

BOARD OF TRUSTEES

SEPTEMBER 18, 2023

Members Present: Terry Brungardt, Michael Snyder, Ken Schmidt, Daniel Tatro

Members Absent: Shawn Davis

Staff Present: Nicole Lawless – Deputy Clerk; Robert Baysinger – Police Chief, Bruce Wallace – Director of Operations, Margaret Stratton - Treasurer

Others Present: Ben Morgan, Dawn Morgan, Charles Daughety, Justin Williams

1. Meeting called to order and roll call. Trustee Tatro called the Special Meeting of the Board of Trustees to order. Deputy Clerk Lawless called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Thursday, September 14, 2023 @ 2:15 p.m.
2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Mr. Daughety had some questions regarding Annexation. Trustee Snyder advised Deputy Clerk Lawless to place the Annex Map on the town website.
3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the special meeting held August 7, 2023, with action as necessary. Trustee Snyder made a motion to accept the minutes from the special meeting held August 7, 2023. Seconded by Trustee Brungardt. Roll Call: Trustee Brungardt, Aye; Trustee Snyder, Aye; Trustee Schmidt, Aye; Trustee Tatro, Abstain; Mayor Tatro declared the motion carried 3-1.
4. Consideration of approval, rejection, amendment and/or postponement of the minutes for the special meeting held August 24, 2023, with action as necessary. Trustee Snyder made a motion to accept the minutes from the special meeting held August 24, 2023. Seconded by Trustee Schmidt. Roll Call: Trustee Brungardt, Aye; Trustee Snyder, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
5. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of August 2023, with action as necessary. The council advised Deputy Clerk Lawless and Chief Baysinger to Contact OMAG Workers Comp regarding Inv# 507200099082 from Mercy Hospital in the amount of \$2,964.00. Trustee Snyder made a motion to accept the claims, checks and warrants for the month of August 2023. Seconded by Trustee Schmidt. Roll Call: Trustee Brungardt, Aye; Trustee Snyder, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary. Chief Brungardt gave his report for the month of August, No Action.
7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Chief Baysinger gave his report for the month of August, No Action.

- 8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary. Mr. Wallace gave his report for the month of August, No Action.**
- 9. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Parks Committee, with action as necessary. No Action**
- 10. Consider and discuss complaints against Firestone Trucking concerning possible zoning code violations, with action as necessary. Mr. and Mrs. Morgan spoke about the ongoing issues they are experiencing, Council discussed options for addressing the issues, No Action.**
- 11. Consideration of approval, rejection, amendment and/or postponement of transferring the Ownership of the Merchant Services/IAccess Accounts, associated with the Town of Calumet, from Jill Ray to Nicole Lawless, as required to close the accounts, and approving the closing of the accounts, with action as necessary. Trustee Snyder made a motion to transfer Ownership of the Merchant Services/IAccess Accounts, associated with the Town of Calumet, from Jill Ray to Nicole Lawless, as required to close the accounts, and approved closing the accounts. Seconded by Trustee Schmidt. Roll Call: Trustee Brungardt, Aye; Trustee Snyder, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye. Mayor Tatro declared the motion carried 4-0.**
- 12. Consider the approval, rejection, amendment and/or postponement of granting the Chief of Police the authority to open bank accounts under the Town of Calumet and/or the Calumet Police Department, from time to time, on an ongoing basis, as the Chief may deem necessary to deposit funds obtained through the enforcement/exercise of any local, state, or federal law, statute, regulation or ordinance, with action as necessary. Trustee Snyder made a motion to grant the Chief of Police the authority to open bank accounts under the Town of Calumet and/or the Calumet Police Department, from time to time, on an ongoing basis, as the Chief may deem necessary to deposit funds obtained through the enforcement/exercise of any local, state, or federal law, statute, regulation or ordinance with the designated signees as Mayor Daniel Tatro, Vice-Mayor Michael Snyder, Treasurer Margaret Stratton and Deputy Clerk Nicole Lawless. Seconded by Trustee Schmidt. Roll Call: Trustee Brungardt, Aye; Trustee Snyder, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye. Mayor Tatro declared the motion carried 4-0.**
- 13. Consideration of approval, rejection, amendment and/or postponement of changing the name of the CDBG Drainage bank account to CDBG Grant, with action as necessary. Trustee Brungardt made a motion to change the name of the bank account CDBG Drainage to CDBG Grant. Seconded by Trustee Schmidt. Roll Call: Trustee Brungardt, Aye; Trustee Snyder, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye. Mayor Tatro declared the motion carried 4-0.**
- 14. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:**
 - 1. *Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1).***
 - A. *Nicole Lawless***

B. Bailey Ross

Trustee Schmidt made a motion to enter executive session. Seconded by Trustee Brungardt. Roll Call: Trustee Brungardt, Aye; Trustee Snyder, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye. Mayor Tatro declared the motion carried 4-0.

Acknowledgement of exiting executive session and re-entering regular session of meeting.

15. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

1. *Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1).*
 - A. *Nicole Lawless*
 - B. *Bailey Ross*

Michael Snyder made a motion to give Nicole Lawless a monthly salary of \$350.00 while performing the duties of Town Clerk/Court Clerk with no action taken on Bailey Ross. Seconded by Trustee Schmidt. Roll Call: Trustee Brungardt, Aye; Trustee Snyder, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye. Mayor Tatro declared the motion carried 4-0.

16. Remarks and inquiries of the governing body members. No Action

17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action

18. Adjournment.



Daniel Tatro, Mayor



ATTEST: Nicole Lawless, Deputy Clerk