



REFRESH Lam Moi Retreat Center

Mailing Address:

P.O. Box 1287

Somerville, TX 77879

979.218.4756

visionpartner@refreshlammoi.org

Physical Address:

165 Fleming Street

Somerville, TX 77879

www.refreshlammoi.org

Customer Name: _____

Customer Telephone: _____

Customer Email: _____

Customer Mailing Address: _____

Group Size: _____

Event Type: Over-Night Rental/Number of Nights: _____

Dates Requested: _____

The REFRESH Lammoi Retreat Center shall henceforth be known as “The Center”. {INSERT GROUP NAME} shall henceforth be known as “The Group.”

FACILITY AMENITIES:

Beautiful, spacious facility in country glory! Wrap around porch, large patio and upper deck, fully-equipped kitchen with microwave plus seating for 17, stove, refrigerator; 4 toilet stalls, 6 full/individual showers, 28 full size twin beds, tranquility room, small group break-out spaces, large group area, grilling station, fire pit, tanning/lounge area, 5-7 min from gorgeous lake Somerville, spacious backyard within enchanting setting. Facility photos available at www.refreshlammoi.org

CENTER OVER-NIGHT RENTAL RATES: The more, the merrier!

Groups 1-14: \$475/night

Each additional person: \$25

***Room access will be unlocked based on indicated group size. Facility capacity is 28 people.**

OVERNIGHT RENTAL DEPOSIT: The Center has determined to courtesy hold the specified facilities for 7 days for your tentative stay. If we have not received this signed contract with said non-refundable deposit paid by credit card by {date}, we will then release the commitment for general booking to other parties. You are welcome to check back to determine if your desired dates are still available if interested at a later time.

Non-Refundable Deposit: \$250.00

Your non-refundable \$250.00 deposit will go towards your final payment. The non-refundable deposit is NOT transferrable to a different date unless approved by Center.

OVERNIGHT CLEANING/REPLACEMENT FEE:

Non-Refundable Base Cleaning Fee: \$100.00

***Please note that an additional cleaning fee will be assessed to the credit card in file in the amount of \$300 if The Center is not left properly cleaned.** Inventoried items and/or the cost to return equipment/furniture to its original location will be billed to customer at no less than \$300.00. The card will be assessed the cost of replacement for broken, missing or damaged items.

OVERNIGHT GUEST GENERAL CHECK-IN/OUT

Over-night Rental Check-In time: 3:00PM

Over-night Rental Check-Out time: 11:00 AM

Each Additional Hour: \$100/hour

*Check-in/Check-out times may be adjusted to fit renter’s specific needs based on The Center’s availability.

For your convenience, secure link <https://www.refreshlammoi.org/rental-deposit.html> will allow you to make all rental payments. Please indicate rental payment in comment section.

Your final payment must be made no later than 3 weeks prior to your stay. If we have not received your final payment by the determined date, we will release the commitment to general booking.

PRIVATE EVENT DAY RENTAL: This is a private facility rental based on availability between the hours of 8:00 AM-12:00 AM on a designated day. The event rental rate for access to indoor/outdoor facility amenities is:

\$375.00	6-Hour Rental
\$725.00	12-Hour Rental.

PRIVATE EVENT DAY RENTAL DEPOSIT:

Non-Refundable Deposit: \$250.00

Your non-refundable \$250.00 deposit will go towards your final payment. The non-refundable deposit is NOT transferrable to a different date unless approved by Center.

The Center has determined to courtesy hold the specified facilities for 7 days for your tentative stay. If we have not received this signed contract with said non-refundable deposit paid by credit card by {date}, we will then release the commitment for general booking to other parties. You are welcome to check back to determine if your desired dates are still available if interested at a later time.

PRIVATE EVENT DAY RENTAL CLEANING/REPLACEMENT FEE:

Non-Refundable Base Cleaning Fee:

\$100.00 6-Hour Rental
\$200.00 12-Hour Rental

***Please note that an additional cleaning fee will be assessed to the credit card in file in the amount of \$300 if The Center is not left properly cleaned.** Inventoried items and/or the cost to return equipment/furniture to its original location will be billed to customer at no less than \$500.00. The card will be assessed the cost of replacement for broken, missing or damaged items.

CHECK-IN/OUT TIME:

*Check-in/Check-out times may be adjusted to fit renter's specific needs based on The Center's availability.

Each Additional Hour: \$100/hour

GENERAL INFO:

REFRESH REWARDS: REFRESH board members, monthly vision partners, and volunteers, please inquire regarding your discount.

***Discount does not apply to base cleaning fee of \$100.**

PAYMENT INFO:

For your convenience, www.refreshlammoi.org (Facility Deposit) will allow you to make all rental payments. Your final payment must be made no later than 3 weeks prior to your stay. If we have not received your final payment by the determined date, we will release the commitment to general booking.

