



# NEWSLETTER



August 2017  
Volume 9 Issue 8

## Massac County Housing Authority

Office Phone

(618) 524-8411

Emergency  
Phone

(618) 638-2739

### Director's Report By Paul McKnight

**The HUD inspection** will be held **the week of August 21, 2017**. It is that time again! It happens every two to three years, and it has been three years since our last one. These inspections are very important and we must be very ready. So please notify us soon as possible of anything not working in your apartment. If you have a fan in your apartment you must have the cover on it so that the blade would have no chance of hurting anyone. Even if the fan is not plugged in and currently running, if the fan is present without the cover it is a write up. Please make sure that one window in each room is accessible and that there is no blockage from anyone needing to get out that window in case of an emergency. Please make sure that all windows are able to open and close and that we can get to them to test them the week of the inspection. Please make sure oven is working and there is nothing in the oven. All stove burners must be working, they will be tested as well, so please have your stove top clear for us.

Be sure to start letting us know if there are any holes in the walls or doors, any doors not latching, any water facets leaking (even small leaks), any electrical plug in covers that are cracked, gapped from wall, or missing. If you are missing globes for any light fixtures, be sure to let us know now. There should be nothing in front of your breaker box that would interfere with the inspector checking the breaker box. Be sure to not litter the grounds and have no furniture outside exceeding two lawn chairs. Be sure there is no broken glass anywhere in the apartment or outside of the apartment.

Calling us the day before or the day of the inspection often does not give us enough time to make any repairs before the inspection begins. Notifying us during the inspection of any apartment problems only brings attention to them at a time where we are unable to resolve the issue.

If you have any questions, please call the office.

Terminated one lease for nonpayment of rent.

I want to encourage you to be conservative on utility usage. There are many ways to conserve on utilities. Some of the common ones are:

- Turning off lights when not needed.
- Turning your thermostat up in the summer and down in the winter.
- Taking shorter showers
- Not allowing water to run while brushing your teeth.
- Shutting doors and closing curtains.



**School Supplies** -- Parents can continue to register their children for school supplies for the upcoming school year. Children must be on the lease. **Grades K-12**. Parents may call or come by office providing the children's name, age and name of school. Office number is 618-524-8411. **Deadline for registering is August 4th. Supplies can start being picked up on August 11th.**

**ECHO Scholarship** opportunity available for Fall classes as long as you are registered for fall classes in the Fall semester. There is an application process. Please contact the MCHA office for an application. Deadline to turn in application is August 24, 2017 at 3:00pm

**GED Program** at Spence Community Room starts Tuesday, August 22 at 9:00 am. The program will run on Tuesdays and Thursdays from 9-noon. Classes are free. To enroll call 618-634-3222.

**The HUD-mandated non-smoking policy will start to become enforced on July 1, 2018. That is 11 months from now before implementation. You will be provided information regarding this policy at your annual appointment.**

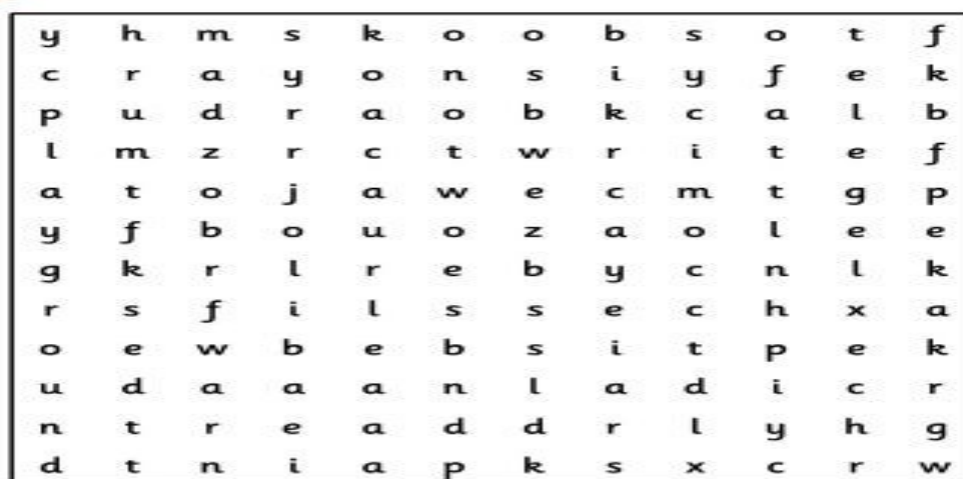
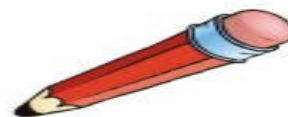
Calendar :

**August 1: August rent due**

**August 21-25 HUD Inspection**



## Back to School Word Search



blackboard	books	classroom	crayons
desk	friends	paint	pencil
playground	read	table	teacher
tous	whiteboard	write	

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**Editors: Paul McKnight and Jamie Emerson**







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