

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD MINUTES**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Monday, November 22, 2021, at 6:30 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Monday, November 22, 2021, the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order and welcomed our new trustees at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present. Also present were: LuAnn Kampen, Rhonda McGuire, Margarete Worthington, Bob & Kris Wentworth; Kristi Fehrman, Terry Faulk, Barry Pufahl, Ed & Sue Gallagher, Nicole Miller with IKWE; Jon Cameron & Lisa Trebatoski with Ehlers, Jennifer Becker – Clerk/Treasurer, and Erin Salmon – Admin/DPW.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office.

**Agenda Approval:**

**MOTION Babcock/Balsiger** to approve agenda as presented. Motion carried unanimously.

**Minutes approval:**

**MOTION Abrath/Babcock** to approve the previous meeting minutes from October 27th, November 2nd, November 8<sup>th</sup> joint meeting with PUC and November 8<sup>th</sup> Village Board special meeting with change to wage schedule from November 2<sup>nd</sup> (remove increase at retirement for lineman).

Salmon inquired as the motion at the last meeting was to approve the wage schedule as presented, with the exception of two changes to Becker and Salmon and the step increases for all to be in phases (no mention in the motion of the change to lineman). Haynes indicated there may have been confusing before going in to closed session (before Salmon was excused). Salmon brought up the Wage Schedule that was used in closed session and reminded the Board that before she was excused from that portion of closed session, she pointed out that area of the spreadsheet, indicating the unique area of the document. Open discussion on the matter over removal of the increase when the lead lineman retires and the current lineman takes the lead. Motion carried unanimously.

**Comments from the Floor:** Barry Pufahl would like the Village to send a thank you to Deanne Sasak for assisting with taking care of Jenny Wren Park.

**Communications & Reports:**

- **Angie Williams Cox Library Report** – Trustee Chapman reported that at the last meeting the budget was discussed; they are grateful of the additional amount given by the Village; check out there Facebook page for the many events they are offering; collecting recycled bags for a bench.
- **EMS Report:** Trustee Abrath reported all EMS departments in the area are shorthanded; however, Pardeeville is doing ok with staffing. They have been very busy and are always looking for people – will pay for training and schooling needed. Working with Town of Pacific and Village of Cambria to try and extend services and agreements.
- **Columbia County Sheriff Report:** Report was reviewed; Sgt. Haueter was present to answer any questions. Trustee Babcock pointed out one item regarding a renter leaving their cats; an example of what can happen and why we are bringing back discussing the Humane Society Contract again. Discussion on alternate side parking and the holidays – unless a concerning snow fall, consideration to be more lenient during these times for citations.

- **Columbia County Supervisor report:** Supervisor Pufahl was present and stated the budget had passed. He had a copy of the 280-page budget should anyone be interested in reviewing it.
- **Clerk Report:** report was reviewed no questions asked.
  - **Receipts** – report was presented and reviewed; Clerk pointed out the grant received from the League for the park in the amount of \$1700. Salmon suggested the funds could be used towards replacement of the water fountains that were destroyed from vandalism.
  - **Financials** – reports were presented and reviewed; asked if there were any items to be pointed out – Clerk/Treasurer stated we have been keeping everyone up to date throughout the budget process.
- **DPW/Administrator Report** – Report was reviewed. Nicole Miller from IKWE joined remotely as there had been a meeting between the Village, MSA, IKWE and the Attorney on how to have the senior center and senior housing facility be adjoined but owned independently. Attorney Johnson suggests we move forward with a condominium association agreement and if the board is open to it; will be discussed at the next meeting in December. Next was discussion on the street sweeper in need of repair. Salmon reported cost of repair and new sweeper, recommends at this time we look into repair and have utilized the Village of Wyocena for assistance in the meantime. At the request of a trustee; Salmon met with Scott's Construction and had them quote out the maintenance type of roadwork shown on the 2022 project schedule. She has also given them our PASER ratings to see what they could do as far as pricing on an entire program. Currently they are higher than the County; however, they offer a warranty, value added services (PR) and more flexibility. Salmon recommends we utilize the county in 2022; but consider looking into Scotts for chip seal and crack fill work, while still utilizing the County for mill/overlay and paving work going forward.

