

**Bexar County**  
**Emergency Services District No. 10**  
**Meeting Minutes**  
**December 13, 2018**  
**7:00 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on December 13, 2018 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:02 P.M. and established a quorum with Commissioner Yates and Lazar present.
2. **Citizens to be heard. (3 minute time limit per person)** No Citizens to be heard.
3. **Approval of the meeting minutes from the November 9, 2018 meeting minutes.** Commissioner Yates made the motion to approve the minutes, second by Commissioner Lazar. Motion carried 3/0.
4. **Presentation by Texas County & District Retirement system on options for a retirement program for paid employees of the District.** Kristina Fox from TCDRS provided a presentation and answered questions regarding the retirement program.
5. **Discussion and appropriate action on implementing a retirement system for the paid employees of the District.** Commissioner Lazar made a motion to proceed with the retirement plan with a 5% 100% match, with vesting at age 60 & 8 years service or rule of 80 or any age with 20 years service, second by Commissioner Yates. Motion carried 3/0.
6. **Discussion and appropriate action to switch to TCDRS for life insurance.** Commissioner Yates made a motion to switch to TCDRS for life insurance, second by Commissioner Lazar. Motion carried 3/0.
7. **Discussion and appropriate action on purchasing from STRAC, 3 EPCR licenses for electronic patient care reports at \$800 per license, licenses are an annual fee.** Commissioner Yates made a motion to approve the purchase, second by Commissioner Lazar.
8. **Presentation on the 3<sup>rd</sup> party representative for the Elmendorf station project by Chief Hogan.** Chief Hogan and Al McCall presented a proposed contract.
9. **Discussion and appropriate action awarding a contract to McCall and Associates as the 3<sup>rd</sup> party representative for the Elmendorf station project.** Commissioner Lazar made a motion to approve the contract pending review from the District Lawyer, second by Commissioners Yates0. Motion carried 3/0.
10. **Discussion and appropriate action on the district paying 100% medical benefits which is a change from 50% for the district and 50% for the full-time employee.** Chief Hogan reviewed revenue opportunities to cover the payment of covering 100% medical for employees to be comparable to other paid departments in the San Antonio area. Commissioner Lazar made a motion to pay 100% medical for employees only, second by Commissioner Yates. Motion carried 3/0.
11. **Discussion and appropriate action to purchase a pallet of foam, cost is approximately \$3000.00.** Commissioner Lazar made a motion to approve the purchase, second by Commissioner Yates. Motion carried 3/0.

12. **Discussion, updates and/or action on the following items;**
- a. **Command Staff Report – Given by Fire Chief Robert Hogan**
- **Run report.** No Questions were asked.
  - **Update on replacing the lights, budget was \$1600 and completed for \$1100.** Chief Hogan advised we were able to complete the project under budget.
  - **Update on the land from the City of Elmendorf station.** The contract is under final lawyer review and expected to be ready shortly.
  - **Update on the Elmendorf station.** Chief Hogan requested approval for a geotech survey up to \$5000, Commissioner Lazar made a motion to approve the survey, second by Commissioner Yates. Motion carried 3/0.
  - **Update on additional property tax that was not being assessed.** Updated numbers from the appraisal district
  - **Update on the new trucks with the final changes.** Chief Hogan provide the update on the final cost was an increase for both trucks of \$25,963 under the budget of \$50,000.
13. **Financial Report.**
- a. **Review of Tax Revenues received to date.** No questions were asked.
- b. **Review and appropriate action to pay the bills for the District.** Commissioner Yates made a motion to pay the bills, second by Commissioner Lazar. Motion carried 3/0.
- c. **Action to approve the payroll for the district.** Commissioner Lazar made a motion to approve the payroll, second by Commissioner Yates. Motion carried 3/0.
14. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on January 11, 2018.** Commissioners agreed to the tentative date.
15. **Adjourn** With no further action, Commissioner Lazar made a motion to adjourn, second by Commissioner Yates. Motion carried 3/0 and the meeting was adjourned at 8:30 P.M.

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