

BOARD OF TRUSTEES

July 8, 2021

Members Present: Kelly Stewart, Daniel Tatro, Terry Brungardt, Bruce Wallace, Ken Schmidt.

Members Absent: None.

Staff Present: Jill Ray – Town Clerk; Robert Baysinger – Chief of Police; Jimmy Smith – Fire Department Secretary; Margaret Stratton – Treasurer (arrived at agenda item #17); Joseph Thornton – CPWA supervisor.

Others present: Joe Weaver - Mark Stanke, Bailey McDoulett, Kaci Snow, Steve Snow, Joe Spears.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday July 7, 2021 @ 12:00 p.m.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None. No Action.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held June 3, 2021, with action as necessary. Trustee Tatro made a motion to approve the minutes for the Regular meeting held June 3, 2021. Seconded by Trustee Schmidt. Roll call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye; Trustee Stewart, aye. Mayor Wallace declared the motion carried.**
- 4. Consider approval of claims, checks, and warrants for the month of June 2021, with action as necessary. Trustee Brungardt made a motion to approve claims, checks, and warrants for the month of June 2021. Seconded by Trustee Schmidt. Roll Call Vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
- 5. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Secretary Jimmy Smith gave a report of the calls, and stated that the June meeting was used for maintenance on several of the fire trucks. No Action.**
- 6. Consider and discuss report submitted by the Police Chief, with action as necessary. Police Chief Baysinger gave a report of the calls, and updates for the police department, repairs made to the police cars, advised on future repairs that will need to be made, information on the ODIS 2 equipment, placing the Ford Explorer on surplus because the cost of repairs it too high, discussed several fire fighters and Drayton Morgan were interested in the EMT certification. No Action**
- 7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Joseph Thornton gave updates on work being done in his department. No Action.**

8. Consider and discuss placing Seth Snyder and Colby Funck as firemen on the Calumet Volunteer Fire Department, with action as necessary. Trustee Stewart made a motion to place Seth Snyder and Colby Funck as firemen on the Calumet Volunteer Fire Department. Seconded by Trustee Tatro. Roll call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
9. Consider and discuss purchase of ODIS 2 equipment for office and 2 vehicles at a cost of \$9160.00 with 10% contingency, annual cost after install \$1500.00 for up to 10 people, with action as necessary. Trustee Tatro made a motion to approve the purchase of the ODIS 2 equipment for office and 2 vehicles at the cost of \$9160.00 with 10% contingency. Seconded by Trustee Schmidt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
10. Consider and discuss options and surplus of the Ford Explorer, with action as necessary. Trustee Brungardt made a motion to surplus the Ford Explorer. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
11. Consider and discuss approval for First Responders to attend EMT certification at a cost of \$1500.00 per person, with action as necessary. Trustee Tatro made a motion to approve up to 10 people to attend the EMT certification at a cost of \$1300.00 per person, and the names need to be given to Jill by 07/09/2021. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
12. Consider and discuss placing Bailey McDoulett on the new Park Planning Committee, with action as necessary. Trustee Tatro made a motion to place Bailey McDoulett on the Park Planning Committee, there will need to be 5 members to make a committee. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
13. Consider and discuss plans for purchasing new park equipment, with action as necessary. Information was given to the Board from Clerk Ray to look over and see the options and prices, this will be on the agenda in August, someone from the park equipment company will attend to answer questions. Trustee Stewart made a motion to table until the August meeting. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