GENERAL LIABILITY: The Center maintains a general liability insurance policy however, groups are required to furnish a copy of their **General Liability Policy Declaration** page with the signed contract. The Group agrees to indemnify, defend and hold harmless The Center, it's volunteers, staff, officers, trustees, Board of Directors and Executive Team from and against any claim, action, cause of action, liability, loss, damage or expense, including reasonable attorney's fees, to the extent caused in whole or in part by the negligent or willful act or omission of the Group or its contracted service providers. It is a requirement of The Center to have at least one responsible adult, 21 years or older be present at all functions during the contracted period. The Group agrees to take full responsibility to the extent permitted by the laws and constitution of the State of Texas for any and all damage to The Center premises, facilities, and or personnel by the Group's attendees or outside contractors. The Center is not responsible for any loss or damage no matter how caused to any samples, displays, equipment or personal effects brought into The Center by the Group.

CANCELLATION INFORMATION:

Notice of cancellation must be received in writing by The Center. Emails with a confirmed response from a Center manager are acceptable or via certified mail. The Group agrees that the following schedule represents the amount of liquidated damages to be paid by the Group in the event the Group cancels the Agreement.

Any cancellation within any timeframe: Non-refundable deposit. Non-refundable base cleaning fee.

Cancellation between 8-14 days: Non-refundable deposit PLUS 25% of balance.

Cancellation 7 days or less: Non-refundable deposit PLUS 50% of balance.

Cancellation due to extreme and dangerous inclement weather or other natural disasters may be waived at the discretion of the Executive Director.

PACKING SUGGESTIONS:

- ___ A train track near the property. Please make sure your party is aware so that they can prepare with ear plugs, music or other noise canceling devices. Also, lighter sleepers may want to sleep toward the front of the center.
- ___ Bug spray
- ___ Linen to fit a twin bed.
- ___ Comfortable shoes
- ___ Towels and Toiletries
- ___ Meals Plan/Snacks

FOOD, BEVERAGE, & ACCOMMODATIONS:

You are welcome to use the kitchen in The Center. There is a stove/oven, microwave, and full-sized refrigerator for your use. Please be aware that a cleaning fee will be assessed to the credit card in file in the amount of \$300 if the kitchen/stove/oven/refrigerator is not left clean and items returned to their proper location.

This is a non-smoking property therefore smoking is prohibited inside the Center and anywhere on The Center property. If smoking is detected, there will be a \$300 assessment

No pets are allowed in the center. If a pet is detected, there will be a \$300 assessment.

CONFIRMATION: The Agreement contains the entire understanding of both parties and supersedes any and all prior written and oral agreements. This agreement, when signed by both parties, is a binding and enforceable Agreement and may not be modified except by the written consent of both parties.

CONDITIONS OF ACCEPTANCE: Please retain a copy for your files and return a signed copy to the center. Email is acceptable. Amendments or modifications to the terms herein must be accepted and approved by the Executive Director of The Center or designated officer. It is our understanding that the individual's signature that appears below has been authorized and empowered by your group to legally commit the group to this Agreement and further understands this Agreement is legally enforceable under the laws of the State of Texas. The Center accepts all major credit cards and or checks as forms of payment for deposit. Additionally, we also require a credit card remain on file until your account is paid in full. There will be nothing charged to the account unless there are damages or an unpaid balance beyond our terms and conditions.

General Liability Declaration Page: RELEASE AGREEMENT & WAIVER OF INSURANCE FOR REFRESH LAMMOI RETREAT CENTER

Our group event is being held at building and on the property of The Refresh Lammoi Retreat Center. Our group understands that there are inherent risks involved in attending an event surrounded by land and participating in activities that pose certain risks to our attendees and guests. We agree to comply with the safety standards set forth by The Refresh Lammoi Retreat Center including a 20 mph speed limit, water safety guidelines, equestrian guidelines, only supervised campfires, no lake swimming, walking with others on only marked trails, and other outdoor safety guidelines outlined by The Refresh Lammoi Retreat Center.

<INSERT GROUP NAME HERE> shall indemnify, defend and hold harmless The Refresh Lammoi Retreat Center and their respective officers, directors, employees, agents, and representatives from and against any and all claims, demands, causes of action, losses, liabilities, damages and expenses (including reasonable attorney's fees and costs) arising out of or in connection with any allegations brought against The Refresh Lammoi Retreat Center and their respective officers, directors, employees, agents from any cost and expense (including reasonable attorney's fees) arising out of the use of the premises or property of The Refresh Lammoi Retreat Center by the undersigned.

Date

Name of Group

Signature of Authorized Group Representative