

APPROVED

Arrowbear Park County Water District

Regular Meeting

March 17, 2022

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held March 17, 2022, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Director Terisa Bonito
Director Sheila Wymer
Director Pat Oberlies

Directors who were absent:

Vice President Rickey Weber

Also present were the following:

General Manager Huff
Secretary Rimmer
Interim Chief Lindley
Field Operations Supervisor Weber

Visitors who were present:

Paul Miller

Open Session

President Bunyea called the meeting to order. Interim Fire Chief Lindley led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Bonito, Bunyea, Oberlies, & Wymer. Director that was absent: Vice President Weber.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Wymer. After a brief discussion regarding the expenses and budget for the month of February, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bonito, Bunyea, Oberlies, Wymer

Nays: None

Abstain: None

Absent: Weber

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly repairs for February. There were 5 customer requests to turn off/on water, 3 District initiated shut-offs, 0 District equipment repairs, 0 meters replaced, 0 meters read/re-read, 2 main repairs, 0 service line repairs, 0 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 4 new owners, 3 liens filed, 2 liens released, 39 shut-off notices, 3 non-

payment shut-offs, and 6 turn-ons after water shut-off. Field Operations Supervisor Weber also detailed the vehicle maintenance the Technicians were performing.

- B) Interim Chief Lindley reported on the Fire Department calls for the month of February. There were a total of 5 calls, 4 were in the District, and 1 was out of the District. Interim Chief Lindley also reported on the department's participation in the Heritage Fire and invited the Board to the Fire Fighter's Academy Graduation on Saturday, April 30, 2022 at 4:00 PM at the Arrowbear Lake Fire Station.
- C) General Manager Huff reported to the Board that the District turned up the water to Running Springs Water District, that he attended a webinar about mutual assistance Districts can provide to each other, that the District received the Wastewater Arrearages payment from State Water Resources Control Board and the amounts were applied to the accounts who were behind during the allotted time set forth by the State Water Resources Control Board. General Manager Huff concluded his report by discussing the options for the District's renewal of property and liability insurance.

President Bunyea excused any individuals who were not required for the balance of the meeting.

DISCUSSION / ACTION ITEMS:

A) Fire Department

1. Interim Chief Lindley discussed Fire Department SOP 3602 District Coverage changes. Motion to approve the revisions to Fire Department SOP 3602 District Coverage was made by Director Bonito. Second was by Director Wymer and passed by a unanimous vote.

Ayes: Wymer, Oberlies, Bunyea, and Bonito
Nays: None
Abstain: None
Absent: Weber

2. There was a discussion regarding the addition of Fire Department SOP 2020 Tobacco or Vaping Products Use. A motion was made to approve the new Fire Department SOP 2020 Tobacco or Vaping Products Use policy by Director Bonito, seconded by Director Oberlies and passed by unanimous vote.

Ayes: Wymer, Oberlies, Bunyea, and Bonito
Nays: None
Abstain: None
Absent: Weber

B) General Manager Huff

1. There was a presentation of the Sewer Rate Study preliminary rate options as prepared by the Rural Community Assistance Corporation (RCAC). There was no motion and no action taken by the Board.

C) Board

1. There was a discussion regarding submitting the proposed water and sewer rate increases to the District customers and authorizing General Manager Huff to initiate Prop. 218 notification and the hearing process with Prop. 218 Public Hearing to be held at the Regular Board Meeting on June 16, 2022. The Board

proposed putting forth Option #1B (Base Rate Increase / Inflation Increase Evenly Divided over Years 1 – 5), for the water rate increase. Motion was made to propose these water rate increases to the District customers and authorize General Manager Huff to initiate Prop. 218 notification and hearing process with the Prop. 218 Public Hearing to be held at the Regular Board Meeting on June 16, 2022 by Director Wymer and seconded by Director Bonito and passed by a unanimous vote.

Ayes: Wymer, Oberlies, Bunyea, and Bonito
Nays: None
Abstain: None
Absent: Weber

The Board proposed putting forth Option #1 (Primary Base Rate Increase and 3% Inflation Increases evenly divided over Years 1 – 5), for the sewer rate increase. Motion was made to propose these sewer rate increases to the District customers and authorize General Manager Huff to initiate Prop. 218 notification and hearing process with Prop. 218 Public Hearing to be held at the Regular Board Meeting on June 16, 2022 by Director Bonito and seconded by Director Wymer and passed by a unanimous vote.

Ayes: Wymer, Oberlies, Bunyea, and Bonito
Nays: None
Abstain: None
Absent: Weber

2. There was a discussion to approve Resolution 2022-3-17, the annual District investment policy review and approval. Motion made to approve Resolution 2022-3-17, the annual District investment policy review and approval by Director Bonito and seconded by Director Wymer and passed by a unanimous vote.

Ayes: Wymer, Oberlies, Bunyea, and Bonito
Nays: None
Abstain: None
Absent: Weber

3. There was a discussion to approve Resolution 2022-3-17A, annually authorizing the District investment in LAIF with current signatories authorized on the account. Motion made to approve Resolution 2022-3-17A, by Director Bonito and seconded by Director Wymer and passed by a unanimous vote.

Ayes: Wymer, Oberlies, Bunyea, and Bonito
Nays: None
Abstain: None
Absent: Weber

4. There was a discussion regarding voting for one (1) Regular Special District Member candidate and one (1) Alternate Special District Member candidate for the San Bernardino County LAFCO Board. A motion was made by Director Bonito to vote for Steven Farrell for the Regular Special District Member candidate and Kevin Kenley for the Alternate Special District Member candidate

for the San Bernardino County LAFCO Board, seconded by Director Wymer and passed by a unanimous vote.

Ayes: Bonito, Bunyea, Oberlies, and Wymer
Nays: None
Abstain: None
Absent: Weber


Announcements:

- A) The President reviewed Board policies and Director's responsibilities.
- B) The Board had no announcements.
- C) Staff set the date for the annual Master Plan Meeting for March 31, 2022 at 2:00 PM.

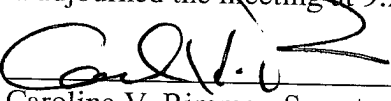
The next Regular Board Meeting will be April 21, 2022, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 9:24 PM.



Mark Bunyea, President



Caroline V. Rimmer, Secretary