the detachment as long as such vote does not affect the policy of the Marine Corps League such as Bylaws or Bylaw changes.

Note: National Bylaws Article V, Section 515, Paragraph (b), Item (3), Item (c) reads as follows.

A Department or Detachment, by provisions in the bylaws and/or administrative procedures, may allow an Associate Member to vote on its internal affairs if such vote does not affect a policy of the Marine Corps League, such as Bylaw or Bylaw changes.

Article V – Finances

1. The annual dues for membership in the Detachment shall be determined by a majority vote of members present. Which is due and payable at the date set by National.
 - a. If dues should need adjusted it shall be discussed at a regular monthly meeting, then a notice will be either mailed USPS or E-mailed out to the membership to be voted upon at the next regular meeting.
2. Life Membership fees will be established by the National Convention.
3. Annual renewal dues must be paid and transmitted on or before expiration date as set forth by National Bylaws and Administrative Procedures. Any member whose dues are not paid by expiration date will be considered delinquent and will be dropped from membership if this status continues for 12 months.
4. At the beginning of each administration, the officers will prepare a budget for the coming year and submit it to the Detachment for approval at the June meeting.

Article VI – Organization

1. The elected officers of the Detachment shall be the Commandant, Senior Vice-Commandant, Junior Vice-Commandant, and Judge Advocate, each year.
2. The following officers may be elected or appointed: Adjutant, Paymaster, Chaplain and Sergeant-at-Arms.
3. Additional elected or appointed officers may be required from time to time and shall be appointed by the Commandant with the approval of a majority of the elected officers.
4. The elected and appointed officers with the addition of the Junior Past Commandant shall be known as the Board of Trustees.

5. The Board of Trustees (BOT) and the committee chairpersons will be known as the Detachment Staff.
6. Associate members may serve in appointed offices only.
7. In addition to death, resignation or incapacity, a vacancy in the BOT will occur through:
 - a. Failure to attend two consecutive official meetings without being excused by the BOT
 - b. Removal from office by disciplinary action in accordance with National Administrative procedures.
8. No elected or appointed officer or committee member will receive any compensation, salary or benefit for any service rendered to this Detachment. Reimbursement for authorized expenses is acceptable.
9. Term limits; Each elected officer (Commandant, Sr. Vice Commandant, Jr. Vice Commandant and Judge Advocate) shall be elected for a term of one year and may be reelected for additional terms as provided in Detachment Bylaws. Appointed officers shall serve a term that expires when the next election occurs and may be appointed to additional terms.
 - a. The Larry Nehring Detachment #103 will have term limits for Elected Officers of two consecutive terms.
 - b. The position of Judge Advocate due to its nature will be exempt from the two-term limit, but will have to be elected by the membership for each term.

Article VII – Elections

1. Qualifications; Any regular member in good standing with the Detachment is eligible to run for office.
2. An election of Officers will be held annually in accordance with the National Bylaws, Article IX, Section 940, Paragraph (a). The Nominating Committee will be composed of three Past Commandants available. The Junior Past Commandant will act as Chairman of the Committee.
3. The Nominating Committee will present a slate of Candidates for the elective offices (Commandant, Sr. Vice Commandant, Jr. Vice Commandant and Judge Advocate) at the detachment meeting prior to the holding of 1st call where nominations will be open from the floor.
4. The Larry Nehring Detachment #103 will hold its 1st and 2nd call for officers at the February meeting with the 3rd call and election of Officers at its March meeting, and installation of officers at the April meeting.
5. Members being nominated must be present at time of nomination.
6. The election and Report of Officer Installation shall be in accordance with the National Bylaws.

Article VIII – Duties of Officers

1. **Detachment Commandant** – It will be the duty of the Detachment Commandant to preside over all Detachment Conventions and all Detachment Staff and BOT meetings. In addition, the Detachment Commandant will:
 - a. Observe and enforce the compliance to the Larry Nehring Detachment, Department of Iowa and National Bylaws and Administrative Procedures.

