

MINUTES – Executive Committee Meeting

1/17/2019 – 11:00AM – Lumberjack Office

Present: Bob Hermes, Wayne Plant, Claudia Baker, Yvonne Van Pembrook, Dave Solin. Staff: Paul Mueller & Tracy Beckman

1. Call to Order at 11:12am
2. Motion by Plant/Baker to approve the agenda with the addition of 'Attorney Outcome' added. Motion Carried.
3. Shared Expense by State RC&Ds for Instrumentl – Solin/Plant moved to approve \$225/year subscription to Instrumental (a grant finding website) for one year provided the other three active RC&Ds participate. This led to a discussion regarding our membership to the National Association of RC&Ds since being a member of the NARCD gives access to Grant Station (a website for government grants.) Baker/Solin moved to add membership in the NARCD to the council meeting agenda for 1/31. Beckman is directed to find out their current membership statistics, ie: how many member RC&Ds (64), Circle of Diamond Members (17 from 2016 & they have failed to list Lumberjack) , regional associations (went from seven to three but the seven still listed on the website) how many member state associations (unable to find this.)
4. FIA ITEMS –
 - a. Employee Items – Mueller explained the two newest employees are working out well
 - b. Other FIA Items – Mueller explained the status of the Bayfield County plots. He also said USFS may ask Lumberjack to take some of their plots since they'll most likely be behind due to the shutdown and other factors. VanPembrook/Plant moved to give authority to review a contract with Bayfield County to Mueller, Beckman and Hermes and then have Hermes sign if he approves. Mueller was encouraged by the Committee to continue training to become a DNR plan writer.
 - c. Hermes explained there was an employee spousal inquiry received by Paul which prompted a visit to our attorney. The spouse questioned Lumberjack's policy to pay comp time instead of overtime for employees that work more than 40 hours per week. The attorney confirmed that because Lumberjack is a 501c3 non-profit organization, they are exempt from the law requiring overtime.
5. 2019 Budget Review/Recommendation – Members reviewed line items. Baker/VanPembrook moved to accept the 2019 proposed budget and recommend it to the entire council as is. Motion Carried. Motion by Baker/VanPembrook to offer council members half the price (up to \$25) of one item of Lumberjack logo'd apparel (marketing expense.) Motion Carried.
6. 2019 Plan of Work – Members reviewed the plan and recommended a couple edits and to submit to the full Council for approval.
7. 2020-2024 Area Plan – Beckman explained the current 5-year plan expired at the end of 2018 so a new one is due. It was decided to skip 2019 and write the plan 2020 to 2024 to coincide with the FIA contract. If the FIA contract is not renewed, the plan will look a lot different.
8. Personnel Policy Updates - Solin/Baker moved to send the policy with the noted changes to the Council for approval.

9. Evers Letter – The committee decided to base what we send in an introductory letter, on what the State Association decides to send at their meeting on 1/24/19.
10. Central Location – After discussing the pros and cons, the Committee decided not to suggest any changes to the current system of rotating the location of council meetings alphabetically by participating counties.
11. Sustainable Forestry Conference – The conference is April 4th. Hermes cannot attend so Solin will open the conference on behalf of Lumberjack and the planning committee. Plant, Beckman, Mueller & another staff will attend.
12. Council Meeting Agenda – Members reviewed the agenda and made a few changes.
13. Adjourn – the meeting adjourned at 1:57pm



Submitted 1/17/2019 by Yvonne Van Pembroke, Secretary