

West Groton Water Supply District
Minutes of the Monthly Meeting
April 8, 2025

The meeting was called to order @ 1:00 PM. The following were in attendance:

Bob Blood, Jason Kauppi, Josh West, Commissioners
Paul W. Curtin, General Manager
Dawn Priest, Treasurer

Review of the Monthly Minutes: March 2025 Monthly Minutes were approved and accepted.

Review of Monthly Invoices/Treasurer's Report: March 2025 invoices were approved and accepted.

Review of Profit & Loss Statement: The Profit & Loss Statement for 07/01/24 – 03/31/2025 was approved and accepted.

Report of the General Manager

- The Annual Statistical Report is done. Our gallons per day per capita is 59 gpd. DEP requires us to be under 65 gpd. Unaccounted water is 1.6% well under the DEP allowance of 10%.
- The CCR/Water Quality Report – has been completed, will be posted on our website, a notice will go out in the April bills notifying the customers, and will be delivered to town hall and West Groton businesses on April 11th.
- Town Forest has been tested for PFAS and came back within the allowed limits. DEP just sent a new sampling schedule.
- Hayes Woods (off Pepperell Road) has been chlorinated, tested and passed. Two services were installed. Meters will be added this week.
- The 142 Townsend Road home meter will be installed this week.
- Bluebird Lane installations are complete. The hydrant at the cul-de-sac just needs to be turned.
- The DEP Sanitary Survey is scheduled for May 14th.
- Water restrictions will start May 1st. This is part of the permit process for registration of the wells. A notice will be posted online.
- The driver's seat of the service truck was replaced.

Other Business

- David Doneski tentatively rescheduled our meeting to April 14th to go over outstanding matters.
- The Warrant should be ready to be signed at our May Monthly meeting, if the meeting with Attorney Doneski takes place as planned.
- Dawn signed all the paperwork for the FY26 health insurance renewals and submitted it.
- The final copy of the audit came in and has been filed with the state. Dawn is working with CBIZ to finalize any adjusting entries.

- At our next monthly meeting, Dawn would like to review our fee schedule for F/Y 2026 to look at implementing some fee increases which has not been done in at least 8 years (since she started here).

As there was no further business, a motion was made and seconded to adjourn the meeting at 1:45 PM.

Respectfully Submitted,

Lisa M. Dearth
Clerk