



The full potential of the UnityWorks training is realized when a school district officially adopts the Program and appoints a Liaison who can offer ongoing support to the site teams as they implement their Diversity Action Plans. The district may already have a diversity officer who can be asked to serve in this capacity.

The Liaison oversees the development of the UnityWorks Program in that district, supervising the school teams and ensuring that the Program is officially integrated into district goals, priorities, calendars and assessment plans. UnityWorks will provide the Liaison with guidance and materials, and will be available for ongoing consultation and support. Each school or district is also asked to provide a small budget of \$1,000 directly to each site team to support its Diversity Action Plan.

Liaison Role

The Liaison provides encouragement and support to the site teams and may organize local activities as desired. Some examples are listed below:

- Recruit new schools and arrange for them to attend the next Training Institute.
- Conduct periodic site visits and assist each school with its Diversity Action Plan.
- Arrange an annual meeting or conference for teams to network and share best practices.
- Manage funds for site team budgets and cultivate local sponsors as needed.
- Collect feedback on the program to monitor and share progress.



Time Commitment

The time commitment will vary depending on the number of participating schools, but will likely be only a few hours/week. New Liaisons should also attend the UnityWorks Summer Training Institute.

Qualifications

The Liaison should be a respected educational leader at the district level, committed to UnityWorks goals, and willing to contribute actively to the development of the Program. S/he should be someone who can create a culture of learning and teamwork, of unity in diversity, and who can connect with the larger community.

Program Cost and Benefits

The team registration fee for the Summer Institute includes district participation in the UnityWorks School Program for the following year (Sept. – June). There is no additional cost. Benefits include:

- Ongoing assistance to the district, through its Liaison, for up to 5 hours total during the school year.
- Priority registration and discounted training rates for new site team members for the next year.
- Free quarterly newsletter, keeping you up-to-date on UnityWorks resources and activities.
- Opportunity to participate in any online video conferences for no charge.
- Access to our “members only” web page for exclusive online content.
- A copy of our School Climate Survey at 20% off.

Steps to District Membership

1. Identify a UnityWorks Liaison and determine which schools will participate in the Program.
2. Submit the District Application Form and receive confirmation from UnityWorks.
3. Have each school select its site team (see District Application for details).
4. Arrange for the Liaison and at least four members of each site team to attend the Training.