14. Consider and discuss approval of the yearly school lease on the baseball & softball fields, with action as necessary. Trustee Brungardt made a motion to approve the school lease on the baseball & softball fields. Seconded by Trustee Tatro. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
15. Consider and discuss approval of investment of public funds, with action as necessary. Trustee Tatro made a motion to approve \$1,500,000.00 into 2-year CD investment and \$1,043,321.70 into 6-month CD investment. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
16. Consider and discuss approval to use escrow in the amount of \$4489.00 towards the premium due on the Workers' Compensation renewal, with action as necessary. Trustee Tatro made a motion to use escrow in the amount of \$4489.00 towards the premium due on the Workers' Compensation renewal. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
17. Consider, discuss, and approve bids received for the demolition of the building at 107 S Calumet Rd, with action as necessary. Mayor Wallace advised the Board that he received a phone call from Steve Snow that offered the Town of Calumet a 10% discount on his submitted bid. Trustee Tatro made a motion to accept the bid received from K&S Snow for the demolition of the building at 107 S Calumet Rd in the amount of 7794.00. Seconded by Trustee Schmidt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
18. Consider and discuss the type, size, ETC... of the new building to be built at 107 S Calumet Rd, with approval to begin the bid process, with action as necessary. Trustee Brungardt made a motion to table this item. Seconded by Trustee Tatro. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
19. Consider and discuss the Town of Calumet becoming a Purple Heart Town, with action as necessary. Trustee Schmidt made a motion for the Town of Calumet to become a Purple Heart Town. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
20. Consider, discuss, and approve the proclamation proclaiming Calumet to be a Purple Heart Town, with action as necessary. Mayor Wallace read the proclamation. Trustee Schmidt made a motion to approve the proclamation proclaiming Calumet to be a Purple Heart Town. Seconded by Trustee Tatro. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
21. Consider and discuss transferring the 2010 Ford Crown Vic from the Calumet Police department to the Emergency Management team, with action as necessary. Trustee

Brungardt made a motion transfer the 2010 Ford Crown Vic from the Calumet Police Department to the Emergency Management Team. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

22. Consider and discuss existing ATV/UTV/Golf Cart ordinance 15-216, with a possible change of updating the age limit to 12 yrs. old with training course certificate, with action as necessary. After a long discussion. Trustee Tatro made a motion to make no changes on ordinance 15-216 based on the State Law. Seconded by Trustee Schmidt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

23. Consider entering into executive session for the purpose of the following:

1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1) in reference to the following: evaluation of employee salaries with consideration of an increase, for the following employees:
 - a) Nicole Lawless (correction to last name to married name)
 - b) Joseph Thornton
 - c) Jill Ray
 - d) Johnny Sanchez
 - e) Robert Baysinger
 - f) Drayton Morgan
 - g) Margaret Stratton.
2. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).

Trustee Tatro made a motion to enter into executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

24. Consider reconvening into open session. Trustee Brungardt made a motion to reconvene into open session. Seconded by Trustee Tatro. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

25. Consider taking action on the following:

1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1) in reference to the following: evaluation of employee salaries with consideration of an increase, for the following employees:
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 - b) Joseph Thornton
 - c) Jill Ray
 - d) Johnny Sanchez
 - e) Robert Baysinger
 - f) Drayton Morgan
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1. Trustee Schmidt made a motion that the following hourly pay rate changes will become effective as of the first day of the current payroll. Nicole Lawless - \$15.50 per hour, Joseph Thornton - \$18.30 per hour, Jill Ray - \$18.30 per hour, Johnny Sanchez - \$17.50 per hour, Robert Baysinger will be evaluated after he is released from 90-day probation, Drayton Morgan - \$17.00 per hour, Margaret Stratton - \$15.50 per hour. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, abstain (son-in-law is involved). Mayor Wallace declared the motion carried.

2. Trustee Schmidt advised that the Town of Calumet will proceed as discussed in executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

26. Remarks and inquiries of the governing body members. Trustee Wallace advised that he had spoken to some companies about the video and sound system to record the monthly meetings, will have more information at the August meeting. No Action.
27. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
28. Adjournment. Trustee Brungardt made a motion to adjourn. Seconded by Trustee Stewart. Roll Call vote: Trustee Brungardt, aye, Trustee Schmidt, aye; Trustee Wallace,

aye; Trustee Stewart, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk