

**Summit Lake Paiute Tribe  
Special Council Meeting  
Saturday, June 6, 2020  
Primary Administrative Office, Sparks, Nevada**

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**CALL TO ORDER:** Chairwoman Randi Lone Eagle called the Special Council Meeting of Saturday, June 6, 2020 to order at 9:38 am.

**ROLL CALL:** Secretary/Treasurer Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace, Sr.; present; Council Member Philip Frank, present; and Council Member Steven Crane, present.

**STAFF:** Austin New Moon, Housing Program Manager, Linda Quinn, Finance Director

**GUESTS:** Tribal Member Melissa Eller

Ms. Lone Eagle explained that the meeting was regarding the Cares Act and making the final determination on what the Council will do with the Cares Act funding.

Ms. Lone Eagle received 30 responses from the Tribal Membership due to the request for membership input. Three to five responses were phone calls and the rest were via email. The majority would not mind a Walmart card and some preferred a pre-paid visa card option, gas card or paper check. Her only concern as this could be a finding in next years audit, but when ever the Council can help the membership across the board, she is okay with whatever is decided. She stated that getting 30 responses was good. It was good feedback.

She also talked about Ms. New Moon and her plan to use the HUD COVID funds. She told the Council that she has been working with Ms. New Moon. She told them to know that when she works with someone on a plan, it will be brought to the next scheduled meeting. She needed to keep things moving forward and that there is no hidden agenda so she made the executive decision as Chairwoman. The utility payment plan needed to move forward so the bills could be paid this month.

The two homeless have been helped.

There was a discussion of the various topics, ideas and concerns, etc. expressed in the 30 responses.

Patricia Ojeda, HUD Project Officer, sent a streamlined list of what can be and cannot be done with Cares Act. That was a bit more information.

Ms. Quinn has been researching a way to avoid a finding on the audit because just giving people money is a grey area where the Cares Act is concerned. She believes that if the members were sent a letter asking them to fill out a form letter requesting eligible COVID-19 expenses which the membership could verify with documentation relaying what their individua funding needs are due to the pandemic. We would them be

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able to pin down the eligible expenses. Everyone may have different allowable needs such as employment losses; increased groceries expenses; cleaning supply needs; additional travel expenses; PPE needs which would all qualify as eligible COVID expenses. The Council should be able to send funding to tribal members who return the request form seeking assistance with eligible expenses. Tribal members should have open options for use of funds so is suggesting a paper check.

Ms. Lone Eagle read several responses. Most responses requested gift cards or money.

Ms. New Moon, Housing Manager Report:

She has received a total of 14 applications. Three were received in the last two weeks.

25 likes on the Housing Facebook page. She was able to get into the old, "fake" Summit Lake page and delete it. A new one will be created. Ms. New Moon has been busy with the utilities assistance and there were three applications and she took care of the two homeless families one of which moved in last week.

She mainly helped the one family find a place so they kept their Section 8, and they got help with the deposit from the City of Reno. One homeless gentleman failed to give Ms. New Moon any information regarding his living situation. Once she found out the entire situation, she was able to secure a small place for that individual. Mr. Crawford's wife works with the Veterans Resource Center and is working to pay the deposit and first months rent so the money he has already paid will be a credit for future rent.

The Council congratulated her on a job well done.

Ms. New Moon has some good resources so send those in need to her.

Cares Act: Ms. New Moon and Ms. Lone Eagle submitted an IHP amendment for the IHBG Cares Act funding. \$15,455 was received. Official approval was received June 3, 2020. To date seven utility applications have been submitted. Payments will be issued to four of the households next week. One submitted a phone bill which is not really a utility. He also needs some basic household items and clothes so Ms. New Moon will contact him and connect him to Savers. The Council decided phone bills were not allowable on the Utility Assistance program.

Total of \$15,455 in the HUD Covid-19 budget.

For acquisition and PPE and cleaning supplies \$5,500

For Housing services to Tribal Members: Groceries, Utility Assistance, Laptop and additional informational materials \$5,955

Temporary Housing to prevent Covid \$4,000

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Utility Assistance: A cap of \$400 as requested by Tribal member whose name is on the utility bill. Once the cap is reached, the assistance is done.

Grocery assistance: Must be a Tribal member 18 years or older. Cap of \$200 in a gift card or certificate to the grocery store of choice as requested by the Tribal Member.

It is the consensus of the Council to accept the Utility Assistance and Grocery assistance programs.

There is a color-coded form which will be signed by the Chairwoman and the Housing Manager with Tribal Member's name, Enrollment number, and date of request submitted to finance for payment processing and confirmation of payment given to Ms. New Moon for HUD records. There is no need for a 1099 tax form as the payment goes directly to the utility companies.

PPE

There were a couple of people who said they did not receive any masks. Ms. Quinn said that there are many masks on hand. 60 of the five-pack cloth masks, four hundred of the paper masks, and a few boxes of KN95 masks. Currently Admin can provide masks for those who ask for them. SLPT also received 48 plastic face shields from ITCN. These will be given to NRD. Ms. Lone Eagle will send an email to staff that all staff members must abide by the best practice (taking their temperature, wearing a mask, washing hands, wearing gloves, etc.) or they will be sent home without pay. Ms. Quinn has ordered ear savers.

The New Building:

Ms. Quinn, Mr. Mace and Ms. New Moon went to look at the building at Wild Creek. Ms. Quinn' estimated 350 square feet would given them \$50,000 from HUD. Allocating a sizable chunk to Ms. New Moon and then see if they would also give for common space, i.e. kitchen and bathrooms. This would bring the monthly cost to \$1,400 which is in the comfort zone. The price of the building is \$435,000 without new carpet and paint. Ms. New Moon and Ms. Lone Eagle will need to work with HUD to get approval from the higher ups. There will be no room to rent out.

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for ten minutes for Housing Applications. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 11:15 am.**

Council returned from Executive Session at 11:23 am.

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**MOTION: Vice-Chairwoman Nedra Crane moved to approve Rental Assistance for a Tribal member for the months of May and June for a total \$468 and \$234 ongoing forward. Council Member Philip Frank seconded the motion. Chairwoman Lone Eagle called the vote: 3 FOR, 0 AGAINST, 1 ABSTAINED. Motion approved at 11:24 am.**

Linda Quinn, Finance Manager Report:

Ms. Quinn shared a form with wording she liked, a family emergency health assistance form which could be the basis for a form used by SLPT for Cares Act for Tribal members to request assistance payment of \$500. There was a discussion on whether to do the form which gives an audit trail.

Supplies of cloth masks, shields, five of the large bottles of hand sanitizer, thermometer, and gloves: which were the bulk of Ms. Youmans list; were received by NRD. Ms. Youmans bought bags. The ear protectors are on order and will be sent to the membership when they come in.

Several letters/emails were received. One was the Nevada Department of Public Safety Emergency Management Phase 2 distribution of PPE. They have PPE basically meant for hospitals. It is the surplus supplies that the state has. It is offering, gowns, gloves, respirators, surgical masks, and face shields. SLPT does not actually qualify for this assistance.

The Cares Treasury Government requested additional information on employment and expenditure payments. She could not get the form forwarded by the Chairwoman to open. Ms. Quinn emailed them requesting assistance and was not able to receive the passcode as it was not forwarded to her. Since she was unable to open the application and respond the deadline was missed. She emailed them a few more times but did not receive a response from Treasury.

The SAMS registration has been updated. The new deadline is May 20, 2021.

Nichole Huertas sent in her grades for her courses and a list of classes she had so far with all As and Bs. She is putting her classes on hold for now.

“Lisa” Nola Stearns dropped out of the summer semester and will need the assistance for the next semester. Ms. Quinn will check back on the situation at a later date.

Blue Birds CPAs recommended a final cleaned up journal voucher which Ms. Quinn and Mr. Carslaw completed. They will be closing the audit soon. Ms. Quinn and Mr. Carslaw will start to work on indirect cost rate for 2021.

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She has updated the website with a statement that the staff is all in the office and to call for an appointment with whomever they need to see. This is so the number of people coming into the office can be controlled.

She also put the Tahoe Supply Company on the website per the Chairwoman's request.

There was a request to ask Wells Fargo for an estimate for a loan. She will contact them. She feels the interest rate of 5% is fairly standard, if they want to do business with SLPT, Wells Fargo might have more experience with Tribes.

Childcare funds were received from ITCN for Child Care Development Fund. The following are her ideas for use for children up to twelve:

Getting the children tablets with educational programming installed which could be utilized by children from three to twelve years old. There are 26 children. Ms. Lone Eagle stated that she had a call from a Tribal member who asked if the Tribe could help with COVID with assisting with internet so their children could do their schooling. The tablets would be Fire HD Kids Edition and can access wi-fi. They could be used this summer while school is out. The cost is approx. \$200 each which is well within the funding.

In addition, in order to use up the funds, the Council could offer the membership passes to the Discovery Museum or a similar place so families could spend time together. A day could be scheduled for the Tribal members to go to such an event. There could be a couple of different events. Other suggestions were Wild Waters, the State Museum, Wilbur D. May Arboretum and Trampoline Parks.

Ms. Lone Eagle asked Ms. Quinn to work with Enrollment to confirm the total number of children and other information. Then bring a detailed plan to the next meeting.

Ms. Quinn said the Tribal phones are nearing two years old. She wanted to know if they wanted replacements and heard that some wear and tear is being noticed. Ms. Quinn will research replacement phones except for Mr. Crane because the phones do not work at his remote area.

Ms. New Moon left the meeting

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for ten minutes for Personnel and office issues. Council Member Steven Crane seconded the motion. Chairwoman Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 12:05 pm.**

The Council came out of Executive Session at 12:10 pm.

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The Chairwoman called for an extended lunch to reconvene when the Public Health Emergency Family Assistance Program application and resolution have been completed. The Council was in consensus to prepare a form for the Public Health Emergency Family Assistance Program to disburse up to \$500.00 of the Cares Act funding to each member based on their certified COVID related expenses.

Council broke for lunch at 12: 28 pm.

Council returned from lunch at 2:07 pm.

Ms. Lone Eagle thanked the Council for filling out their forms. She will email Mr. Crawford asking him to give Ms. Quinn the current, corrected, and verified Tribal members 18 and older mailing list.

Council members reviewed and approved a letter from Council to be sent to all Tribal members explaining the Public Health Emergency Family Assistance Program. An application form requesting COVID-19 related expenses was reviewed and approved to be sent with the Family Assistance Program letter. Members with eligible Public Health Pandemic related expenses can apply for up to \$500 in Cares Funding. Submission and certification via application form is required.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-59-2020 COVID-19 Public Health Emergency Family Assistance Program with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-59-2020 was enacted at 2:34pm.**

Ms. Lone Eagle gave the Council an update regarding an ICWA case. She has been in contact with the State of Oregon to inform them that Summit Lake Paiute Tribe is now affiliated with the case of the minor child. They asked if the Tribe would be in support of moving forward with adoption or guardianship of a non-native family. Ms. Lone Eagle informed them SLPT was in support of them adhering to ICWA and what that entails and that the child may now have to be placed with a native family or other relative of the family even though the child does not seem fit with either parent. They are not going to push anything. There is a hearing that will take place and they will let the courts know that the Tribe is now involved. They sent a listing of people in the area that handle ICWA cases and could help Ms. Lone Eagle. They would find moneys to coordinate that person and represent the Tribe. Currently there is no one in Nevada but someone in California. There is another child. They will keep the Chairwoman notified. The father has an attorney. There was a brief discussion of the situation.

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Next meeting is Saturday, June 20, 2020 at 9 am.

Ms. Quinn will inform the Council when the Audit Exit meeting will be.

**MOTION: Vice-Chairwoman Nedra Crane moved to adjourn. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The meeting was adjourned at 2:49 pm.**

**CERTIFICATION**

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the June 6, 2020 Special Council Meeting were approved by the Council during a duly held meeting June 20, 2020 at which there was a quorum present, and the Council voted: 4 - FOR 0 - AGAINST 0 -ABSTAINING, Chairwoman Randi Lone Eagle did not vote because there was not a tie vote.

06/25/2020

Date

Eugene Mace

Eugene Mace, Sr.

Secretary/Treasurer

Summit Lake Tribal Council