- b. Direct to all Officers and Members of this Detachment such orders that are not in conflict with applicable Bylaws and necessary for the proper conduct of business.
 - c. With the Adjutant-Paymaster have custody of all funds and properties of this Detachment, subject to the supervision of the Detachment Staff.
 - d. Appoint such standing and special committees as deemed necessary.
 - e. Represent the Detachment at all social functions and ceremonies in such a manner as will enhance the dignity, honor and prestige of this organization.
 - f. If the Commandant is unable to attend any such function, a qualified replacement will be appointed to represent the Detachment at such function.
 - g. Call such meetings or the Detachment Staff or BOT as necessary for the good of the League.
 - h. Appoint an auditing committee at the January Meeting to audit the books and present report at the February Meeting prior to nominations of officers.
 - i. Perform such duties as are directed from time to time by those superiors serving at a senior level in the League.
2. **Detachment Senior Vice-Commandant** – It will be the duty of the Detachment Senior Vice-Commandant to:
- a. Give all possible aid and assistance to the Detachment Commandant and in the event of vacancy of Detachment Commandant, the Senior Vice-Commandant will assume the duties of that office.
3. **Detachment Junior Vice-Commandant** – It will be the duty of the Detachment Junior Vice-Commandant to:
- b. Aid and assist the Detachment Commandant and Senior-Vice Commandant in all activities pertaining to continued membership growth of the Detachment.
 - c. Create and work on such membership incentives and programs that will result in continuous membership growth.
 - d. In the absence of the Commandant or Senior Vice-Commandant shall perform the duties of that office.
4. **Detachment Adjutant – Paymaster** (If the position is combined that person will fulfill each section below)
- It will be the duty for the Detachment **Adjutant** to:
 - a. Keep proper and necessary books for the recording of all business of the Larry Nehring Detachment #103 including a correct record of all members/roster.
 - b. Keep the minutes of all regular Detachment meetings and any other Detachment meetings and perform such duties as usually assigned to recording secretaries.
 - It will be the duty of the Detachment **Paymaster** to:
 - c. Be co-holder, with the Detachment Adjutant, of all funds and properties of the Detachment, keeping a record of all transactions.
 - d. Notify all Members of their indebtedness to the Detachment.
 - e. Deposit all monies and securities in a financial institution agreed upon between the Detachment Commandant and the Detachment Paymaster. All expenditures will be made only by check. Checks must have both the Commandant's signature and Paymaster's signature on the check. One other officer may be designated with signature authority to sign in the extended absence of a regular signer.

5. **Detachment Judge Advocate** – It will be the duty of the Detachment Judge Advocate to:
 - a. Advise all Detachment Officers concerning the Detachment, Department, and National Bylaws of the league.
 - b. Interpret and render opinions on all questions pertaining to Bylaws that may arise upon request.
6. **Detachment Sergeant-at-Arms** – It will be the duty of the Detachment Sergeant-at-Arms to:
 - a. Set up meeting room, place the Bible, Colors and Charter in their proper places.
 - b. Preserve order at Detachment meetings.
 - c. Deputize such Deputy Sergeants-at-Arms as may be necessary for the performance of their duties.
7. **Detachment Chaplain** – It will be the duty of the Detachment Chaplain to:
 - a. Perform such duties of a spiritual nature that are required by the Detachment and National Bylaws of the Marine Corps League.
 - b. Receive record and forward Death Notices and offer condolences as agreed to by the Detachment Commandant.
8. **Detachment Board of Trustees (BOT)** – It will be the duty of the Detachment BOT to:
 - a. Exercise such other powers and to do such actions as are within the National Bylaws and the National Administrative Procedures which are in the best interest of the League and to exercise executive power between Detachment Meetings.

Article IX – Meetings

1. The Larry Nehring Detachment #103 will hold its meetings on the 1st Wednesday of each month at 1930 hours. Location will be determined by the Commandant and a majority vote of the membership.
2. In event a change to the Date, Time and Location are temporarily needed the Commandant may so change with a Majority vote of the BOT and notify the membership of change by e-mail, USPS mail, or phone call.
3. If a permanent change is needed it will be announced 30 days before the next meeting is held and Voted on and passed by a majority of members present at the meeting.
4. The minimum number of members required to transact the regular legal business of the Detachment will be SEVEN voting members of the Detachment.

Article X – Rules of Order

1. All proceedings of the Detachment shall be conducted with the use of Roberts Rules of Order Newly Revised, in all cases which are applicable, if they are not in conflict with the National Bylaws and Administrative Procedures, Department Bylaws and any special rules of order National may adopt. In the event of a conflict the ruling authority is the National Bylaws, then the National Administrative Procedures, Department Bylaws, then Robert's Rules of Order Newly Revised.

Article XI – Amendments to the Detachment Bylaws

1. Any member in good standing may present a Bylaw change proposal to the Judge Advocate for an official opinion and recommendation, or offer a motion to amend the Bylaws at any regular meeting. If a second is received, the next step will be accomplished.
2. The Judge Advocate will be charged with the responsibility of determining if the proposed change will be in accordance with the governing authority (National Bylaws, Department Bylaws, Federal and State laws etc..) and will report the findings to the maker of the motion and the BOT as soon as this is determined.
3. If there is sufficient negative information the motion should be called at the next regular meeting for discussion and possible retraction; if not, the motion in total will be published to all members in good standing at least two weeks prior to any anticipated vote.
4. A vote for any change of Bylaws is required to have a 2/3 majority to pass, if so, will take effect at the close of the meeting unless otherwise specified in the motion.
5. Each member will be provided a copy of the current Detachment Bylaws when they become a member and will be provided a copy of each change within 30 days of approval. All copies will be at no charge to the member Copies may be electronic or in print.

Article XII – Motions from the floor

1. Any member in good standing with the Detachment may make a motion from the floor at any time.
2. When making a motion the member will rise, address the chair, state their name and title if appropriate and wait to be recognized.
3. In the event such a motion and second is to spend unbudgeted funds, it is the responsibility of the Paymaster to determine if sufficient funds are available to fund the proposal. If so, the motion should continue and, if not, it should be withdrawn by the maker.
4. It is incumbent upon the membership to consider the long-term consequences of any expenditure as it may apply to the good of the organization.

Articles XIII – Finances

1. All disbursements shall be made by check
2. Each check will bear two signatures – the Commandant and Paymaster. One other officer may be designated with signature authority to sign in the extended absence of a regular signer.
3. All financial records will be kept in accordance with established good accounting principles.
4. In the event of a true emergency, the Commandant may make a necessary expenditure with a majority (phone calls or e-mails are authorized) approval of the BOT up to \$500.00. The Commandant will report such action to the membership at the next meeting.

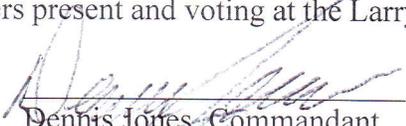
Articles XIV – Conduct of Meetings

1. All meetings will be conducted according to the current “Ritual” Handbook as published by National Headquarters. All existing Bylaws of the Des Moines Detachment or the Larry Nehring Detachment #103 which have been enacted or adopted prior to this date shall be repealed.

Approval

The Detachment Bylaws were presented for approval at the Larry Nehring #103 Detachment Meeting on **January 11, 2020.**

I, Dennis Jones, Commandant of the Larry Nehring Detachment #103 do hereby certify that the forgoing Bylaws were approved by a majority of the members present and voting at the Larry Nehring Detachment #103 meeting held on **January 11, 2020.**


Dennis Jones, Commandant
Larry Nehring Detachment #103

1/18/20
Date:

Attest: 
Stanley R. Gustafson, Judge Advocate
Larry Nehring Detachment #103

Approved by: 
Dave Cork, Judge Advocate Department of Iowa

2/1/2020
Date: