

Crestbrook Homeowners Association

Meeting Minutes, June 12, 2018

- I. Call to order** - Mr. Brabrook called the Crestbrook Homes Association meeting to order at 7:12 PM. There were four board members, and Lisa Cornaire from Spectrum Property Management present.

Mark Brabrook	Chris O'Donnell	
Lew Thorp	Rob Garratt	

- II. Review / Approval of meeting minutes:** The minutes from March were unanimously approved as amended. The May minutes were not available and will be reviewed at the August meeting.
- III. Homeowner Forum:** None.
- IV. Old Business:** The Spring newsletter was reviewed and edited. Ms. Cornaire will publish the newsletter via e-mail on 13 June.
- V. New Business:** The board meeting for July is cancelled due to board member and property manager availability.
- VI. Management Report:** The second round of late notice letters were mailed. Twenty two members have yet to pay their 2018 dues. Mr. O'Donnell intends to follow up with these members to solicit payment. It was also mentioned that the curbs at Shallow Ford, Forty Oaks and Butterchurn were modified to accommodate wheel chairs. This action was either a Fairfax County or Virginia Department of Transportation project.
- VII. Committee Chairmen Reports:** Three architectural reviews were approved.

Address	Project
1331 Mason Mill	Roof
1381 ButterChurn	Patio
1428 Powells Tavern	Front door and side lights

VIII. Adjournment

Mr. Brabrook adjourned the meeting at 7:31 PM.
 Minutes submitted by: Lew Thorp