

Loch Haven Senior Living Community

701 Sunset Hills Drive, Macon, MO 63552 Phone 660-385-3113 Website www.lochhaven.com
Equal Opportunity Employer
Employment Application

EMAIL ADDRESS _____

DATE _____

Name _____

Date of Birth _____

Last

First

Middle Name

Address _____

Phone number _____

Street address

Apt/Unit #

SS# _____

City

State

Zip Code

Position applied for: _____

If under 18 years old, can you provide required proof to work? _____

Yes

No

Are you currently employed? _____

Yes

No

Date available to start: _____

May we contact your present employer? _____

Yes

No

Have you ever worked here before? _____

Yes

No

If yes, when? _____

Have you ever been convicted of a crime? _____

Yes

No

If yes, explain? _____

(Pursuant to Missouri revised Statutes 600.317, all applicants are required to disclose their criminal history. Convictions will not necessarily disqualify applicant from employment.)

Are you prevented from lawfully becoming employed in this country? _____

Yes

No

(If hired you will be required to submit documents sufficient to establish employment authorization and identify in compliance with, the immigration reform and Control Act of 1986.)

List the states you have lived in: _____

Available to work:

Full time (30-40 hrs./week) _____

Part time (20 hrs./ week or less) _____

12 hr. shifts _____

8 hr. shifts _____

Days _____

Evenings _____

Nights _____

Education

High School _____

Years completed _____

College _____

Years completed _____

References

Please list two references

Full Name _____ Relationship _____
Address _____ Phone _____

Full Name _____ Relationship _____
Address _____ Phone _____

Previous Employment

Company _____ Phone _____
Address _____ Supervisor _____
Job Title _____ From _____ To _____
Responsibilities _____

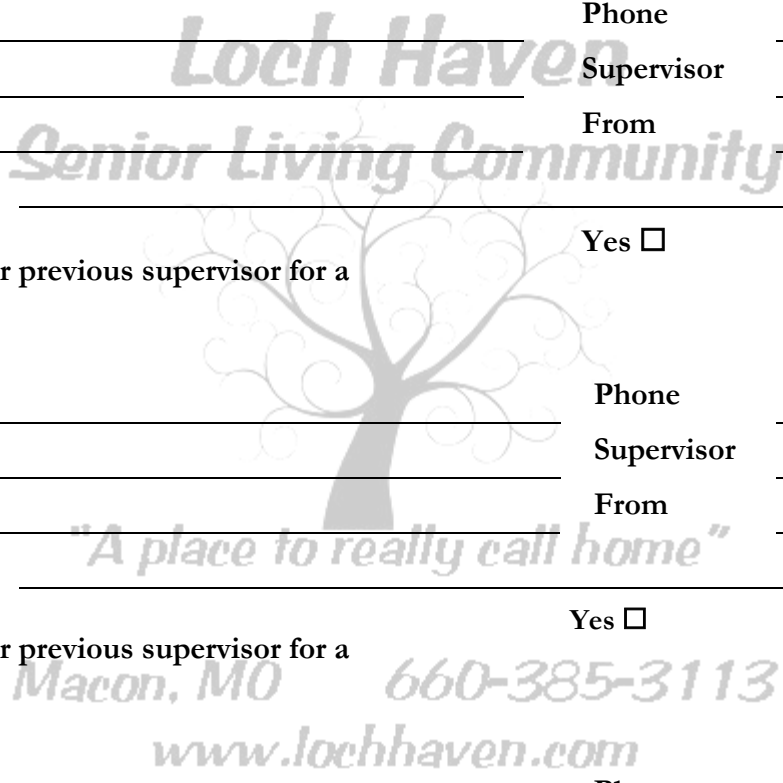
Rate _____ Yes No
May we contact your previous supervisor for a reference?

Company _____ Phone _____
Address _____ Supervisor _____
Job Title _____ From _____ To _____
Responsibilities _____

Rate _____ Yes No
May we contact your previous supervisor for a reference?

Company _____ Phone _____
Address _____ Supervisor _____
Job Title _____ From _____ To _____
Responsibilities _____

Rate _____ Yes No
May we contact your previous supervisor for a reference?



Summarize special job-related skills and qualifications acquired from previous employment or other experience:

Referral source: (circle one that applies)

Advertisement, Friend, Relative, Walk-in, Employment agency, Radio, Facebook, other:

Military Service

Branch

From

To

Disclaimer and signature

This institution does not discriminate in hiring or any other decisions on the basis of race, color, sex, citizenship, national origin, ancestry, Vietnam era veteran status, or on the basis of age or physical or mental disability to perform the work required. No question on this application is intended to secure information to be used for discrimination.

I voluntarily give this institution the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation and release from all liability or responsibility all persons, companies or corporations supplying such information. I consent to take the physical examination, and such future physical examinations as may be required by this institution at such times and places the institution shall designate. I understand that the offer of employment may be contingent on passing the physical examination which relates to the essential duties I would be required to perform.

I understand that my employment is at will, and that either party is free to terminate relationship at any time without cause. I also understand that my employment may be terminated for all misstatements or omissions of facts appearing on this application form.

I understand that I am required to abide by all rules and regulations of Loch Haven. I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date