#### **OLD Business**

##### **Humane Society Contract**

After discussion on cancelling contract for 2022 this item was brought back for further consideration. Costs of contract over the years as well as what is charged for pet licensing was presented to the board. The Humane Society will not take dogs unless there is a contract in place and that is in a situational basis. In 3 years, we have only had 1 dog from the Village have to go over there. Residents were present to discuss the cat problem we have in town and ideas for how to curb the strays. It was suggested we form a task force to take up a cat management program and many were in favor of this. Residents feel people are dumping their cats in the park with the assumption they will find a home; consider a sign that states anyone found dumping a cat will be fined. Further discussion on raising pet licensing fees; getting residents to license their cats; and asking the local vet for a discounted fee to spay/neuter stray animals. One other suggestion was to have a humane animal officer on staff to assist with catching animals and making sure they are getting spayed/neutered to control the population. All of these items can be considered by the group formed over the next several months.

**MOTION Chapman/Balsiger to put 2022 contract back in place and in the budget. Motion carried unanimously.**

##### **Yard waste site relocation**

In working with the EMS Commission on the possibility of relocating the site to their property; the commission wanted to know if the Village would consider leasing the land vs. purchasing it. There would need to be an agreement in place stating the Village could recover the cost of improvements made should down the road the EMS Commission would need to cancel the lease. This will be worked out and presented to the board at a future meeting should they be open to the idea of leasing.

**MOTION Balsiger/Abrath to pursue the use of the EMS location and work on a lease agreement should the Commission approve at their next meeting. Motion carried unanimously.**

### **Spectrum phone and internet for Village locations**

This was brought back as the cost was adjusted to cover headsets for office staff and determine increase after the 1<sup>st</sup> year of contract for internet. Costs and estimated cost savings were provided to the board.

**MOTION Possehl/Chapman to move forward with Spectrum services. Motion carried unanimously.**

### **NEW Business**

#### **Ehlers presentation on projected borrowing for projects in 2022**

Jon Cameron and Lisa Trebatoski from Ehlers were present to provide information on what another borrowing would look like for 2022 with the infrastructure projects needed for the developments as well as the electric derrick truck and phase 1 of the electric substation improvements. They provided information on the Villages borrowing capacity as well as options to defer principal payments (not interest) until the developments take off. Should we move forward we would be looking at a pre-sale report in the Spring, resolutions for borrowing and preliminary authorization in March and a sale in April. This would allow for the Village to receive funds by May. Discussion on costs for the road projects and when phases are scheduled to be completed. Trustee Abrath pointed out that after a discussion with DeYoung from MSA we should pursue phase I and then see where things go; before we jump into phase II.

**For discussion/information only no formal action taken.**

#### **Approve Village 2022 Levy amount**

The Village levy was presented to the board; a .94% increase over 2021.

**Motion Abrath / Possehl to approve 2022 levy amount. Roll call vote: Motion carried unanimously.**

#### **Approve the 2022 Village General Fund budget**

The budget was presented; changes to public works equipment to cover sweeper repair and add back the Humane Society contract.

**Motion Babcock/Abrath to approve Village 2022 general fund budget. Roll Call Vote – motion carried unanimously.**

#### **Approve the 2022 Electric utility budget**

The budget was presented; removed the increased wage for the lead lineman transition roll (2,100 hours which would have been effective 01/14/22) in the budget.

**Motion Abrath/Holtan to approve the 2022 Electric utility budget. Roll Call Vote – motion carried unanimously.**

#### **Approve the 2022 Water Utility budget**

The budget was presented; changes to equipment expense to cover sweeper repair.

**Motion Abrath/Possehl to approve the 2022 Water utility budget. Roll Call Vote – motion carried unanimously.**

#### **Approve the 2022 Sewer utility budget**

The budget was presented; changes to equipment expense to cover sweeper repair.

**Motion Holtan/Abrath to approve the 2022 water utility budget. Roll Call Vote – motion carried unanimously.**

#### **Approval of the bills**

The bills were presented for approval.

**Motion Abrath/Babcock to approve the bills as presented. Roll Call Vote: motion carried unanimously.**

**Adjourn:** The meeting adjourned by Possehl at 9:37 p.m.

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Jennifer Becker, Clerk/Treasurer

Approved 12/7/2021