

**Clarion County Career Center  
Joint Operating Committee  
November 19, 2024 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on November 17, 2024 at 7:00 p.m. by Todd MacBeth, Chairperson.

Members present were: Heidi Byers, Brady Feicht, Garret Carulli (alt), Todd MacBeth, Jason McMillen, Chris Mogus, Lisa Norbert, Gary Sproul, and Terry Sweeney.

Members absent: Rick Best, Kevin Johnson, David Lewis, Winfield Lutz, Jeffrey Powell, and Abby Simcheck.

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record and Crissy Long, Board Secretary/Confidential Administrative Assistant.

Community members present: None

**Public Comment Period:**

None

**Committee Reports:**

None

**Agenda:**

On a motion by Brady Feicht seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the October 28, 2024 meeting with the addition to XI Personnel B.

**Minutes:**

On a motion by Brady Feicht seconded by Lisa Norbert with all members voting in the affirmative, **IT WAS RESOLVED** to approve the October 28, 2024 regular meeting minutes.

**Financial Reports:**

On a motion by Terry Sweeney, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for November 2024, the Activity report for October 2024, and the Treasurer's report for October 2024.

**Other/New Business:**

None

**Executive Session:**

On a motion by Brady Feicht seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items at 7:04 pm.

A. Personnel

On a motion by Brady Feicht seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to return to the General Session to discuss Personnel items at 7:16 pm.

**Personnel:**

On a motion by Terry Sweeney, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to approve one and one-half (1.5) unpaid days for employee #6379.

On a motion by Brady Feicht, seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to approve Tricia Brady to be placed on the substitute list pending receipt of all necessary clearances.

On a motion by Garret Carulli, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the School Police Officer job description containing the addition discussed during executive session as follows: communicate with the School Police Officers from the sending districts regarding student incidents.

**Travel:**

None

**Policy:**

On a motion by Brady Feicht seconded by Terry Sweeney with all members voting in the affirmative, **IT WAS RESOLVED** to approve the second reading of Policy #235.1 Surveys.

On a motion by Brady Feicht seconded by Jason McMillen with all members voting in the affirmative, **IT WAS RESOLVED** to approve the second reading of Policy #807 Opening Exercises/Moment of Silence/Flag Displays.

On a motion by Brady Feicht seconded by Garret Carulli with all members voting in the affirmative, **IT WAS RESOLVED** to approve the first reading of Policy #626 Federal Fiscal Compliance

On a motion by Brady Feicht, seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve the first reading of Policy #236.1 Threat Assessment

On a motion by Brady Feicht seconded by Terry Sweeney with all members voting in the affirmative, **IT WAS RESOLVED** to approve the first reading of Policy #235.1 Surveys and Policy #607 Tuition Students

On a motion by Jason McMillen seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve the first reading of Policy #805.2 School Security Personnel

**Considerations:**

On a motion by Jason McMillen seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to approve the fall OAC minutes; the donation of an exterior door, fascia, and shingles from SMI Homes to Construction Technology; the donation of Cisco switches from Kronospan, Inc. to Computer Networking; the donation of various tools from an anonymous donor through The Clarion Kindness Project and Jackie Griebel to Automotive Technologies; the donation of oil filter wrenches from CarQuest, wheel weights and a tire patch/plug kit from NAPA, and a tire patch/plug kit from Good Tire to Automotive Technologies.

On a motion by Garret Carulli seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to approve the quote from Hardware Specialties of DuBois, LLC for a door lockset and installation in the amount of \$1,149.

Due to the lack of a motion, **IT WAS RESOLVED to** dismiss the consideration for Amos Rudolph Architecture, LLC to provide architectural services for the roof replacement project.

**Old Business:**

- A. PA System Update - system update is complete with proper functioning.

**Director's Report – Traci Wildeson:**

- Support Staff contract negotiations will begin in Jan/ Feb need committee. JOC members who are willing to be a part of the negotiation team, please email Traci.
- School Police Officer advertisement will run through 12/2/24.
- Currently waiting on response to three (3) grants - Competitive Equipment, Supplemental Equipment, and

- Kronospan.
- Program Highlights
    - Culinary is working with Jackie Griebel with the Clarion Kindness Project to prepare 50 meals for residents at the Liberty Towers. Meals were prepared in October and will again be prepared in January and the spring. The Clarion Kindness Project pays for the ingredients.
    - The modular home that the Construction Technology students are building is moving along and should be complete end of winter/ begin of spring.
    - Two culinary student won Pumpkin Contest sponsored by ProStart.
    - A group of Culinary students submitted the Mystery Box Contest, which our students have won the past 2 years.
  - CCAC Welding class is going well; 13 Career Center students are enrolled in the program.
  - Auto Technology students serviced Clarion's fleet of vehicles; they will repeat this again in 6 months.
  - SBDC Entrepreneur class to begin in January; 6 classes planned. Class will introduce students to facets of creating a business plan, marketing, accounting/bookkeeping, and management.
  - Veterans Day recognition this year was revamped. Staff brought in memorabilia that was displayed in the lobby for students to see. Students researched the various branches of services and created educational posters that were displayed in the lobby as well. Pictures and a video were uploaded to Facebook.
  - Crissy Long is organizing a Career Center Calendar Fundraiser that will highlight each program. Due to sponsors being obtained for each month of the calendar, the fundraiser will provide a 100% profit. The funds will be used for the Senior Recognition Night and Student Activities.
  - Student Congress having a food drive for Thanksgiving.

**Superintendent of Record – Dr. David McDevitt:**

- Election results of the house and senate were provided. The changes may result in less federal oversight of education. Federal funding changes is a concern with less oversight.
- USDA changes to begin 2027-2028 school year regarding the elimination of automated fees associated with school lunch accounts.

**Announcements:**

- A. Committee: Strategic Planning: **Tuesday 12/17/24 at 6pm**
- B. Regular JOC meeting for December 2024: **Tuesday 12/17/24 at 7pm**

**Adjournment:**

On a motion by Terry Sweeney, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 7:44 p.m.

Respectfully submitted,

Crissy Long  
J.O.C. Secretary